

Strategy and Policy Committee

Voting Membership:

The Mayor and all Councillors are members of the Committee.

External Membership (non voting):

- One representative of Ngati Toa appointed by Ngati Toa Rangatira
- One representative of the Port Nicholson Block Settlement Trust appointed by the Port Nicholson Block Settlement Trust

Quorum:

8

Chair:

The chair will be elected by Council.

Frequency of Meetings:

Meetings will be held on a weekly basis for three or four weeks in a month, or as required.

General Purpose and Objectives:

The Strategy and Policy Committee has primary responsibility for:

- developing policy and strategy in relation to economic development, the environment, social and recreation matters, cultural wellbeing, urban development and transport, governance, and cross-strategy matters;
- considering recommendations from Council's Subcommittees and make decisions where it has authority from Council to do so, or recommendations to Council where a Council decision is required;
- developing the Council's Long Term Council Community Plan (LTCCP) and Annual Plan (AP).

Terms of Reference:

The Strategy and Policy Committee has responsibility and authority to:

1. delegate to any subcommittee of the Strategy and Policy Committee any authorities which have been delegated by Council to the committee (note with the exception of 5. below, the authority to establish any subcommittee is retained by the Council);
2. undertake the administration of all statutory functions, powers and duties within its terms of reference, other than those specifically delegated to any other Committee or Subcommittee, or retained by Council;
3. develop the Council's draft and final LTCCP, Annual Plan, and all other policies required under the Local Government Act 2002 to be included in

the LTCCP (including but not limited to the funding and financial policies and the Significance Policy) for recommendation to Council;⁴

4. determine the form and extent of public consultation methods to be employed for the draft Annual Plan and LTCCP, and any other matter within the committees terms of reference (this is subject to the requirements as set out in the Local Government Act 2002);
5. establish a Hearings Subcommittee and agree on quorum, membership and terms of reference;
6. hear submissions under the special consultative procedure, or submissions received as part of any consultative process undertaken by Council in relation to any decision or power of recommendation within the committee's terms of reference, unless delegated to a Hearings Subcommittee;
7. approve the exceeding of the budget level for a Strategy Area with no commensurate savings elsewhere, up to \$500,000 and recommend to Council amounts exceeding \$500,000, if required after the Annual Plan or Long Term Council Community Plan is approved;
8. approve submissions on behalf of the Council in relation to proposed legislation or policy by Government, Local Government or other regulatory authorities (except that in cases where the submission is unable to be considered by SPC due to the submission deadline, or is of a technical nature and the nature of the Council's submission is consistent with Council policy, a submission may be approved by the Chief Executive);
9. develop, monitor and review policy and strategy, and recommend to Council the adoption of a new or amended policy, strategy;
10. receive and consider reports on the Council's performance against the LTCCP and Annual Plan;
11. review and recommend to Council that it make any resolution where in a bylaw the Council has reserved any matter to be regulated, controlled, or prohibited by the Council by resolution either generally, for any specified case, or in a particular case;⁵
12. approve the Statements of Intent and Business Plans of Council's CCOs;
13. oversee, develop and approve an appropriate Council response on the Treaty of Waitangi and relationship with Maori;
14. review, develop and recommend to Council policy and practices in respect of governance (including representation reviews and related issues);
15. in respect of the district plan:

⁴ This will include projects/new initiatives, service levels, income and expenditure, and includes recommending the draft for notification, and the final for adoption.

⁵ Includes matters such as: 1) any new or amended traffic resolutions under the Traffic Bylaw; 2) setting fees if a bylaw provides for fees to be set by resolution of Council; 3) the extension of the Liquor ban for a special event

- 15.1 review and approve for notification a proposed district plan, a proposed change to the District Plan, or a variation to a proposed plan or proposed plan change (excluding any plan change notified under clause 25(2)(a), First Schedule of the Resource Management Act 1991);
- 15.2 withdraw a proposed plan or plan change under clause 8D, First Schedule of the Resource Management Act 1991;
16. receive reports from Council's Advisory Groups;
17. review and recommend to Council the adoption of the Annual Report;
18. in relation to the waterfront:
 - 18.1 develop and approve the Waterfront Development Plan that includes broad priorities for work and projected activities for the year;
 - 18.2 conduct public engagement/consultation processes as required;
 - 18.3 develop and approve performance briefs for individual areas or sections of work;
 - 18.4 approve detailed designs;
 - 18.5 monitor implementation including approval of variations from approved designs;
19. approve the criteria applicable to grants in general and each grant type every three years in line with the LTCCP;
20. approve three year funding contracts in line with the Council's grants' criteria, grants priorities and strategic fit;
21. approve the priorities for allocating grants within the grant pools (annually);
22. approve grants in excess of \$50,000 in total, for partnerships to upgrade aquatic facilities in school through the School Pools Partnership Fund;
23. set fees in accordance with legislative requirements unless the fees are set under a bylaw or set as part of the LTCCP or Annual Plan (in which case the decision is retained by Council and the committee has the power of recommendation);
24. approve the attendance of Elected Members at domestic conferences and seminars ;⁶
25. consider the report back from Elected Members following a domestic or international conference or seminar;
26. make recommendations to Council on the acquisition and disposal of Council's property assets⁷;

⁶ Where there is insufficient time to seek approval for elected member participation, the Mayor, Governance Portfolio Leader and the CEO may approve attendance.

27. in respect of land held or managed under the Reserves Act 1977 and council owned open space land:
- 27.1 to approve leases, licenses and concessions, except for decisions to approve leases, licences and concessions to recreation and community groups (of land and/or buildings), and renewals of leases or licences, which are made by the Regulatory Processes Committee;
 - 27.2 to approve easements;
 - 27.3 to approve covenants for carbon credit purposes;
 - 27.4 to review, notify and recommend to Council the adoption of reserve management plans;
 - 27.5 to review and recommend to Council for approval, reserve:
 - declarations
 - revocation
 - classification
 - naming;
 - 27.6 to conduct the consultation processes required to make the above recommendations or decisions;
28. to consider and make recommendations under the Public Works Act 1981 regarding:
- 28.1 the transfer to another party of land for a public work under section 50;
 - 28.2 to exercise the Council's powers of compulsory acquisition under section 2;
29. consider and make decisions which are within the Chief Executive's delegations, and which the Chief Executive has referred to Strategy and Policy Committee for decision making.

Delegated Authority

The Strategy and Policy Committee will have delegated authority to carry out activities within its terms of reference.

⁷ Council has statutory responsibility for final decision making on the purchase or disposal of assets, other than in accordance with the LTCCP.