

**ORDINARY MEETING**

**OF**

**GRANTS SUBCOMMITTEE**

**AGENDA**

**Time:** 1:30pm  
**Date:** Wednesday, 15 August 2018  
**Venue:** Committee Room 1  
Ground Floor, Council Offices  
101 Wakefield Street  
Wellington

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**MEMBERSHIP**

Councillor Dawson  
Councillor Day  
Councillor Free (Chair)  
Councillor Gilbert  
Councillor Young

**Have your say!**

*You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz) or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.*

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## **AREA OF FOCUS**

The Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

**Quorum:** 3 members

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## **1 Meeting Conduct**

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### **1.1 Apologies**

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

### **1.2 Conflict of Interest Declarations**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **1.3 Confirmation of Minutes**

The minutes of the meeting held on 20 June 2018 will be put to the Grants Subcommittee for confirmation.

### **1.4 Items not on the Agenda**

The Chairperson will give notice of items not on the agenda as follows.

#### ***Matters Requiring Urgent Attention as Determined by Resolution of the Grants Subcommittee.***

The Chairperson shall state to the meeting:

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Grants Subcommittee.

#### ***Minor Matters relating to the General Business of the Grants Subcommittee.***

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Grants Subcommittee for further discussion.

### **1.5 Public Participation**

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

Requests for public participation can be sent by email to [public.participation@wcc.govt.nz](mailto:public.participation@wcc.govt.nz), by post to Democracy Services, Wellington City Council, PO Box 2199, Wellington, or by phone at 04 803 8334, giving the requester's name, phone number and the issue to be raised.



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## **2. General Business**

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### **NEWTOWN SCHOOL POOL FUNDING**

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#### **Purpose**

1. This report recommends that funding of \$499,509 excluding GST is granted to Newtown School Board of Trustees to redevelop their school swimming pool.

#### **Summary**

2. The Newtown School Board of Trustees is seeking funding of \$499,509 ex GST to redevelop the Newtown School swimming pool.
3. The Council approved funding of \$185,000 in 2015/16 and \$250,000 in 2016/17 (total \$435,000) for redevelopment of the Newtown School swimming pool. Work did not commence on the pool redevelopment because of further damage to the school pool facility as a result of the Kaikoura earthquake and the associated cost escalation. The school has now proposed a new pool redevelopment design to Council.
4. The existing school pool facility at Newtown School is in poor condition and the school estimates that it has approximately one year of usable life left.
5. The Wellington Regional Aquatic Centre currently does not have capacity to provide learn to swim lessons for Newtown School students. The school does not wish to travel to other school pools because of the time and cost involved.
6. The proposal from Newtown School Board of Trustees includes year 1-4 students at the school receiving free professional learn to swim lessons two terms per year. In addition, year 5-6 students would receive free professional learn to swim lessons one term per year.
7. The Newtown School Board of Trustees will be required to have a formal agreement with the learn to swim contractor (Aquazone) to provide the free learn to swim lessons.

#### **Recommendation/s**

That the Grants Subcommittee:

1. Receives the information.
2. Recommends to the City Strategy Committee that it approves funding of \$499,509 excluding GST for the redevelopment of the Newtown School swimming pool.
3. Agrees to the funding conditions outlined in paragraph 37 of this report.

#### **Background**

##### **Support for school pool facilities**

8. In 2010 Council responded to the loss of school pool space across the city (many school pools have closed) by reprioritising its swimming pool funding to focus on learn to swim outcomes. Included in this was the establishment of the School Pools

Partnership Fund, a contestable fund for school pool partnerships with a value of \$2M to be allocated over four years.

9. Seven school pool projects were supported through this partnership fund. Around this time period Council also redeveloped 3 of its pools (Wellington Regional Aquatic Centre, Keith Spry Pool and Karori Pool) to increase learn to swim opportunities.
10. The schools that were allocated swimming pool funding by the Council were:
  - Berhampore School
  - Khandallah School
  - Swimming Trust of Wellington (pool facility at Wellington East Girls College)
  - Rewa Rewa School
  - Makara Model School
  - \*Kahurangi School (project did not go ahead)
  - Newtown School

\*Kahurangi School Board of Trustees were not successful in raising the balance of funding required to upgrade their existing pool and in 2017/18 declined the grant offered through the School Pool Partnership Fund.

11. Council approved funding for redevelopment of the Newtown School Pool in 2015/16. The funding was allocated over two years as Annual Plan lines: \$185,000 in 2015/16 and \$250,000 in 2016/17 (total funding across two financial years of \$435,000).
12. The Social and Recreation Fund has a balance of \$868,026 available for allocation in 2018/19 - this includes the accrued commitment to Newtown School (through the 2015/16 and 2016/17 Annual Plans) and the balance of funding from the Kahurangi School pool project. As part of the Long Term Plan deliberations in May 2018 officers recommended that this available funding be utilised to support two other organisations over the next three years, with a report being considered at the Grants Subcommittee for multi-year funding for Surf Lifesaving New Zealand and for Capital BMX.
13. The balance of remaining funding would be allocated via the Social and Recreation Fund in 2018/19.

### **Newtown School pool facility**

14. The Newtown School swimming pool facility was built in 1954. The existing pool building has deteriorated and the school estimates that it only has approximately one year of usable life left.
15. The release of the 2015/16 and 2016/17 Annual Plan funding was subject to the school meeting conditions, notably providing a detailed project plan and securing the balance of funding to complete the redevelopment.
16. The Newtown School pool facility was damaged by the November 2016 Kaikoura earthquake and this increased the cost of the pool redevelopment and delayed the project. The pool building has an estimated seismic strength of 34%. This means the pool building is considered to be an “earthquake risk” by the New Zealand Society for Earthquake Engineering. The pool also lacks insulation and a vapour barrier, resulting in excessive condensation, wasted energy and deterioration to the building.
17. Newtown School Board of Trustees has developed an alternative swimming pool redevelopment design that is estimated to cost \$499,509 ex GST.

18. The Newtown School Board of Trustees has had a partnership with a learn to swim provider 'Aquazone' for 11 years. Aquazone uses the pool to teach swimming lessons to the general public. Aquazone shares the pool operating costs.
19. In 2017 Aquazone assessed Newtown School students and estimated that:
  - 48% of Junior students (years 1 & 2) cannot float
  - 56% of Middle students (years 3 & 4) cannot swim more than one length of the school pool (approximately 14 metres)
  - 70% of Senior students (years 5 & 6) cannot swim 200 metres
20. The Newtown School Board of Trustees does not have the financial resources to contribute to the pool redevelopment cost and the school board has a policy against applying for gaming trust funding.
21. Currently, learn to swim lessons for students at Newtown School are provided by the school teachers. Aquazone provides free instruction to the school teachers for 2 hours each term. Aquazone does not provide free learn to swim to Newtown School students (except for 20 hours per year for new New Zealanders).
22. Aquazone provides 38,000 lessons per year to the local community via the Newtown School Pool – this includes Island Bay, Newtown, Lyall Bay, Hataitai, Mt Victoria, Brooklyn & Berhampore. Usage by Newtown School is less than 30% of usage.
23. Newtown School and Aquazone share the pool operating costs. Aquazone contributes \$41,500 per year to the pool operating costs via rental, electricity, and a contribution to chemicals, water testing, maintenance and servicing the plant and equipment.
24. The Wellington Regional Aquatic Centre does not currently have capacity for Newtown School swimming lessons. There is a possibility that the school could gain some access to Berhampore School pool. However, the school has stated that having a pool on site saves Newtown School significant travel time, reduces the cost of learn to swim instruction, and provides more privacy for students.
25. Newtown School has a decile rating of 5. The Education Review Office report dated 26 October 2017 said, *“The school is a community centre for a diverse range of ethnicities. Of the 361 students, 131 are Pākehā, 55 Māori, 56 Pacific, 69 Asian and 49 from a range of Middle Eastern/Latin American/African. Approximately a third of the students are supported as English language learners. Many families are new to New Zealand”*.

## **Discussion**

### **Proposal**

26. Newtown School Board of Trustees is seeking \$499,509 ex GST from Council. The school does not have the financial resources to contribute to the project.
27. It is proposed that the learn to swim operator (Aquazone) will provide free learn to swim lessons for one term per year (9 weeks) for year 1-4 Newtown School students at no cost to the school - this arrangement would start in term 3 of this school year. The commitment to continue to fund the swimming lessons will be ongoing between the school and Aquazone (and any future learn to swim contractor). Additionally, Aquazone will contribute \$41,500 per year in materials, expertise and time to operate the school swimming pool (refer to Attachment 1 for further detail).
28. In addition, Newtown School (via Aquazone) will provide 8 free x 30 minutes learn to swim lessons per year to year 1-6 students at the school. This will be funded via Kiwisport funding that the school receives.

29. Aquazone will provide a 20% discount for private swimming lessons for Newtown School students outside of school hours.
30. Subject to funding, tender, consents and contractor availability, it is proposed that the pool is redeveloped during the 2018/19 financial year. Newtown School wishes to start redevelopment of the pool facility in early 2019. Full details of the school proposal are outlined in Attachment 1.

### **Risks**

31. Officers have identified the following project risks:
32. The cost of the redevelopment work is based on a cost estimate not a tendered price. There is a risk that the project cost could be higher than \$499,509 ex GST particularly given the current volatility of the construction market. The cost estimate has allowed a contingency of 10% but this still may not provide sufficient budget to complete the project.
33. There is a risk that redevelopment of the pool could be delayed if the construction tender price is higher than the available budget.
34. Newtown School receives 'Kiwisport' funding and is proposing to use this to provide 8 free learn to swim lessons for year 1-6 students. If this funding was lost this could impact on the ability to provide these free learn to swim lessons.
35. The school is responsible for asset renewals associated with the pool facility e.g. plant, ventilation systems, floor coverings, etc. There is a risk that the school may need financial assistance with funding asset renewal work in the future.
36. Officers have proposed the following funding conditions to help mitigate the above risks.

