

3 COMMITTEES

3.1 Strategy and Policy Committee

Chair	Councillor Jill Day
Deputy Chair	Councillor Diane Calvert
Membership	Mayor and all Councillors
External Membership (non-voting)	One representative of Ngāti Toa Rangatira appointed by Te Rūnanga o Toa Rangatira Incorporated One representative of the Port Nicholson Block Settlement Trust appointed by the Port Nicholson Block Settlement Trust
Quorum	8
Frequency of meeting	Three times per month or as required

Area of focus

1. The role of the Strategy and Policy Committee is to set the broad vision and direction of the city, determine specific outcomes that need to be met to deliver on that vision, and set in place the strategies and policies, bylaws and regulations, and work programmes to achieve those goals.
2. In determining and shaping the strategies, policies, regulations, and work programme of the Council, the Committee takes a holistic approach to ensure there is strong alignment between the objectives and work programmes of the seven strategic areas covered in the Long-term Plan (Governance, Environment, Economic Development, Cultural Wellbeing, Social and Recreation, Urban Development, and Transport) with particular focus on the priority areas of Council.
3. The Strategy and Policy Committee works closely with the Long-term and Annual Plan Committee to achieve its objective.

Delegations

General

4. The Committee has the powers necessary to perform its responsibilities, within the approved Long-term Plan and Annual Plan budgets.

Strategy and policy

5. Develop and agree strategy and policy for consultation/ engagement.
6. Recommend to Council strategy and policy for adoption.
7. Monitor and review strategy and policy.

Service levels

8. Recommend service level changes and new initiatives to the Long-term and Annual Plans Committee as part of the Long-term Plan and Annual Plan processes.

Significant Projects & Monitoring and reporting

9. Receive and consider reports on the Council's performance against the Long-term Plan and Annual Plan.
10. Review business cases and agree next steps on significant projects.
11. Monitor and oversight of significant projects.
12. Review and recommend to Council the adoption of the Annual Report.

Financial

13. Approve budget overspends (above the tolerance levels in the Chief Executive's delegations) and any reprogramming of capex for a project or programme provided that:
 - (a) The overall budget for the Activity Group (Strategy) is met from savings and efficiencies within the Activity Group (Strategy)
 - (b) The overall budget for capex is not exceeded
14. Where this is not the case the committee must either;
 - (a) Recommend to Council that additional funding is approved (outside the Annual Plan or Long-term Plan process) or
 - (b) Recommend to the Long-term and Annual Plan Committee that the funding is considered for inclusion in the next Long-term Plan or Annual Plan.

Consultation and engagement

15. Conduct any consultation processes required on issues before the Committee.
16. Act as a community interface for consultation on policies and as a forum for engaging effectively.
17. Receive reports from the Council's Advisory Groups and monitor engagement with the city's communities.
18. Review as necessary and agree the model for Council Advisory Groups and Forums.

Submissions and legislation

19. Approve submissions to external bodies/organisations and on legislation and regulatory proposals except :
 - (a) If there is insufficient time for the matter to be determined by the Committee before the submission 'close date', in which case the submission can be agreed by the relevant Portfolio Leader, Chair of Strategy and Policy Committee, Mayor and Chief Executive (and all Councillors must be advised of the submission and provided copies if requested).

- (b) If the submission is of a technical and operational nature, in which case the submission can be approved by the Chief Executive (in consultation with the relevant Portfolio Leader prior to lodging the submission).
 - (c) During the formal pre-election period, in which case submissions are approved by the Chief Executive.
20. Recommend to Council the promotion of legislation or significant amendments to legislation (e.g. a local bill).

Bylaws

21. Develop and agree the statement of proposal for new or amended bylaws for consultation.
22. Recommend to Council new or amended bylaws for adoption.
23. Make any resolution where in a bylaw the Council has specified that a matter be regulated, controlled or prohibited by the Council by resolution, including:
- (a) traffic resolutions relating to:
 - (i) bus prioritisation;
 - (ii) major intersection improvements;
 - (iii) major cycle ways;
 - (iv) new residents parking scheme;
 - (v) speed limits (clauses 3 and 4 of Part 6: Speed Limits);
 - (vi) major land use development.
 - (b) conditions for collection of waste, such as those described in the Wellington Consolidated Bylaw 2008 (clauses 4 and 5 of Part 9: Waste Management).