### **Funding Conditions**

37. Release of the Council funding to Newtown School would be subject to the following conditions:
  - A professionally costed pool redevelopment scheme which is based on specialist advice, competitive quotations from suppliers, and input from Council officers.
  - Redevelopment of the Newtown School Pool will be as per the 'Newtown School Redevelopment Proposal' updated 5 June 2018 (Attachment 1). Any material changes by Newtown School Board of Trustees to this proposal must be approved by Wellington City Council.
  - An appropriate operating model and detailed Asset Management Plan in place which ensures that no additional operational or capital funding would be sought from the Wellington City Council in the future.
  - It is required that the Newtown School Board of Trustees will meet all regulatory and legislative requirements relating to the swimming pool project.
  - It is required that a professional learn to swim contractor will provide swimming lessons at no cost (free) for all year 1 to 4 Newtown School students for at least one school term (a minimum of 9 x 30 minute lessons per term) per calendar year. The professional learn to swim contractor will be required to provide free learn to swim lessons for all year 1 to 4 Newtown School students for the asset life of the pool. The learn to swim instructors will be suitably qualified and experienced.

- Newtown School will be required to have a formal learn to swim agreement with Aquazone and any future contractors.
  - Additionally, subject to Kiwisport funding, Newtown School will fund 8 professional learn to swim lessons per annum for year 1-6 Newtown School students.
  - Use of the pool facility is required to be available to other schools in the community for their use during the day and for the wider community use outside of the school day/term.
  - The project must have a Formal Use and Licence to Occupy Agreement in place with the Ministry of Education.
  - If redevelopment of the swimming pool has not commenced by 15 June 2019 Wellington City Council is under no obligation to provide funding for the project.
  - Newtown School will keep the Council informed of any material issues affecting construction of the project, including any that may delay practical completion.
  - At an appropriate time, Newtown School Board of Trustees will appoint a suitably qualified and experienced project manager, subject to Council approval, to assume responsibility for the overall management of the project.
  - The Council has the right to inspect/audit the swimming pool plant on annual basis to ensure that necessary maintenance is being undertaken.
  - Newtown School is required to acknowledge the Wellington City Council funding assistance on all external swimming pool signage, where practicable on its website, and in any media releases or announcements made with respect to the redevelopment of the pool.
  - Wellington City Council is under no obligation to provide any future operational or capital funding for the Newtown School Pool.
  - Council funding will not be released to Newtown School Board of Trustees until the final swimming pool redevelopment cost is known and the school has demonstrated that it has all the funding in place to complete the project.
  - If any of the above conditions are not satisfied or waived by 15 June 2019, the Council is under no obligation to provide funding for the project.
38. A detailed Funding Agreement will be developed by officers that will contain the above conditions and additional requirements.

## **Reporting**

39. The school will provide an annual report (by 30 January each year) to the Wellington City Council on the operation, maintenance, and achievements of the pool. This report will need to be provided throughout the life of the Newtown School Pool, as defined prior to construction, and will include information about:
- Learn to swim:
    - Number of free learn to swim lessons taught to Newtown School students during the year
    - Number of learn to swim lessons taught to students from other schools
    - Number of lessons taught by Aquazone to the rest of the community



## GRANTS SUBCOMMITTEE

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- Community access i.e. other community use of the pool during and outside school time
- Asset maintenance, renewal and improvement work undertaken during the year.
- Other relevant information

40. The Wellington City Council reserves the right to demand repayment of the funding if these conditions are not met.

### Next Actions

41. The proposed next actions are:

- Negotiate Funding Agreement with Newtown School Board of Trustees
- Review swimming pool facility design
- Review cost estimate for swimming pool
- Review tender price for swimming pool
- Confirm that Newtown School Board of Trustees has all funding in place for project before releasing funding

### Officers

Glenn McGovern, Sports and Club Partnership Leader  
Paul Andrews, Manager, Parks Sport and Recreation  
Mark Farrar, Senior Advisor Funding and Relationships

### Attachments

Attachment 1. Newtown School Pool Redevelopment Proposal [↓](#) 

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Author	Glenn McGovern, Sports & Club Partnership Leader
Authoriser	Paul Andrews, Manager Parks, Sport and Recreation Barbara McKerrow, Chief Operating Officer



## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

Officers have discussed the proposal with Newtown School and the learn to swim operator (Aquazone).

### **Treaty of Waitangi considerations**

There are no Treaty of Waitangi considerations.

### **Financial implications**

The 2018-28 Long Term Plan makes provision for community grants in several places:

- 2.1.6 – Community environmental initiatives
- 3.1.4 – Grants and creative workforce
- 4.1.4 – Arts and Cultural grants
- 5.2.4 – Grants (Social and Recreation) - the Social and Recreation Fund comes under project (157.1124).

The Social and Recreation Fund has a balance of \$868,026 available for allocation in 2018/19, this includes the accrued commitment to Newtown School (through the 2015/16 and 2016/17 Annual plan lines) and the balance of funding from the Kahurangi School pool project. Within the Long Term Plan deliberations officers recommended that this available funding be utilised to support two other organisations over the next three years, with a paper being considered at the Grants SubCommittee for multi-year funding – the remaining funding will be allocated via the Social and Recreation Fund in 2018/19.

### **Policy and legislative implications**

The project has alignment with the “Resilience and Environment” LTP priority by developing learn to swim skills/safety. The proposal is supported by the *“Living Well Regional Sport and & Active Recreation Planning Framework”* by supporting participation opportunities for low participation groups and young people, and by removing barriers. The proposal is also supported by *“Our Capital Spaces – Open Spaces and Recreation Framework”* by providing recreation facilities that meet the needs of the community, and providing recreation opportunities that are easily accessed and affordable.

### **Risks / legal**

The project risks have been outlined in the report.

### **Climate Change impact and considerations**

No identified impacts. It is noted that if Newtown School redevelops the existing school pool they will not need to be transported to other swimming pools for lessons.

### **Communications Plan**

Not required.

### **Health and Safety Impact considered**

The proposal includes free learn to swim lessons for Newtown School students and this will develop water safety skills. Newtown School would be responsible for managing construction of the proposed new swimming pool facility.



**Wellington City Council**  
**Submission to WCC 2018-28 Long Term Plan**  
**Newtown School Redevelopment Proposal**  
**May 2018 - Updated 5<sup>th</sup> June**



**Submission by Board of Trustees of Newtown School**  
*Our School wishes to speak to our submission at the WCC hearings*



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## Executive Summary

Newtown School ("the School") currently has an indoor, heated swimming pool which is used to provide school swimming lessons to more than 380 students. In addition, around 200 students from St Anne's School and Capital Kids Cooperative use the pool for their swimming lessons. A commercial swim school operator, Aquazone Swim School ("Aquazone") provides around 35,000 private swimming lessons a year in the pool.

Newtown School was successful in its application in the Long Term Plan 2015/16 and 2016/17 and was approved \$434,318.00 under the School Pools Partnership fund. Our school met the criteria set by the Wellington City Council. Unfortunately, this was not able to be actioned due to the further damage of the pool sustained in the Kaikorua 2016 earthquake. The roof structure of the pool building is in very poor condition with excessive condensation damaging the structure and giving the building an estimated remaining life of only a few years. As a result of the Kaikorua 2016 earthquake, existing northern and southern block walls have further developed cracking which compromise the structural strength of the existing roof structure.

The school has worked constructively with the Wellington City Council officers to redevelop the upgrade in order to undertake works within the range of the funds allocated from the previous School Pools Partnership Funding.

The Newtown School pool is one of only 12 functional school pools still operating in the Wellington region.





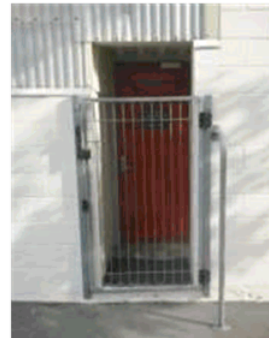
Newtown School Board of Trustees (“the Board”) saw the community’s commitment to retaining the pool for the large number of children reliant on the facility for learn to swim opportunities. They decided to proceed with a project to upgrade the pool. The Board’s objectives are:

- To upgrade/redevelop the pool so that it can continue to be used for school and private swimming lessons;
- To continue an ongoing operating model with Aquazone.
- Develop an Asset Management Plan and Maintenance Programme Plan that allows for the replacement of infrastructure and running costs of the school swimming pool by the Board.

The Board has sought cost estimates from several companies for the pool building upgrade. Ashby Property Services Ltd was selected to undertake this work.

Below is the report of the building inspection:

- The exterior fabric of the building is deteriorating in a number of areas, the polycarbonate panels to the central lightwell require replacement, the clear corrugated roof coverings need to be renewed as does the translucent sheeting on the northern wall.
- Structural cracking of the northern and southern block walls which support the roof structure.
- The interior of the building suffers badly from poor air extraction with a significant build up of condensation.
- The concrete pavement around the pool structure is unsealed and aging with continuing loss of the cement fines. It is cracked in a number of places and there are issues around the plywood trench cover which is warping and causing trip hazards in places.
- There is no wheelchair access to the building and results in accessibility issues for parents bringing pre-school children to the complex in pushchairs and buggies.
- The width of the front entrance (0.80m) and fire exit (0.60m) will need to be increased for wheelchair access.



The work for wheel chair access is extensive and will include parking, ramps to the pool, widening doors, modification of current toilets and changing rooms. The school has estimated work based on previous work done around the school for wheel chair access. The photos above show current access.

The Board has also decided to add the upgrade of the existing concrete floor area to the project scope.

Ashby Property Services has now developed plans for the upgrade/redevelopment of the swimming pool facility. These provide for:

- Remove northern and southern block walls and replace with a lightweight timber structure
- Remove existing roof structure (raft purlins) with proprietary industrial telescopic swimming pool enclosure
- Supply and install a swimming pool heat exchanger with ductwork and extracts.
- Replace timber duct cover with removable steel plate and repair /surface the concrete floor with a proprietary industrial non-slip epoxy resin product
- Construct wheelchair compliant ramp access from Minerva Street and form a kerb ramp and landing at the entrance to the building.

Newtown School was a successful applicant of the School Pool Partnership Fund in 2015/16 - The fund aimed to improve access to and uptake of learn-to-swim, aquatic education, sport and enjoyment by local communities of Wellington city by increasing the total available pool capacity and aquatic programme opportunities throughout the city.

The proposed work will entail a large upgrade to the facility, giving the pool facility an expected life of 50 years, i.e. effectively that expected from a new building. The estimate for the total cost of upgrade work is \$499,506 (exclusive of GST). The Board is seeking a one-off grant for the sum of \$499,506 from the Wellington City Council ("the Council") towards this project.

The Board has an agreement with Aquazone, if the upgrade project goes ahead, to sign a 10 year lease with favourable rights on renewal. The operating model utilises the expertise of Aquazone to provide expert day-to-day management of the pool facility as well as trained swimming instructors.



The Board believes this project fully complies with the criteria and specific criteria of the Wellington City Council.  
Key points are:

- The project will ensure the continuation of over 38,000 learn-to-swim opportunities a year contributing to Wellington City Council's objective of improving opportunities for people to take part in learn-to-swim programmes.
- The continued availability of the Newtown School pool addresses the shortage of learn-to-swim opportunities, particularly in locations that are convenient for schools and in the busy after school hours.
- Current high participation in learn-to-swim opportunities at Newtown School demonstrates it is accessible and meeting community demand.
- The pool is owned by Newtown School and managed through a lease arrangement with Aquazone Swim School. This arrangement ensures sound governance from the school, expert operational management from the swim school and the lease arrangement covers some on-going costs related to the pool.
- The project is fully supported by Newtown School and Aquazone and also has support from other schools that use the pool for their lessons.

The Board understands that \$499,506 is a significant grant to seek from Council, but it believes the Newtown School pool currently makes an important contribution to availability of learn-to-swim opportunities in Wellington. The Board wants to ensure the Newtown School pool continues to operate and provide opportunities for the children of the Central and South Suburbs of Wellington to learn vital swimming and water safety skills.



## 1. The Current Swimming Pool Facility

*The Newtown School pool, which was built and covered by the community, is in poor condition with excessive condensation causing significant damage to the building structure. Without upgrading/redeveloping the Board believes the pool will be unable to be used for much longer.*

### Background

The Newtown School pool, built in 1954, is 14m x 4.5m in interior dimensions and is 0.93m in depth, making it an ideal children's learner pool. It is thought that both the original building of the pool and the later covering of the pool were community initiated and funded projects. While the Ministry of Education owns the land on which the pool sits, the Board is responsible for insurance of the pool building indicating that the School, rather than the Ministry, owns the building.



### *Pool Facility*

The major issues with the facility is the lack of an insulation and vapour barrier envelope, and control of the temperature and humidity of the air in the pool area. Without these there will continue to be excessive condensation with subsequent rapid deterioration of parts of the building and a considerable waste of energy.

The cracking of the southern and northern block walls have been further damaged by recent earthquake activity, compromising the structural strength of the roof and wall structures.

The general assessment of the interior of the pool area is that it is unpleasant and humid and suffers from the combined effects of poor insulation, inadequate ventilation and the lack of an effective vapour barrier. These issues contribute to both the unpleasantness of the environment and the accelerated rate of deterioration of building fabric, structure, fittings and equipment.

The roofing itself is showing signs of corrosion. Corrosion is advanced in the case of the steel frames which show significant signs of rusting particularly on their upper surface.

Based on the condition report the Board believes the building will continue to deteriorate and become unusable without significant work.



Structural Damage to block southern wall.



## 2. Rationale for Maintaining the Newtown School Pool

*The Newtown School Pool currently provides over 38,000 swimming lessons each year to Newtown School students, students from other schools and through private lessons with Aquazone Swim School. The school community believe the pool is valuable and strongly support upgrading the pool so it can continue to be used.*

### School Perspective

Newtown School is committed to providing aquatic education to its students and the Board believes it is important that the School continues to do this. Assessments carried out by Aquazone, as part of the School's learn-to-swim programme, indicate a wide range of swimming experience and ability. In 2017 Aquazone estimated that:

- 48% of Junior students (Years 1 & 2) cannot float
- 56% of Middle students (Years 3 & 4) cannot swim more than one length of the school pool (approximately 14 metres)
- 70% of Senior students (Years 5 & 6) cannot swim 200 metres

Having a pool on-site is a huge advantage to a school, particularly in terms of the time saved. For Newtown School students, a 30 minute swimming lesson requires a total out of class time of around 45 minutes. This compares very favourably to the out of class time and other logistics of bus travel to a pool some distance away. As part of the options analysis carried out by the Board, it was estimated it would take some 1 ½ to 2 hours to take students to lessons at the nearest public pool.

The School currently uses the pool to provide two to three weekly swimming sessions for each student at school every school term. Depending on the school roll, this amounts to 380 students having an average of 100 sessions per year giving a total of **38,000 sessions** per year. The School is considering increasing its usage of the pool and sharing it with other schools.

The School's current usage of the pool amounts to less than 30% of the total usage. The Board and the school community see the pool as an important community asset. Many of the School's students and children from other nearby schools attend private lessons with Aquazone at the pool. Aquazone report that the majority of children attending their lessons come from Newtown, Island Bay, Lyall Bay, Hataitai, Mt Victoria, Brooklyn and Berhampore. With convenience and accessibility a factor for many parents, there is some risk that even if other lesson providers were able to cater for this group, parents and their children would not travel further for lessons.

After consultation with Wellington City Council staff, we have the additional information as requested regarding Aquazone contributions:

- Aquazone Limited will provide a long term contribution to the Newtown School swimming pool complex.
  - Aquazone have agreed to significantly increase their investment in the partnership. In addition to the initial commitment they have agreed to provide, to the school, three tutors who will teach swimming for a school term each year. This is partially funded by the school's KiwiSport funding from the Ministry of Education and the remainder will be covered by Aquazone.



- Both Newtown School and Aquazone will focus on Years 1 - 4 students for these swimming lessons. Our teaching staff will teach alongside aquazone professional tutors so that there is a double benefit of upskilling our staff in the teaching of swimming.
- Aquazone offers to the Newtown School parent community, a 20% discount for private lessons outside of school hours
- Newtown School will invest Ministry of Education 'Kiwi Funding' money into swimming lessons for our Year 1-4 students.

Newtown School has grown rapidly over the last 4 years from a school roll of 240 presently close to 400 students. Our school community is very demographical diverse. Three quarters of school roll are from families where english is a second language. We have a high percentage of families that are new New Zealanders and those that are vulnerable or living on benefits or social housing complexes. The opportunity to have a functional swimming pool allows our school to facilitate and improve:

- free swimming for all students in a warm pool
- onsite access
- involve other schools
- involve ECE from around our community
- provide for ethnic groups to use pool free of charge

### **Other Schools**

St Anne is already using Newtown pool each winter and other schools are also considering using the pool for their middle classes, as well as the junior classes.

While the pool is being used to capacity during weekends and afterschool time, there is potential to continue building the number of other schools using the pool for school swimming lessons through Aquazone. There is capacity for another 20 school classes per week to have a term of lessons.

1. To improve opportunities for people to take part in learn-to-swim programmes:
  - ❖ Because Newtown and St Annes schools are low decile (Decile 4) and from low socio-economic families, most children in this area (over 600 children) would never learn to swim properly, if at all, without the pool. The cost of transport for both schools to go to Kilbirnie pool is too high and the cost of an after school learn to swim programs is too high for most families.
  - ❖ Access to a low learn to swim cost with Aquazone via KiwiSport program

### **Wider Community Usage**

Newtown School lessons account for less than 30% of the usage of the school pool. Since 2007 the Board has had an operating agreement for the pool with a private swim school operator, Aquazone. The Board believes this is an arrangement that both works better for the school in managing the pool and it also provides more benefit to the community than other types of community assets. The School community would prefer that the pool is used to teach children to swim than for purely recreational purposes and that as a supervised activity this is also a safer use of the pool than unsupervised community access. In addition, it is felt that the pool is better suited to swimming lessons for primary school age children than recreational usage because of its small size and shallow depth. The Wellington Regional Aquatic Centre, which is located in Kilbirnie, is better suited to recreational swimming, particularly for older age groups.

In the time that Aquazone has been operating in the Newtown School pool there has been strong and continuing demand for private lessons. The number of lessons has grown in recent years but Aquazone and the Board believe the pool is probably now being used to its appropriate capacity in the popular after school time. Aquazone is also operating out of a second pool at Miramar North School since 2008.

During term time Aquazone currently uses the pool for school and private lessons:

Monday to Friday	3pm to 7pm
Saturday	8:30am to 3.30 pm
Sunday	9:00am to 2.30pm

Private lessons cater for pre-schoolers (11%) and school age children (89%).

Aquazone also provides holiday lessons for both weeks of the three mid-year school holidays and two weeks in the summer holidays (some time in the summer holidays is required for pool maintenance, such as painting).



### **Overall Usage**

***In total, Aquazone currently provides over 38,000+ lessons per year in the Newtown School pool.***

### 3. Pool Upgrade/Redevelopment Project

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*The Board proposes a project to upgrade the pool facility so that it can continue to be used for an anticipated lifetime of 50 years.*

**The total project is estimated to cost \$499,506 with the Board seeking \$499,506 (based on quotes made in 2018 – this figure may need to be adjusted to take into consideration increased building costs) from the Wellington City Council funding. If the Board is able to obtain sufficient funding the project will be carried out over the December 2018 school holidays, with completion expected in May 2019.**

#### **Project Scope**

An important consideration in this decision (apart from strong community demand) was that the addition of disability access and accessible change/toilet facilities, means this part of the building could not be completely excluded from the scope.

The Board believes it is important that the project is completed in one stage. This project is large and complex and requires significant commitment and effort from the Board and School management and leadership. The School also has a number of other high priority property projects to schedule (rebuilding the school, which is to be completed in July 2018, along with other refurbishing projects of the old school and grounds) so it is unlikely that the pool facility would become a focus again in the foreseeable future. On this basis, the Board believes it is not feasible to break the project into stages or to leave necessary pieces of work out of the scope to be dealt with at a later date.