Fees

24. Set fees in accordance with legislative requirements unless the fees are set under a bylaw (in which case the decision is retained by Council and the committee has the power of recommendation) or set as part of the Long-term Plan or Annual Plan (in which case the decision will be considered by the Long-term and Annual Plan Committee and agreed by Council).

Property and other assets

25. Recommend to Council the acquisition or disposal of assets, unless the acquisition or disposal is provided for specifically in the Long-term Plan.
26. Recommend to Council whether land is required for a Public Work or not (noting that a recommendation that land is still required for a public work must be recommended to Council for agreement).

Open Space and Reserves, (excluding Town Belt and Leases under the Leases Policy for Community and Recreation Groups)

27. For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
- (a) Agree leases, subleases and easements (in relation to land or buildings)
 - (b) Agree that a Permanent Forest Sink Initiative covenant to be added or removed
 - (c) Adopt management plans and amendments to management plans
 - (d) Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession)
 - (e) Make decisions that would change the legal status of such land, including under the Reserves Act 1977 to classify a reserve, declare land to be a reserve and revoke the reservation of land
 - (f) Recommend to Council for approval anything that would change the ownership of such land

Wellington Town Belt Act 2016

28. For all land that is subject to the Wellington Town Belt Act 2016, the power to:
- (a) Exercise the powers contained in section 15(2) of that Act
 - (b) Make recommendations to the Council on whether it should exercise its non-delegable powers under section 15(1) of that Act.
 - (c) Make a decision under a management plan which provides that it may not be made by a Council Officer (for example, agree a concession)

Wellington Waterfront

29. For development proposals under the Waterfront Framework:
- (a) Conduct public engagement/consultation processes as required on design
 - (b) Develop and approve performance briefs for individual areas or sections of work
 - (c) Approve detailed designs for recommendation to Council
 - (d) Consider the commercial terms of any proposal for recommendation to Council
 - (e) Monitor implementation including approval of variations from approved designs

District Plan

30. Review and approve for notification a proposed district plan, a proposed change to the District Plan, or a variation to a proposed plan or proposed plan change (excluding any plan change notified under clause 25(2)(a), First Schedule of the Resource Management Act 1991).

31. Withdraw a proposed plan or plan change under clause 8D, First Schedule of the Resource Management Act 1991.
32. Make the following decisions to facilitate the administration of proposed plan, plan changes, variations, designation and heritage order processes:
 - (a) To authorise the resolution of appeals on a proposed plan, plan change or variation unless the issue is minor and approved by the Portfolio Leader Urban Development and the Chair of the Strategy and Policy Committee
 - (b) To decide whether a decision of a Requiring Authority or Heritage Protection Authority will be appealed to the Environment Court by council and authorise the resolution of any such appeal
 - (c) To consider and approve council submissions on a proposed plan, plan changes, and variations
 - (d) To manage the private plan change process
 - (e) To accept, adopt or reject private plan change applications under clause 25 First Schedule Resource Management Act 1991

Naming

33. In accordance with the Naming Policy, making significant naming decisions, which are not considered by the Regulatory Process Committee.

Governance and CCOs

34. Review, develop and recommend to Council policy and practices in respect of governance (including representation reviews).
35. Oversee, develop and approve the Council's relationship with Maori.
36. Undertake any reviews of CCOs and agree CCO changes to governance arrangements and consider any issues regarding CCOs referred to the Committee by the CCO subcommittee.
37. Receive and consider recommendations from the CCO Subcommittee to approve Letters of Expectation and Statements of Intent.

Elected members

38. Approve the attendance and associated costs of elected members at overseas conferences, seminars, training or events or when representing the Council as part of a delegations or invitations.

Grants including City Growth Fund

39. Agree the criteria and focus areas for grants funds referred for decision by the Grants Subcommittee.
40. Approve any grants referred for decision by the Grants Subcommittee.

41. Approve the allocation of funding from the City Growth Fund, where the total commitment is more than \$100,000 (calculated by reference to the total funding sought in one or more financial years).

Other

42. Consider and make decisions which are within the Chief Executive's delegations that the Chief Executive has referred to the committee for decision making.
43. Establish a subcommittee or working party and approve its terms of reference.

Delegation to the Chairperson

44. The Chair of the Strategy and Policy Committee and the Portfolio Leader for Urban Development are authorised to approve the resolution of minor District Plan appeals, provided that all decisions made under this delegation are reported to the Committee at the next practicable date.