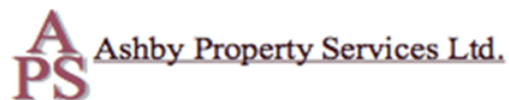
#### **Project Design**

The design in consultation with representatives of the Board and Aquazone (the school has consulted with the WCC swimming pool officials who agree), decided as follow:

- Replace polycarbonate panels to roof lightwell and translucent roofing to main roof structure.
- Replace translucent cladding to north wall.
- Introduce twin-walled polycarbonate insulating sheeting to underside of exposed clear roofing, central lightwell and wall.
- Supply and install a swimming pool heat exchanger with ductwork and extracts.
- Replace timber duct cover with removable steel plate and repair /surface the concrete floor with a proprietary industrial non-slip epoxy resin product
  - ◆ Demolition and removal of existing building structure – southern block wall and roof
  - ◆ Replace piping to pool

- ◆ Erect light wall walls to support outer edges of pool enclosure
- ◆ Supply and install a heat exchanger with ductwork and extracts
- ◆ Replace timber duct cover with removable steel plate and repair / surface the concrete floor with a proprietary industrial non-slip epoxy resin product.
- ◆ Construct compliant wheelchair ramp from Minerva Street and form a kerb ramp and landing at the entrance of the building
- ◆ Upgrade the changing rooms with new benches, individual showers
- ◆ Upgrade electricity distribution board
- ◆ Pool tank to be re-painted with water proof epoxy paint





**Newtown School**  
**Pool Upgrade**

Appropriate Order Cost Estimate

5<sup>th</sup> May 2018

Description	No.	Unit	Rate	Cost
The existing pool enclosure was erected in 1980 principally of concrete block and structural steel framing with sheet metal roofing. An engineering review has found the building to be deficient with a seismic strength of the portals of approximately NBS 34%. This along with significant corrosion attracts replacement or refurbishment costs well in excess of the current allocated funding budgets. This cost report seeks to demonstrate a workable solution based on a proprietary solution as offered by South Pacific Pool Enclosures Ltd. The work is to refurbish the building by fitting new heating plant to control the interior environment, reorganise some of the interior planning, redecoration including new floor finish and disabled accessible ramp from Minerva Street.				
Demolish and remove the existing building and structure to approved landfill	188.00	Sum	\$120.00	\$22,560.00
Break up the existing concrete and remove from site to approved landfill	118.00	m2	\$65.00	\$7670.00
Replace piping about the pool up to but not including plant as per the Paremata Spa and Pool estimate	1.00	m2	\$10000.00	\$10000.00
Run 2x conduit for future services (100dia power & 50dia security) under new paving, between end structures	1.00	m2	\$2000.00	\$2000.00
Provide pipe connections for future heating	20.00	m2	\$800.00	\$800.00
Lay new 100mm concrete paving surround to pool including 200mm basecourse with falls to drainage and including a raised plinth for enclosure	118.00	m2	\$150.00	\$17,700.00

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Extra value for surface drainage and connections	1.00	Sum	\$4000.00	\$4000.00
Erect 800mm high concrete block wall including pillars to support outer edges of pool enclosure	30.00	m2	\$240.00	\$7200.00
Erect light weight FRR boundary wall to 3400mm	64.00	m2	\$150.00	\$9600.00
Refurbish Girls change, Unisex Toilet and filtration plant	25.00	m2	\$750.00	\$18750.00
Refurbish Boys change, store and office	25.00	m2	\$750.00	\$18750.00
South Pacific Pool Enclosure Laguna Grande telescopic swimming pool enclosure	1.00	Sum	\$188,500.00	\$188,500.00
Decoration - painting of exterior & interior walls, doors, windows etc	1.00	Sum	\$9,000.00	\$9,000.00
Fire and security	1.00	lm	\$5000.00	\$5,000.00
Form new concrete ramp with galvanised MS handrails	1.00	Sum	\$15,000.00	\$15,000.00
<b>Sub Total Building</b>				<b>\$336,530.00</b>
<b>Services Work</b>				
Ventilation plant and equipment - roof mounted	1.00	Sum	\$10,000.00	\$10,000.00
Heat exchanger plant and equipment	1.00	Sum	\$18,000.00	\$18,000.00
Wire mesh cage to the above	1.00	Sum	\$1500.00	\$1500.00
Replace electrical distribution board	1.00	Sum	\$2500.00	\$2500.00

<b>Sub Total Services</b>				<b>\$32000.00</b>
Sub-Total brought forward				<b>\$ 336,530.00</b>
Sub-Total brought forward				<b>\$ 32,000.00</b>
Contractor P&G and Margin (12%)	1.00	Sum	\$44,223.00	\$44,223.00
Contingency	1.00	Sum	\$49,753.00	\$49,753.00
Building Consents, planning	1.00	Sum	\$5,000.00	\$5,000.00
Structural engr signoff of pool enclosure support	1.00	Fee	\$2,000.00	\$2,000.00
Professional Consultants	1.00	Fee	\$30,000.00	\$30,000.00
<b>Totals Work Now</b>				<b>\$499,506.00</b>

While the project design was constrained by financial and space considerations the Board believes the project will provide a significantly better facility for all users.

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**Project Budget**

Ashby Property Services advise that in the current environment cost estimates are proving to be accurate indicators of actual costs.

**Replacement/upgrade of pool equipment since 2007:** (with Aquazone part or full contribution in conjunction with Newtown School Board of Trustees)

- Internal walls painted (August 2007, Aquazone)
- Heat pump (December 2007, Temperature solutions)
- Blue matting on pool surround (2008, Aquazone)
- 6 water proof light tubes installation (April 2008, Aquazone)
- Sand replacement in the filter + Filter n°1 lid (2009, Clorogene Supplies)
- Fibreglass (January 2010, Denis Jefferies)
- Changing room heaters (April 2010, Aquazone)
- Heater booster (June 2010, Aquazone)
- Filter n°2 lid (2009, Clorogene Supplies)
- Changing room water proof light switch (July 2010, Newtown school)
- Pool blanket cover (October 2010, Chem 2000 ltd)
- Electrical board in pump room upgraded (October 2010, Temperature solution and Nick Toulis)
- Vacuuming valves (July 2012, Clorogene Supplies)
- 2 Tank filters (July 2012, Clorogene Supplies)
- 3 water proof light tubes installation (April 2013, Aquazone)
- Pumbing and pipe replacement 2014/14
- Flooring Surface repaired 2014
- Plastering to steps and pool ongoing 2014/2015
- Water pumps replaced (2016)
- Pool gate security system replacement (2017)
- Electrical fittings (2017)
- Pool gate posts replacement (2018)

## 4. Proposed Operating Model

*The Newtown School Board of Trustees has managed the pool through an operating agreement with Aquazone Swim School for the past 8 years. This arrangement ensures professional day-to-day management of the pool, the availability of expertise in swimming instruction, and provides the best means of fully utilising the pool to provide the maximum possible learn-to-swim opportunities for the local community.*

### **Partnership with Private Lesson Provider**

Partnership with a private swim school operator achieves two important objectives:

1. Outsourcing day-to-day management and operation of the pool facility, including pool related compliance/management functions such as water quality testing, pool and pool facility cleaning, water and pool heating costs and on-going supervision of pool users.
2. Maximising usage of the facility, so as to achieve the broad social objective of increasing learn to swim opportunities, both for students of the School and for local community users, including other schools.

It is important to note that item one above is best achieved if the private swim school operator is granted use of the facility through a licensing arrangement. In this case, responsibilities for various tasks, costs and monitoring and compliance requirements can be clearly allocated to the operator, or left with the School, as appropriate. The commercial terms of the lease then document both these responsibilities, as well as the basis for establishing and reviewing the rental and the allocation of costs for both operations and maintenance.

### **Licence Granting Shared Occupation of Part of School Site**

The formal commercial agreement between the Board and Aquazone will take the form of a "Licence Granting Shared Occupation of Part of School Site". This contract sets out the basis on which Aquazone undertakes to manage the facility on a day-to-day basis. The Licence has been approved by the Ministry of Education, as required by Section 70B of the Education Act.

Key features of the Licence are as follows:

- The Board grants Aquazone a non-exclusive licence to occupy the facility, upon the terms and conditions set out in the contract, primarily for the purpose of a swim school for the benefit of the School and the community generally;
- The term of the licence is 10 years with favourable rights on renewal;
- Aquazone pays an annual rental to the Board (determined in line with the approach set out below);
- The rental is reviewed bi- annually to reflect movements in the Consumer Price Index and changing estimates of the running cost;
- Specifically, Aquazone shall have day-to-day management responsibility for carrying out, and meeting all costs associated with, the following functions and requirements:



- Complying with the requirements of all Acts and regulations such as the Health and Safety in Employment Act 2015 and any regulations made there under;
  - Maintaining the water quality in the swimming pool in compliance with NZS 5826:2010 and Unit Standard 20046;
  - Operating the pool in compliance with the Board's Swimming Pool Policy;
  
  - Staffing, including obtaining police vetting checks of all its employees;
  - Maintaining service logs to record all repairs and regular servicing of the pool tank and plant and equipment;
  - Insurance covers, including public liability insurance.
  - Maintaining a certificate of registration of a public pool.
- In return, Aquazone shall have the right to open and operate the facility during the hours set out in the Licence.

### **Rental Basis**

The basis for rental and operating costs agreed to by the Board and Aquazone comprises the following:

### **Operating Costs**

Aquazone and Newtown School share the normal operating costs for the facility, including:

- Electricity and water usage, based on actual consumption as per metered readings;
- Chlorine and chemicals;
- Water testing.

### **Maintenance and Servicing**

Aquazone contributes towards the costs of the maintenance and regular servicing of the facility's plant and equipment.

<b>Asset Management Plan – MoE 5 Year Property Plan and Operational Grant and Local Funds</b>						
<b>Project Name</b>	<b>Description</b>	<b>Year 1 (\$)</b>	<b>(\$) Year 2</b>	<b>Year 3 (\$)</b>	<b>Year 4 to 10 (\$)</b>	<b>Project Driver (1)</b>
Plant room	Heating pump Water heaters				\$15,000	R
Swim pool	Main ventilation duct hanging system				\$10000	R
Circulation pumps	Replacement			\$4000		R
Chlorine Tank and bund	Replacement				\$1000	R
Hot water cylinder	Replacement				\$1000	R
Lighting					\$500	R
Other Electrical			\$500			R
Floor coverings	Pools and floors				\$1000	R
Pool Cover					\$1200	
1 LoS = Levels of Service, R = Renewal, I = Improvement						
<b>Maintenance Programme Plan</b>						
<b>Location</b>	<b>Description</b>	<b>1-2 Years</b>	<b>3-4 Years</b>	<b>5-6 Years</b>	<b>6-10 Years</b>	
Entrance Door	Replace or repair entrance door lock and ease door		\$800			
Security Fence	Replace or repair Security Fence post and latch system		\$1000			
Admin Room	Repair wallboards			\$500		
Plant room	Shelving, wallboards,				\$500	
Boys Changing Room	Re-fit clothes hooks, repair wooden seating,			\$1000		

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	repair door, wooden walls					
Girls Changing Room	Re-fit clothes hooks, repair wooden seating, repair door, wooden walls			\$1000		
Boys Toilet	Replace privacy door, repair or replace system and seat, wooden walls			\$1000		
Girls Toilet	Replace privacy door, repair or replace system and seat, wooden walls			\$1000		
Pool	Repair any surface crack, painting, hands and rails repaired or replaced			\$10000		
Shower and basin	Repair pumping and shower head.				\$1000	
Painting Internal					\$5000	Programme Property Services
Painting Exterior					Painting Contract PPS	
Roof	Clean guttering, repair covering,				\$500	
Block Walls	Plaster repairs				Painting Contract plus \$1000	Programme Property Services
Floor	Repair any floor surfaces that are cracked				\$2000	
Internal seating	Replace wooden benches				\$1500	
Pool Cover	Repair ropes, hooks and handle	\$1000				



## **Insurance**

Aquazone is responsible for arranging and meeting the cost of the following covers:

- public liability insurance;
- own contents held in the pool building.

The Board is responsible for arranging and meeting the cost of the following covers:

- plant and equipment replacement and mechanical breakdown;
- insuring the building and the swimming pool tank.

The anticipated initial annual rental is based on estimates of these costs, at this point in time, but this will be adjusted prior to execution of the final contract, if they change prior to commencement of the Licence.

## **Responsibilities**

### **Day-to-Day Management and Operation of the Facility**

As the operator of the facility on a day-to-day basis, Aquazone takes responsibility for ensuring that the Board complies with the following:

- Operation of Swimming Pools Standard, as set out in NZS: 4441:2008;
- Water Quality Standard NZS: 5826:2010
- Management and Storage of Hazards Standard NZS:5826:2010
- Health & Safety in Employment Act 1992 and regulations
- Fire Safety and Evacuation of Buildings Regulations 1992

## **Risk Management**

The operating model revolves around the partnership with the commercial operator. This provides the Board with access to expertise in areas such as water quality testing that is simply not available to many schools. Indeed, this is a prime reason why many schools have chosen to close their pools in recent times.

The Board's primary risk exposure is therefore to losing the commercial operator, including the financial failure of the operator. As part of this project, the Board has ascertained that there are several commercial swim school operators in the Wellington market that could be interested in forming a similar partnership with the Board.

Aquazone is required to maintain service logs and other records that show that regular maintenance of the facility and its plant and equipment are being carried out.

The Board is responsible for maintaining insurance covers that mitigate against the loss of, or mechanical breakdown of, the plant and equipment. The Board also insures the pool building against significant damage or loss due to vandalism, fire or natural disasters.

***Aquazone Contribution to operational running and future asset management planning***

The contribution in time and expertise of Aquazone that they provide has been estimated in value to the school in \$\$\$ terms.

<b><i>Annual Rental</i></b>	<b><i>Total A</i></b>	<b><i>\$24,000</i></b>
<i>Cleaning of Complex \$60 per week</i>		<i>\$ 3,120</i>
<i>Pool Testing 3 times per day + 1 hour \$30 per x 7 days</i>		<i>\$ 10,920</i>
<i>Pool cleaning 1 hour per week \$30 x 52</i>		<i>\$ 1560</i>
<i>Providing instruction/training to school staff 2hours per term 8x \$50</i>		<i>\$ 400</i>
<i>Lessons for new New Zealanders – 5 days per term x 4 = 20 hours at \$50 per hour</i>		<i>\$ 1500</i>
	<i>Time and expertise in kind = Total B</i>	<i>\$17,500</i>
	<i>Total A + Total B</i>	<b><i>\$41,500 per year</i></b>

### **Monitoring and Reporting**

The Board's Property Committee will be responsible for oversight of the swimming pool facility after completion of the upgrade project. This will include reviews of the costs incurred in operating the pool, including metered usage of utility services, chemicals and regular servicing maintenance, as recorded in the service logs.

The Property Committee will also be responsible for reviewing the estimated replacement costs of the facility's plant and equipment. These reviews will be incorporated into two-yearly reviews of the annual rental paid, so that sufficient income is received to ensure the facility is self-funding over the course of its expected lifetime. The Property Committee will also report, annually as required, to the Wellington City Council on usage of the facility.

### **Operational, Maintenance and Renewals Strategy**

Operations and Maintenance Council's strategy is to maintain the school swimming pool in an efficient and cost effective manner.

#### **Renewals**

Renewal expenditure is major work that does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original capacity. Work over and above restoring an asset to original capacity is new works expenditure and may lead to improvements in the level of service provided. Assets are considered for renewal as they near the end of their effective working life, or where the cost of maintenance becomes uneconomical and when the risk of failure of critical assets is sufficiently high. The renewal programme has been developed by the following:

- o taking the asset age and remaining life predictions from the valuation database, calculating when the remaining life expires, field validation of the current condition, and converting that into a programme of replacements based on school revenue; and
- o reviewing and justifying the renewals forecasts using the accumulated knowledge and experience of asset operations and asset management consultants. The renewal programme is reviewed in detail during each Asset Management Plan update (i.e. three yearly), and every year the annual renewal programme is reviewed and planned with the input of the maintenance consultant. The school proposes to maintain the existing level of service. A condition assessment of the assets at the school pool was completed in 2016/7 which has identified renewal expenditure for building components.



## 5. Alignment with Council Annual Objectives and previous School Partnership Fund which Newtown School was successfully awarded

*This project aligns with the criteria and specific criteria of the Wellington City Council School Pools Partnership Fund.*

### **Contribution to achieving Council's outcomes and fund objectives**

Wellington City Council's previous Annual Plans identifies three priorities:

- To make the most out of existing pool space
- To improve opportunities for people to take part in learn-to-swim programmes
- To provide more facilities to meet the needs of aquatic sport.

The Council's School Pools Partnership Fund aimed to improve access to and uptake of learn to swim aquatic education, aquatic sport and casual aquatic enjoyment by the local communities of Wellington City.

Upgrading the Newtown School pool meets the first two of Council's priorities as it will enable an existing school pool to continue to provide over 38,000+ learn to swim opportunities a year. Without the upgrade/redevelopment the Newtown School pool will not be able to be used for much longer, reducing the number of learn to swim opportunities available in Wellington by over 38,000 + a year.

The Board believes that both the *availability* of learn to swim opportunities and their *accessibility* are key to the popularity of the Newtown School pool. High uptake of both school and private lessons at the pool demonstrates strong demand from the local community.

Our school supports the current Wellington City Council Annual Plan objectives:

#### Social and Recreation

- Social cohesion
- Participate in community life for all
- Creating a safe (child friendly) city
- Matter to the lives of individuals and to our community as a whole
- Help to protect the most vulnerable
- Keep people safe and healthy
- Activities contribute and opportunities for people to live healthy lifestyles, realise their potential and enjoy the city

### **Community Usage**

The Newtown School pool is the venue for over 38,000+ swimming lessons a year and only 30% of these are provided to Newtown School students. The remainder are either other schools having lessons in the school pool or private swimming lessons through Aquazone. The pool is fully utilised seven days a week and, with the combination of term and holiday lessons, most weeks of the year.

While this project does not add to the total availability of learn to swim opportunities in Wellington City, this application would if it proceeds would add 35,000 swimming lessons a year to the total availability of learn to swim opportunities.

Through its agreement with Aquazone, Newtown School makes the pool available during the school day when not required for Newtown School lessons. This time is used for pre-school swimming lessons and school swimming lessons for other schools. Aquazone is working to expand the usage of the pool by other schools and ECE during this time, providing these lessons at a very reasonable cost. This is an area where we expect to see an increase in the number of lessons provided.

### **Location**

The Newtown School pool is located in Newtown and consequently almost all the people who have lessons at the pool are residents of Wellington City.

The pool is well located for providing access to target users who are primary school aged or younger children. Its location within a school means children from Newtown School are easily able to access after-school private lessons and these are also convenient for children from nearby schools, such as Mt Cook, Clyde Quay, Island Bay and Lyall Bay School. However, Aquazone does also have children taking private lessons at the Newtown School pool from schools further away.

The Newtown School pool is currently being used by St Anne School and further schools are considering using the pool in 2018. Capital Kids Co-operative also use the Newtown School pool for lessons and are 15 minute walk away.

### **Newtown School**

Newtown School established in 1879. The School has established practices for governance, management, planning, reporting, financial management and employment practice. Under the Education Act the Board of Trustees is responsible for governance of the School. The Board of Trustees employs a Principal who has responsibility for management of the School.

- The 2016 Annual Report can be provided.
- The Board is not aware of Newtown School having received funding from Wellington City Council before.





- The Board of Trustees, the Principal (who is a member of the Board of Trustees) and the School Lead Team support this application. A copy of the Board resolution, is be provided on record with the successful School Partnership Fund Application,
- This funding submission covers the full project to upgrade/redevelopment of the pool facility. The Section titled, "Proposed Operating Model" outlines how the upgraded pool facility provides for both day-to-day operation of the pool as well as providing for funding maintenance and capital replacement costs.
- The requirement to report annually to Wellington City Council on the usage of the pool will be the responsibility of the Board's Property Committee.

Expertise in management of the pool facility and in teaching swimming skills is provided by Aquazone who have been providing swimming lessons and operational management of the Newtown School Pool for 11 years.

The Newtown School Vision is "E Tu Kahikatea, hei whakapae ururoa. Awhi mai awhi atu, tatou, tatou e." The Charter recognises the School's Treaty of Waitangi obligations and the importance of Tikanga Maori and Te Reo Maori in the school.

Newtown School works to ensure that Maori students (whether mana whenua or tauiwi ) have the same access to educational opportunities as other students and achieve the same outcomes. Students in Maori Immersion have swim instruction in Te Reo Maori only. Provision of top quality school swimming lessons contributes to this objective in the learn-to-swim and water safety part of the curriculum.

If the School receives a grant of \$499,506 from the Wellington City Council, the School will not apply for further funding for the school pool.

### ***Ministry of Education***

Newtown School retains ownership of the school pool once upgraded. The Board currently has an Operating Agreement in place with Aquazone which was signed in December 2013 and is due to expire at the end of 2020. This agreement is not on a Ministry of Education Licence to Occupy Agreement because we are still working with the Ministry to update their agreements to reflect our situation. The Ministry has approved the current agreement, the intended terms of the new licence and the Board lodging this submission application and has undertaken to work with the Board to develop a Licence Agreement that better reflects the reality of the partnership model.

The Board has worked closely with the Directors of Aquazone, to agree on the terms that will apply to the lease if the pool is upgraded.

- A contract confirming our mutual understanding is attached (licence to occupy)
- Newtown School Board has agreed the school apply for funding from the Wellington City Council to upgrade the pool (from March 2018 minutes).



#### Requested Information

After consultation with Wellington City Council staff, we have the additional information as requested:

- Aquazone Limited will provide a long term contribution to the Newtown School swimming pool complex.
  - Aquazone have agreed to significantly increase their investment in the partnership. In addition to the initial commitment they have agreed to provide, to the school, three tutors who will teach swimming for a school term each year. This is partially funded by the school's KiwiSport funding from the Ministry of Education and the remainder will be covered by Aquazone.
  - Both Newtown School and Aquazone will focus on Years 1 - 4 students for these swimming lessons. Our teaching staff will teach alongside aquazone professional tutors so that there is a double benefit of upskilling our staff in the teaching of swimming.
  - Aquazone offer to the Newtown School parent community, a 20% discount for private lessons outside of school hours
- After our previous application, we have also submitted an asset management plan for the pool (this will work together with our Ministry of Education Five Year Property Plan). We have also included a ten year maintenance plan which will be school funded.
- On the recommendation of Wellington City Council staff, who have reviewed our budget estimates for the redevelopment of the pool, we have adjusted the contingency figure from 5% to 10%. This now makes the total cost of the requested funds for the project \$499,506.00

Newtown School Board of Trustees are committed to progress this development. Since our last submission, the school has grown by 180 students. A majority of the families are considered to be vulnerable, live in social housing or are new New Zealanders. As the school's application to the school's partnership fund was previously successful, much of the planning and consultancy work has already been done. If granted this funding, the Board intend to begin the work in December 2018.

We thank you for your consideration and support of the Newtown learning community.

Ngā mihi nui

Mark Brown  
**PRINCIPAL**

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## 6. Conclusion

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The Newtown School pool building is continuing to deteriorate to a point that the Board believe it may not be able to be used after 2018/2019. The pool is currently used for over 38,000+ swimming lessons a year for both school and private lessons and there is strong community support for retaining the swimming pool. Consequently Newton School Board of Trustees believes it is important that the pool is retained so that it can continue to provide learn to swim opportunities for Newtown and Wellington children and culturally appropriate groups.

To retain the pool the School must undertake an upgrade project to repair the roof of the pool. Cost estimates give a total project cost of \$499,509. This project upgrades the full facility, giving the pool an expected life of 50 years - that expected from a new building.

Given the number of learn-to-swim opportunities provided by the Newtown School pool, which will be lost if the upgrade is not undertaken, the upgrade project is vital.

Our Board of Trustees have developed an Asset Management Plan, along with a Maintenance Programme Plan, that is funded from contributions from Aquazone and Newtown School operational funds, fundraising by the community. These plans allow for the sustained use of the pool by the Newtown School Board of Trustees.

Our Board of Trustees is open to the idea of opening the pool up to the more opportunities for public groups to be able to use the pool, either in public sessions or close sessions ie. Muslim womens groups.

Newtown School also has an operating model of partnership with Aquazone, which has proven itself over the last 11 years. This model provides the school with expertise in both swimming pool management and swimming lessons. Providing over 38,000+ learn to swim opportunities a year, the Newtown School pool upgrade project fits well with Council's objectives in this area .

**Providing over 38,000+ learn to swim opportunities a year, the Newtown School pool upgrade project fits well with Council's objective in this area. Newtown School supports the objectives of the Wellington City Council and shares the concerns of Water Safety New Zealand about declining swimming skills in New Zealand children and the impact this has on drowning rates.**

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## SURF LIFE SAVING NZ BEACH PATROL AND CAPITAL BMX FUNDING

### Purpose

1. This report seeks Subcommittee approval to allocate multi-year contract funding to two organisations; Surf Life Saving New Zealand and Capital BMX.

### Summary

2. The Council provides grants to assist community groups and organisations to undertake projects and deliver services that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. A range of organisations are funded through multi-year contracts.

### Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of multi-year contract funding (from 1 July 2018) for applications 1-2, those being the allocations of less than \$100,000 pa.

#	Organisation	WCC funding (2017/18)	Amount requested per year, for year 1 (2018/19)	Recommendation	Comments
1	Surf Lifesaving New Zealand	\$40,000	\$66,870	\$66,870	Continued support of beach patrol (lifeguards) for six weeks every summer at Lyall Bay and Oriental Bay beaches. \$66,870 p.a. for three years 2018/19 to 2020/21
2	Capital BMX	*\$10,000	\$17,000	\$17,000	Continued support for maintenance and development of a regionally significant sport and recreation facility.  Year 1: includes \$10,000 for design of roof over starting gate Year 2: \$7k (track maintenance) Year 3: \$7k (track maintenance)

\*funded via operational budget, not WCC grants funding

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## Background

1. Grants and funding are included in the Long-Term and Annual Plans to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects or delivering services that:
  - Meet a need identified by the community.
  - Align with Council's strategic goals and outcomes.
  - Rely to some extent on participation and engagement by community organisations.
2. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
3. The Strategy and Policy Committee agreed (in April 2005) to a re-configured grants framework in which organisations whose activities directly contribute to Council's strategic or policy goals would be funded through a detailed contractual arrangement a review of the funding and outcomes achieved at the end of the contract (generally three years).
4. Organisations that are funded through three year contracts are considered sustainable in the long term but need some financial support and some certainty of funding.
5. Organisations funded by the Council through multi-year contracts need to meet the relevant fund criteria (in the case of multi-year contract applications in this report) Social and Recreation Fund criteria.
6. Funding allocated through multi-year contracts have an inflationary increase applied in subsequent years of the contract. This percentage increase varies from year to year.
7. In addition to meeting criteria:
  - The organisation is well-established and with some Council funding is sustainable in the long-term and a partner relationship is beneficial
  - The organisation is generally regarded as a feature of Wellington's infrastructure or unique sense of place.
  - The Council does not wish to influence its day to day activities but has a strong interest in the outcomes of the organisation and can influence these through results based reporting.
  - Activity has alignment with Council's outcomes and policies.
8. The original information provided through the Long Term Plan process and subsequent proposals have been made available to Councillors. Any recommendations over \$100,000 are subject to the approval of the City Strategy Committee.

## Discussion

### Current multi-year contract funding

9. There are currently 46 organisations funded through multi-year contracts in 2018/19 meeting social wellbeing outcomes, these deliver on outcomes relating to the respective fund. For a list of all current 2018/19 contracts, see the Wellington City Council website at

: <https://wellington.govt.nz/~media/services/community-and-culture/funding/files/current-contracts.pdf?la=en>

10. Within all funding applications, organisations are asked:
  - To provide a business plan and budget
  - To demonstrate how they do or will work in partnership with other organisations and the Council
  - To demonstrate how they evaluate their activities
  - Their commitment to the Treaty of Waitangi.
11. All applicants are required to describe how their services relate to Council priorities, as articulated in the existing Long-Term Plan, Triennium Plan and other strategic documents and policies.
12. To ensure funds are used appropriately, detailed funding outcomes form part of the contract with six monthly reporting to Council on activity against agreed outcomes.
13. Recommendations for funding are for funding for the financial year from 1 July 2018.

#### **Surf Lifesaving New Zealand- providing a lifeguard services to Wellington City**

14. Surf Lifesaving New Zealand (SLSNZ) provides a range of activities which contribute to the overall supervision of the public on the beaches in the city. These safety interventions are identified through Coastal Public Safety Assessments (CPSA) and include surf lifeguards on beaches and takes into account additional risk modelling- around the hazard ratings of beaches and levels and types of use.
15. The CPSA for Wellington identifies a range of strategies which include public awareness, training and education and includes the recommendation that a professional lifeguarding service be provided from late December to the end of January (to cover the summer school holidays) at Lyall Bay and Oriental Bay. SLSNZ recommend three lifeguards are provided at these sites due to the nature of the beach and wave conditions, these are the minimum number required to operate an inflatable rescue boat (IRB).
16. SLSNZ provide a five day per week (Monday to Friday) surf lifesaving service at Lyall Bay and Oriental Bay beaches to complement the work done by Surf Lifesaving New Zealand volunteers who service these and other beaches within the city during weekends during the summer season.
17. Amount Requested (per year): \$66,870 which includes wages and associated employment costs for three lifeguards (5 days per week) during the summer months, training, equipment and a contribution to fuel costs for boats. This includes provision for lifeguards to be paid at Living Wage levels.
18. Current funding (2017/18): \$40,000.
19. Recommended level of funding: \$66,870 p.a. for three years 2018/19 to 2020/21.

#### **Capital BMX- for track maintenance and development**

20. Since 2014 Capital BMX has worked in partnership with Council to build and maintain an international standard BMX track, transforming the reserve land adjacent to Ian Galloway Park in Northland into a premiere recreation and sporting facility. Since completion of the track in February 2016 including asphaltting the berms in February 2017 the track has had high levels of use from both competitive and recreational BMX riders.

21. A request for funding to meet maintenance costs was made through the Long Term Plan process. To establish the facility Council contributed \$80,000 of OPEX and \$100,000 of CAPEX in 2015/16 and has since, from an OPEX unplanned maintenance budget provided \$10,000 p.a.
22. Amount Requested (as per LTP submission): \$10,000 as a 25% contribution to cost of constructing a roof structure to cover the start gate mechanism and \$7,000 for maintenance per year (for three years).
23. Current funding (2017/18): \$10,000 via operational budget.
24. The funding will assist with design of a roof over the starting gate (year 1) and track maintenance years 2018/19 to 2020/21.
25. The Capital BMX club will be responsible for securing the 75% (\$30,000) balance of funding required for design and construction of the starting gate roof. The club has been successful in raising external funding for other components of the track at Ian Galloway Park.
26. Recommended level of funding: \$10,000 in 2018/19 (released subject to Capital BMX securing balance of funding and necessary consents/approvals) and \$7,000 p.a. in a multi-year funding contract for three years (2018/19 to 2020/21)
27. This project is about continued support for maintenance and development of a regionally significant sport and recreation facility.

### Officers

- Paul Andrews, Manager Parks, Sports and Recreation
- Glenn McGovern, Sports & Club Partnership Leader
- Mark Farrar, Team Leader Funding and Relationships

### Attachments

Attachment 1. Capital BMX submission to 2018-28 Long Term Plan [↓](#) 

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Author	Glenn McGovern, Sports & Club Partnership Leader
Authoriser	Paul Andrews, Manager Parks, Sport and Recreation Barbara McKerrow, Chief Operating Officer

## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

A number of organisations seeking support through our grant programmes have made detailed submissions within the 2018/2028 Long-Term Plan consultation process.

### **Treaty of Waitangi considerations**

For each of these grant funds there are specific criteria and questions relating to Māori. The Social and Recreation Fund applicants are asked to describe how their project services to assist Māori potential.

### **Financial implications**

The Long Term Plan makes provision for community grants in several places:

- 2.1.6 – Community environmental initiatives
- 3.1.4 – Grants and creative workforce
- 4.1.4 – (Arts and) Cultural grants
- 5.2.4 – Grants (Social and Recreation), the Social and Recreation Fund is part of project (157.1124).

The Social and Recreation Fund has a balance of \$868,026 available for allocation in 2018/19, this includes the accrued commitment to Newtown School (through the 2015/16 and 2016/17 Annual plan lines) and the balance of funding from the Kahurangi School pool project. Within the Long Term Plan deliberations Officers recommended that this available funding be utilised to support two other organisations (SLS NZ and Capital BMX) and Newtown School for upgrade of their school pool facility. Remaining funding allocated via the Social and Recreation Fund in 2018/19.

### **Policy and legislative implications**

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

### **Risks / legal**

N/A

### **Climate Change impact and considerations**

N/A

### **Communications Plan**

N/A

### **Health and Safety Impact considered**

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc.



## Submission form

Absolutely Positively  
Wellington City Council  
Me Heke Ki Pōneke

Have your say on Our 10-Year Plan | **Kōrero mai** mō te mahere 10-tau

All submissions must be received by **midnight 15 May 2018**.

This submission form takes about 10 minutes to fill in. You don't have to give feedback on every priority area – just choose the ones you're interested in. You can only submit once. You can include supporting information along with your submission.

Before you start, read about our priorities and projects in our consultation document. There are copies available at your local library and our Service Centre at 101 Wakefield Street, or visit [10yearplan.wellington.govt.nz](http://10yearplan.wellington.govt.nz).

### Why we're collecting this information

Your feedback matters. This plan is about the future of Wellington, and it affects everyone who lives and works here. That's why we want to hear from as many people as possible. Your views will inform the next steps we take.

### Privacy statement

All submissions (including names and contact details) are provided in their entirety to elected members. Submissions (including names but not contact details) will be made available to the public at our office and on our website.

Your personal information will also be used for the administration of the consultation process, including informing you of the outcome of the consultation.

All information collected will be held by Wellington City Council, 101 Wakefield Street, Wellington, with submitters having the right to access and correct personal information.

Your name: <i>(required)</i> Martin Warr
Your email address/phone number: <i>(required)</i> martin.b.warr@gmail.com OR info@capitalbmx.co.nz / 021 0655440
Which suburb do you live in?
You are making a submission: <i>(please tick one)</i> <input type="checkbox"/> as an individual <input checked="" type="checkbox"/> on behalf of an organisation.
Your organisation's name: Capital BMX Club <i>Facebook us: @capitalbmxnz</i>
Which of the following age groups do you belong to? <i>(please tick one)</i> <input type="checkbox"/> 18 or younger <input type="checkbox"/> 19-30 <input type="checkbox"/> 31-40 <input type="checkbox"/> 41-50 <input type="checkbox"/> 51-60 <input type="checkbox"/> 61-70 <input type="checkbox"/> 71-80 <input type="checkbox"/> 81 or older
Please choose the ethnicity that best identifies you: <input type="checkbox"/> NZ European <input type="checkbox"/> Māori <input type="checkbox"/> Samoan <input type="checkbox"/> Cook Island Māori <input type="checkbox"/> Tongan <input type="checkbox"/> Niuean <input type="checkbox"/> Chinese <input type="checkbox"/> Indian <input type="checkbox"/> Other e.g. Dutch, Japanese, Tokelauan, please state: _____
Please choose the gender that best identifies you: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Gender diverse/gender non-binary: _____

**Tell us if you think there's anything else the Council should be prioritising over the next 10 years:**

Please note the core services the Council already provides are not going to change.

Over the last four years, Capital BMX has worked in partnership with our council to build and maintain an UCI, international standard BMX track. We have worked hard and well together, transforming a neglected and disused public reserve into a great recreational and sporting facility that is used by the residents of Wellington, and the greater Wellington Region. Since completing the construction of the track in February 2016 and, in particular, asphaltting the berms in February 2017, the track has experienced very high levels of use from both competitive BMX riders and from recreational riders and our Wellington public.

Since completion in February 2016, the per annum cost to maintain the track has been approximately \$15,000-17,500. The primary costs have included:

- the purchase of lime (which is used at the surface material on the track),
- polymer (which is used to harden and stabilise the lime to reduce the effects of rain, rider wear and tear, and to suppress dust),
- contractors (for specialist works that Capital BMX has not been able to carry out),
- fuel for the two (modified) quad bikes Capital BMX uses to roll the track, and
- the repair and maintenance of equipment.

Over the next three years, Capital BMX expects that the costs to maintain the track will reduce due to the progressive building up of the depth of lime on the track and its maturing, our improved track maintenance knowledge and methodologies, and the acquiring of further specialist track maintenance equipment.

Excluding costs that may be incurred to repair the track following any extreme weather event, Capital BMX estimates that it will incur track maintenance costs in each of the financial years in the period 1/7/2018 to 30/6/2021 of \$10,000 to \$12,500. Capital BMX's submission will be for a contribution from the Wellington City Council towards the costs of maintaining the track of \$7,000 per financial year in the period 1/7/2018 to 30/6/2021.

Capital BMX also wishes to construct a roof structure over the start gate mechanism at the track to both enhance the facility and to reduce the noise from the start gate and thereby reduce any adverse impact on neighbouring residents.

Capital BMX's submission will be for a contribution of 25% from the Wellington City Council towards the design and construction of the start gate roof structure (capped at a total contribution of \$10,000). Our submission will be for an immediate contribution from the Wellington City Council of \$5,000 to enable Capital BMX to engage an engineer to design and prepare plans for the roof structure.

Would you like to include a document in support of your submission? If yes, please enclose with this form		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
If there is an opportunity, do you want to speak to Councillors about your submission?		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
We are offering two ways of speaking to Councillors about your submission. Please tick the option you would prefer.	<input type="checkbox"/> An oral forum will provide submitters with the opportunity to openly discuss their submission with elected members and other submitters. It is designed to be more engaging and will happen during lunch breaks or after work.	<input checked="" type="checkbox"/> An oral hearing will provide submitters with the opportunity to speak to all elected members for a set length of time.	
Does morning or afternoon suit you better to speak to Councillors?		<input type="checkbox"/> Morning	<input checked="" type="checkbox"/> Afternoon

Thank you for taking the time to complete this form.  
 Please seal and return to Wellington City Council before midnight on 15 May 2018.



www.capitalbmx.co.nz  
info@capitalbmx.co.nz

Monday 14<sup>th</sup> May 2018

Dear Wellington City Councillors,

*Capital BMX is making this submission on the Wellington City Council's Long-Term Plan 2018-2028, and we hope to receive your support.*

*In summary, Capital BMX's submission will be for funding:*

- *for each financial year in the period 1/7/2018 to 30/6/2021 to assist Capital BMX with the costs to maintain the Wellington BMX Track; and*
- *to assist Capital BMX with funding the design and construction of a roof over the start gate at the track.*

*The reasons for the funding are explained below.*

#### **Background – development of the Wellington BMX Track**

Over the last four years, Capital BMX has worked in partnership with our council to build and maintain an UCI, international standard BMX track. We have worked hard and well together, transforming a neglected and disused public reserve into a great recreational and sporting facility that is used by the residents of Wellington, and the greater Wellington Region. Since completing the construction of the track in February 2016 and, in particular, asphaltting the berms in February 2017, the track has experienced very high levels of use from both competitive BMX riders and from recreational riders and our public.

To date, Capital BMX has incurred costs of approximately \$415,000 to construct and develop the track. Of that amount, the Wellington City Council has contributed 25% of the funding and Capital BMX has funded the remaining 75% from grants and donations. In addition, Capital BMX has received donated goods and services, conservatively valued at \$250,000, towards the construction of the track.

#### **Funds to assist with track maintenance costs**

Since completion in February 2016, the per annum cost to maintain the track has been approximately \$15,000-17,500.

The primary costs have included:

- the purchase of lime (which is used at the surface material on the track),
- polymer (which is used to harden and stabilise the lime to reduce the effects of rain, rider wear and tear, and to suppress dust),
- contractors (for specialist works that Capital BMX has not been able to carry out),

- fuel for the two (modified) quad bikes Capital BMX uses to roll the track, and
- the repair and maintenance of equipment.

Over the next three years, Capital BMX expects that the costs to maintain the track will reduce due to the progressive building up of the depth of lime on the track and its maturing, our improved track maintenance knowledge and methodologies, and the acquiring of further specialist track maintenance equipment.

Excluding costs that may be incurred to repair the track following any extreme weather event, Capital BMX estimates that it will incur track maintenance costs in each of the financial years in the period 1/7/2018 to 30/6/2021 of \$10,000 to \$12,500.

*Capital BMX's submission will be for a contribution from the Wellington City Council towards the costs of maintaining the track of \$7,000 per financial year in the period 1/7/2018 to 30/6/2021.*

A yearly contribution from the Wellington City Council towards the maintenance costs of the track will enable Capital BMX to focus the majority of its fund-raising activities towards the continued development of the track and its supporting infrastructure – with the intention that Capital BMX will be successful in an application to host a BMX NZ significant event. This could be a North Island or National championship, possibly an Oceania event during the period 1/7/2018 to 30/6/2021.

#### **Funds to assist with design, planning, consent of roof structure**

Capital BMX wishes to construct a roof structure over the start gate mechanism at the track to both enhance the facility and to reduce the noise from the start gate and thereby reduce any adverse impact on neighbouring residents.

A start gate roof is common / expected at BMX tracks that host BMX NZ significant events because such a structure protects riders from strong winds during the critical start phase of a BMX race. In the absence of a roof structure, strong winds can cause riders to dismount / fall from their bikes at the start, with the very real risk of serious injury.

To reduce the noise of the start gate, Capital BMX will, over the winter of 2018, install a metal cover (with noise damping material on the inside) over the start gate ram and will install noise damping material on the inside of the start gate. While it is hoped that these measures will have some effect, the advice Capital BMX has received is that a roof will have the most effect at reducing start gate noise.

Based on the costs incurred by two other BMX clubs to construct roof structures and from advice received from a builder (and member of Capital BMX), Capital BMX estimates a total cost of approximately \$40,000 (plus GST) to design and construct a start gate roof.

*Capital BMX's submission will be for a contribution of 25% from the Wellington City Council towards the design and construction of the start gate roof structure (capped at a total contribution of \$10,000). Our submission will be for an immediate contribution from the Wellington City Council of \$5,000 to enable Capital BMX to engage an engineer to design and prepare plans for the roof structure.*


Capital BMX's experience has been that grant funders generally will not provide grant funds for the preliminary/design phases of capital works projects and accordingly, Capital BMX seeks that funding from the Wellington City Council.







**Wellington Region Champs**



**Wellington Region Champs**

NQM - Category 7 Meeting  
Round 3 BMXNZ National Series & Dallston  
Sunday 4th February 2018  
Check in 9-10am - Racing 11am  
Chief Commissaire: Nev Blakemore

**4 riders constitutes a class**

**FORMAT**

**Serckets:** 5 & under mixed, 6yr Boys, 6yr Girls, 7yr Boys, 7yr Girls 5 motos  
**20" & CR:** Classes as per BMXNZ Rule book, 1-8-riders 5 motos Points Over, 9+ riders 4 motos top 8 to Deadman Final, Consolation final

**Trophies:** To all riders, in all classes  
Entry Fee: \$30, second class \$15  
Friday 19<sup>th</sup> January 2018 - Pre Entry only, **NO LATE ENTRIES**


**MICO New Zealand BMX SUPERSERIES Round 5**

**\$30 ENTRY per EVENT SUPERCLASSES**

UCI 14yr+ age group Male & Female Classes  
\$500 plus Payback as per BMXNZ Rule book  
Online Entry: <https://nzbxm.club/events>

Online Entry: <https://nzbxm.club/events>/Email: [info@capitalbmz.co.nz](mailto:info@capitalbmz.co.nz)  
Capital BMX Club Inc., 12-3481-0038360-00

Payment to: (club prefix and surname as reference. See entry for details.)



**Track address: Ian Gallovey Park, 91 Curtis Street, Karori.**




**ROUND SEVEN  
CAPITAL BMX  
\$500 plus Payback  
UCI 14yr+ age group  
Male & Female Classes**

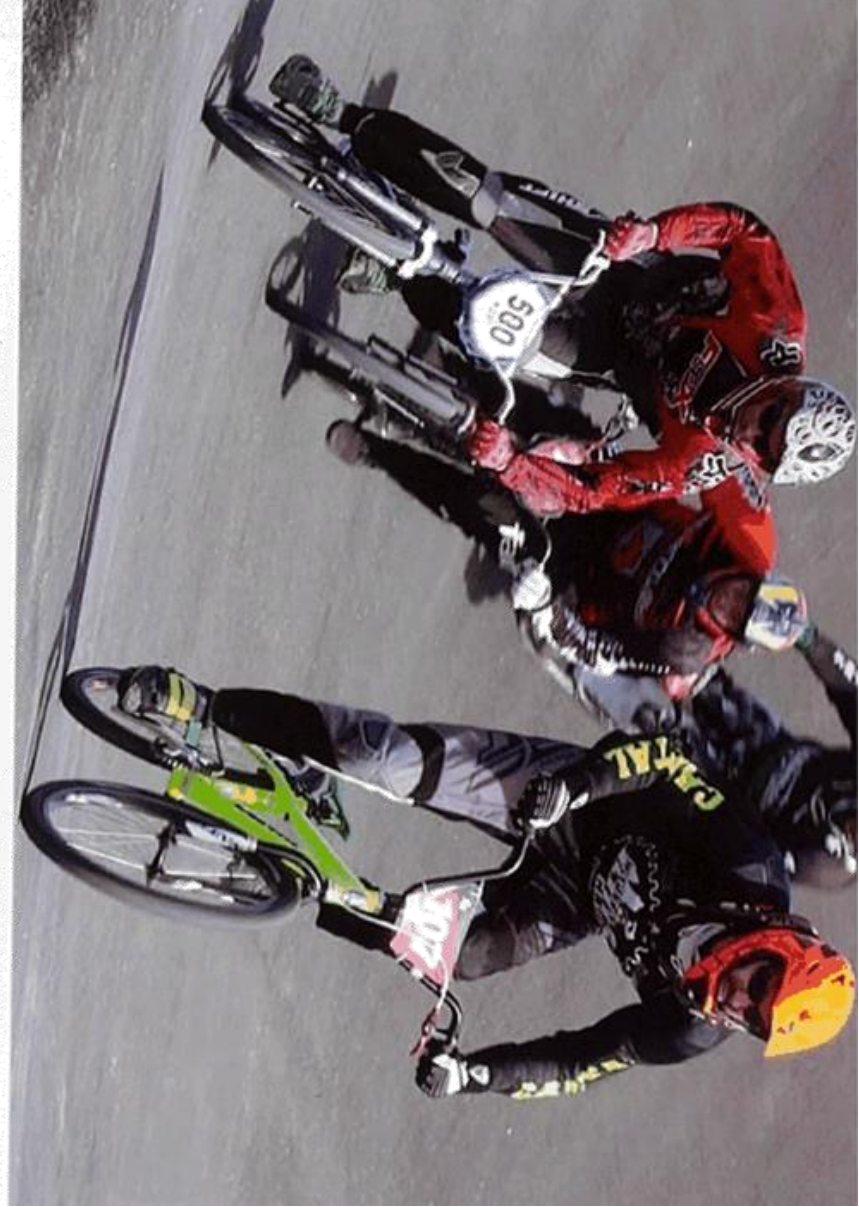
**SUNDAY 4th February 2018**

ENTRY AT - <http://nzbxm.club/events/>  
OR ENTRY ON THE DAY

<http://www.mico.co.nz/>  
Call your local MICO branch on 0800 844 448









## SOCIAL AND RECREATION FUND- MULTI-YEAR FUNDING 2018-19

### Purpose

1. This report seeks Subcommittee approval to allocate through the Social and Recreation Fund:
  - a three year contract funding to the Wellington Night Shelter and
  - three month contracts for Downtown Community Ministry and Ngāti Kāhungunu ki Pōneke Community Services Inc.

### Summary

2. The Council provides grants to assist community groups and organisations to undertake projects and deliver services that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.
3. A range of organisations are funded through multi-year contracts.

### Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding for applications 1-2, those being the allocations of less than \$100,000 as listed below.
3. Recommend to the City Strategy Committee that it approves the allocation of multi-year contract funding for application 3, that being the allocation of greater than \$100,000 as listed below.

#	Organisation	2017/18 funding	Amount Requested (2018/19)	Recommendation	Comments
1	Downtown Community Ministry Wellington Inc	\$141,131	n/a	\$23,522	3 month transitional funding allowing time to develop required service model for future contract funding.
2	Ngāti Kahungunu ki Pōneke Community Services Inc	\$254,426	n/a	\$42,438	3 month transitional funding allowing time to develop required service model for future contract funding.
3	Wellington Night Shelter Trust	\$152,389	\$160,000	\$160,000	3 year contract – with \$95,000. Ongoing operational support for emergency accommodation and a

					further one off grant of \$65,000 to support the development of transitional accommodation.
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## Background

- Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
  - Meet a need identified by the community.
  - Align with Council's strategic goals and community outcomes.
  - Rely to some extent on participation and engagement by community organisations.
- Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
- Organisations funded by the Council through multi-year contracts need to meet the relevant fund criteria of the Social and Recreation Fund.

## Discussion

### Transitional funding

- The outcomes of Te Mahana were supported through Te Whakamura Ai Te Ahi, which was collaboration initially between Downtown Community Ministry, the Suzanne Aubert Compassion Centre (Soup Kitchen) and Ngati Kāhungunu ki Pōneke Community Services Inc. This was funded through a three year contract (2015- 2018) and in the last year of the contract the Soup Kitchen withdrew from the collaboration.
- In July Council approved a two months' extension to this funding to allow time to develop an approach that was consistent with Housing First in reducing street homelessness.
- It important to ensure our funding will augment the Ministry of Social Development (MSD) Housing First pilot for Wellington and provide an opportunity for a collective impact of a joined up approach to service delivery.
- Officers have identified the need to work with key stakeholders to have input into the service design for Street Outreach and Tenancy Support both crucial components for our funding. This is planned for August /early September. MSD is still working through the process for the Housing First Pilot and anticipate this will be finalised in September 2018.
- Officers are recommending a 3 month transitional grant for both Downtown Community Ministry (\$35,283) and Ngati Kāhungunu ki Pōneke (\$43,761) to allow time to progress this work.
- Officers will come back to the Grants Subcommittee on 19 September with recommendations for contract funding. Any recommendation over \$100,000 in one

financial year will then need to be considered by the City Strategy Committee on 4 October 2018.

### **Wellington Night Shelter Trust**

10. The Wellington Night Shelter currently provides hostel and emergency accommodation for men who are homeless.
11. The Trust is funded through a three year contract (2015/18) with a level of funding of \$95,000 p.a. In 2017/18 this was increased to \$152,389 (a one off).
12. The Trust is developing a model that while still offering emergency accommodation, will include transitional housing, extension of hours coupled with social work support.
13. Council approved a transitional grant of \$25,398 for a two-month extension of the existing contract for The Wellington Night Shelter (for July and August 2018) to allow for the organisations to agree on future plans for delivery.
14. Officers are now recommending a 3 year contract of \$95,000 p/a. This is a continuation of \$95,000 for ongoing support with an additional \$65,000 (in 2018/19) to develop a model for and delivery of transitional accommodation. The funding for the \$65,000 will be applied to the LTP transitional housing funding.

### **Officers**

- Jenny Rains, Manager, Community Services
- Jennifer Parker, Team Leader, City Partnerships
- Mark Farrar, Team Leader Funding and Relationships

### **Attachments**

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Stephen McArthur, Manager Community Networks Barbara McKerrow, Chief Operating Officer

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## **SUPPORTING INFORMATION**

### **Engagement and Consultation**

A number of organisations seeking support through our grant programmes have made detailed submissions within the 2018/2028 Long-Term Plan consultation process.

### **Treaty of Waitangi considerations**

For each of these grant funds there are specific criteria and questions relating to Māori. The Social and Recreation Fund applicants are asked to describe how their project services to assist Māori potential.

### **Financial implications**

The Long Term Plan makes provision for community grants in several places:

- 2.1.6 – Community environmental initiatives
- 3.1.4 – Grants and creative workforce
- 4.1.4 – (Arts and) Cultural grants
- 5.2.4 – Grants (Social and Recreation).

The Social and Recreation Fund comes under project (157.1124). Additional provision was made in the Long Term Plan (2018-28) for Transitional Housing funding.

### **Policy and legislative implications**

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

### **Risks / legal**

N/A

### **Climate Change impact and considerations**

N/A

### **Communications Plan**

N/A

### **Health and Safety Impact considered**

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc.