

ORDINARY MEETING

OF

GRANTS SUBCOMMITTEE

AGENDA

Time: 9:30am
Date: Wednesday, 2 May 2018
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

MEMBERSHIP

Mayor Lester
Councillor Dawson
Councillor Day
Councillor Free (Chair)
Councillor Gilbert
Councillor Young

Have your say!

You can make a short presentation to the Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this either by phoning 803-8334, emailing public.participation@wcc.govt.nz or writing to Democratic Services, Wellington City Council, PO Box 2199, Wellington, giving your name, phone number and the issue you would like to talk about.

AREA OF FOCUS

The Grants Subcommittee is responsible for the effective allocation and monitoring of the Council's grants.

Quorum: 3 members

TABLE OF CONTENTS
2 MAY 2018

Business	Page No.
1. Meeting Conduct	5
1.1 Apologies	5
1.2 Conflict of Interest Declarations	5
1.3 Confirmation of Minutes	5
1.4 Public Participation	5
1.5 Items not on the Agenda	5
2. General Business	7
2.1 Natural Environment Fund - March 2018	7
2.2 Sportsville Partnership Feasibility Fund - April 2018	11
2.3 Arts and Culture Fund - March 2018	15
2.4 C.H. Izard Bequest 2018	23
2.5 Built Heritage Incentive Fund Round 2 of 2 2017/18 Financial Year	29

1 Meeting Conduct

1.1 Apologies

The Chairperson invites notice from members of apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

1.2 Conflict of Interest Declarations

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

1.3 Confirmation of Minutes

The minutes of the meeting held on 11 April 2018 will be put to the Grants Subcommittee for confirmation.

1.4 Public Participation

A maximum of 60 minutes is set aside for public participation at the commencement of any meeting of the Council or committee that is open to the public. Under Standing Order 3.23.3 a written, oral or electronic application to address the meeting setting forth the subject, is required to be lodged with the Chief Executive by 12.00 noon of the working day prior to the meeting concerned, and subsequently approved by the Chairperson.

1.5 Items not on the Agenda

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of the Grants Subcommittee.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor Matters relating to the General Business of the Grants Subcommittee.

No resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Grants Subcommittee for further discussion.

2. General Business

NATURAL ENVIRONMENT FUND - MARCH 2018

Purpose

1. This report seeks Subcommittee approval to allocate funding through the Natural Environment Fund for March 2018.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Natural Environment Fund as listed in the table below.

	Organisation	Project	Amount requested	Recom mended	Comments
1	Conservation Volunteers New Zealand	Forest at the Heart of Wellington-nursery supplies	\$4,811	\$4,811	Strong partnership with SEA and the nursery operation, connecting more people with nature and our eco-centered city goals.
2	Karori Association Incorporated	Guardians of Karori Stream	\$700	\$0	Riparian restoration planting and rubbish clean ups can be supported through current WCC operational programmes.
3	Tapu-te-Ranga Trust	Tapu Te Ranga Marae Fruit Tree Orchard	\$3,550	\$0	Activity can be supported through WCC's Fruit Tree Guardian programme via the Sustainability Trust
4	Toimata Foundation	Enviroschools	\$21,500	\$9,189	Support for Enviroschools to continue to align some focus of their work with the aims and objectives of Our Natural Capital
		<u>Totals</u>	<u>\$30,561</u>	<u>\$14,000</u>	

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations.
4. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies.
5. The assessment process funding may include consultation with; the applicant, persons or organisations referred to in the application and Council officers, these would be across a range of activity areas, in the case of these applications across Parks, Sports and Recreation (Biodiversity and Environmental Partnerships) and Community Services (Urban Agriculture).
6. To ensure funds are used appropriately, conditions may be suggested should funding be approved, primarily around liaison with Council Park Rangers relating to site access, use of herbicides and health and safety.
7. Original information provided through online applications has been made available to Councillors.
8. Priorities (focus areas) for the Natural Environment Fund are:

Protect

Priority will be given to projects that:

- Control pest animals and plants on public land
- Reduce the impacts of urban environment on aquatic ecosystems

Restore

Priority will be given to projects that:

- Undertake restoration work in riparian and coastal ecosystems
- Create connections between reserves for key plant and animal species
- Support the growing of eco-sourced plants for restoration

Connect

Priority will be given to projects that:

- Help people engage with nature, including through community and edible gardening and community beekeeping
- Incorporate Te Ao Māori and Māturanga Māori, respecting mana whenua values and aspirations for the environment
- Increase people's awareness of nature

- Give children and young people the opportunity to experience and learn about nature
- Increase active participation in biodiversity projects

Research

Priority will be given to projects that:

- Monitor the success of biodiversity activities

Discussion

9. A total of \$80,000 is available through the Natural Environment Fund in 2017/18, with \$30,300 allocated as part of the three year funding contract with Sustainability Trust, 2017/18 is the final year of this contract, applications for contract funding from this and other organisations will be considered by the Grants subcommittee on 31 May 2018.
10. This is the third funding round for the Natural Environment Fund (formerly the Our Living City Fund) which supports community organisations for projects that meet the criteria for the fund. Key changes made aligned the priorities with the strategic document 'Our Natural Capital' as well as priorities identified through both the Annual Plan and the Resilience Strategy (notably in relation to food systems and community/edible gardening).
11. We received four funding requests seeking a total of \$30,561 from the Natural Environment Fund.
12. Officers are recommending the Grants Subcommittee support two projects with grants totalling \$14,630.

Officers

- Daniela Biaggio, T/L Urban Ecology, Parks, Sport and Recreation
- Amy Bird, Community & Neighbourhood Advisor, Community Services
- Tim Park, Environmental Partnership Leader, Parks, Sport and Recreation

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes, this involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Māori. For the the Natural Environment Fund, reference is made within the funding criteria to Council's respect for mana whenua values and aspirations for the environment, requesting that applications demonstrate how they incorporates Te Ao Māori and Māturanga Māori.

Financial implications

The Long Term Plan makes provision for community grants in several places – Natural Environment Fund 2.1.6 - Community environmental initiatives (157-1031).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts.

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Park Rangers play a significant role in ensuring that volunteer groups have appropriate plans in place.

SPORTSVILLE PARTNERSHIP FEASIBILITY FUND - APRIL 2018

Purpose

1. This report seeks Subcommittee approval to allocate funding through the Sportsville Partnership Feasibility Fund.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of \$13,077 from the Sportsville Partnership Feasibility Fund to Toitū Pōneke Community and Sports Centre Incorporated.
3. Agree to the allocation of \$13,975 from the Sportsville Partnership Feasibility to Tennis Central Incorporated.

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
 - Meet a need identified by the community.
 - Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations.
4. To ensure funds are used appropriately, conditions may be suggested should funding be approved. This is usually in cases where applicants need to use funds for a specific aspect of their budget or where landowner approval or the approval of plans/designs.
5. The Sportsville Partnership Feasibility Fund was established in 2016/17 to provide support for projects in their developmental phase and acknowledges that projects may require the development of business cases, planning (e.g. developing constitutions and financial systems) and resource consent studies, and other information. Project should show evidence of community support, collaboration, and building partnerships with other organisations, and demonstrate that there is community need for the facility. \$40,000 is available to allocate in 2017/18.
6. Projects supported through the feasibility funding will contribute to the development of 'Sportsville' approaches which allow for community and sporting groups to share facilities, e.g. changing rooms, fields, administration, social space, meeting rooms etc, which brings economies of scale to the cost of providing and maintaining these facilities.

7. Criteria for the fund are:

- Projects must be Wellington-based and mainly benefit the people of Wellington City.
- The project should show evidence of community support, collaboration, and building partnerships with other organisations, and:
 - demonstrate that there is community need for the facility. The feasibility study must include a comprehensive needs assessment
 - show alignment with Council service levels and provision (for sport and recreation facilities), and have support from regional and national sporting bodies e.g. Sport Wellington and Sport New Zealand
 - demonstrate that the facility is identified as a major sport and recreation hub and is located in Wellington city.
- Applicants must demonstrate that there are no existing facilities, or existing facilities are aging, unsustainable (no longer fit for purpose) and in need of replacement, and:
 - that the new facility or partnership will improve and rationalise the sporting and recreation facilities in the area and region and generally support outdoor multipurpose sports use. It will improve community involvement and promote health and physical activity within the local and wider community.
- Applicants will show evidence that the project can be partly self-funded. There needs to be over 50% funding that is independent from Council's contribution for the design and construction stage (this is a guideline only and not an indication of the amount of funding the Council will provide).
- Applicants must be a legally constituted not-for-profit community group, trust or organisation, ie Incorporated Society or Charitable Trust, and financially sound.
- Applicants will show evidence of good financial management and organisational practices, eg clear and detailed planning and reporting processes, or (for newly established groups/trust/organisations) evidence to show that processes are in place to support ongoing financial management. This information should be part of a Business Plan.
- Applicants cannot be individuals, commercial, or 'for profit' organisations.
- These funds will not support retrospective funding applications, debt funding, or operation and/or maintenance costs.

Discussion

Toitū Pōneke

8. The Toitū Pōneke Community and Sports Centre Inc ("the Hub") opened in late 2017. The Council is a key strategic partner of the hub.
9. The hub has recently appointed a General Manager to manage the facility. The General Manager has responsibility for the operation of the hub – including the management of operations, programme development and delivery, building maintenance, financial sustainability, sponsorship and grant acquisition, communications and brand development, venue marketing, operational delivery, relationship management and stakeholder engagement.

10. Toitū Pōneke Community and Sports Centre is seeking funding assistance from the Council to assist with the salary cost of the new General Manager for the first three months of operation while revenue sources are still being developed.
11. It is recommended that the Grants Sub-committee approve \$13,077 for the Toitū Pōneke Community and Sports Centre.

Tennis Central Wellington

12. The Wellington Renouf Tennis Centre is a major hub for Tennis in Wellington and the Lower North Island. The facility hosts a range of tennis activities including inter-club competitions, tournaments, coaching, participation programmes and casual use. The facility is also used for futsal, martial arts, badminton and other recreation activities.
13. The Wellington Renouf Tennis Centre has been home for tennis in Wellington for over 70 years. A number of buildings and assets on the site have significant deferred maintenance. They were supported with an earlier grant through this fund in 2016/17 to undertake an Asset Maintenance and Management plan for the site. Officers have been in discussion with the organisation and Wellington Tennis Inc. over the past two years in regards to their plans to address this deferred maintenance.
14. Tennis Central Incorporated are seeking support from Council to assist with a seismic assessment of the north stand and adjacent pavillion, the organisation will contribute 50% of the cost of this seismic assessment which will form part of the overall plan for management of the asset.
15. It is recommended that the Grants Sub-committee approve \$13,975 from the Sportsville Partnership Feasibility to Tennis Central Incorporated.
16. It is intended that an officer report is presented to Council in September 2018 to address the broader deferred maintenance issues. The seismic assessment of the north stand and pavilion will assist this report.

Officer

- Glenn McGovern, Sports & Club Partnership Leader, Community Partnerships

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION**Engagement and Consultation**

Not applicable.

Treaty of Waitangi considerations

Not applicable.

Financial implications

The Long-Term Plan makes provision for the Sportsville Partnership Feasibility Fund within 5.2.4 – Grants (Social and Recreation).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Not applicable.

Climate Change impact and considerations

Not applicable.

Communications Plan

Not applicable.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc.

ARTS AND CULTURE FUND- MARCH 2018

Purpose

1. This report seeks Subcommittee approval to allocate funding through the Arts and Culture Fund for March 2018.

Summary

2. The Council provides grants to assist community groups and organisations to undertake projects that meet community needs. Grants are also a mechanism for achieving the Council's objectives and strategic priorities, especially those priorities that rely on community organisations carrying out specific activities.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information
2. Agree to the allocation of funding for the Arts and Culture Fund as listed in the table below.

	Organisation	Project	Amount requested	Recom mended	Comments
1	24/7 Project	Pandemic 2018	\$10,000	\$0	Will be supported via council operational funding
2	Barbarian Productions Limited	Captain Cook Thinks Again	\$6,200	\$4,000	Support for free walking theatre work, good fit with hothouse for talent priority
3	BATS Holdings Limited	30th Anniversary Programme Marketing Support	\$3,000	\$0	Lower priority given pressure on available funding, BATS supported through contract funding
4	Choirs Aotearoa New Zealand Trust	Choirs Aotearoa NZ programme in Wellington 2018	\$7,520	\$3,000	Support for choral organisation, good fit with hothouse for talent priority
5	Enjoy Public Art Gallery	Running costs and visual arts programming	\$10,000	\$8,500	Support for Gallery that presents emerging visual artists, good fit with hothouse for talent priority
6	Eternity Productions Ltd	Madam Butterfly	\$5,000	\$3,000	Support for opera production, good fit with hothouse for talent priority
7	Everybody Cool Lives Here Trust Board	Development of 'Unflattering Smock'	\$6,000	\$5,000	Support for development of new theatre work, good fit with hothouse for talent priority and Suffrage 125 programme
8	Hāpai Productions Tapui Ltd	Producers Room at Hau Kainga Office Space for Māori and Pacific Producers	\$12,400	\$4,000	Support for Māori theatre practitioners, good fit with hothouse for talent priority.
9	I Am Not Margaret Mahy	I Am Not Margaret Mahy	\$2,717	\$0	Lower priority given pressure on available

GRANTS SUBCOMMITTEE

2 MAY 2018

					funding
10	Indian Ink Theatre	Welcome to the Murder House	\$5,000	\$2,000	Support for new theatre work, good fit with hothouse for talent and active and engaged people priorities
11	Java Dance Company Ltd.	The Chocolate Performance Series	\$5,000	\$2,000	Support for new dance work, good fit with hothouse for talent priority
12	Kahurangi Friends Inc	Strathmore Park Summer Events 2019	\$5,000	\$3,000	Support for community festival and events, good fit with the active and engaged and region of confident identities priorities
13	Karori Historical Society	Commemoration of the 1918 Flu Pandemic	\$15,000	\$2,000	Support for historical research project, fit with region of confident identities
14	KidzStuff Theatre Inc	Jessica Bo Peep and Robyn Hood	\$3,000	\$0	Lower priority given pressure on available funding and existing support for the 2018 season
15	Latin American Film Festival	Latin America and Spain Film Festival	\$8,000	\$2,500	Support for film festival, good fit with region of confident identities priority
16	Le Moana Limited	Three week development and rehearsal period for 1918, a theatre production	\$4,750	\$0	Lower priority given pressure on available funding
17	Meanwhile	MEANWHILE	\$7,000	\$0	Lower priority given pressure on available funding
18	Newtown School	Mural	\$7,000	\$0	Will be supported via council operational funding
19	New Zealand Cake Decorators Guild Inc.	Annual New Zealand	\$5,626	\$0	Lower priority given pressure on available funding
20	New Zealand Concert Bands Association Incorporated	NZCBA Festival Wellington 2018	\$5,000	\$2,500	Support for concert band festival, good fit with hothouse for talent priority
21	New Zealand Film Festival Trust	New Zealand International Film Festival, Wellington (NZIFF)	\$15,000	\$12,000	Support for film festival, good fit with region of confident identities and hothouse for talent priorities
22	New Zealand School of Dance	Tū Move youth dance project	\$3,600	\$3,600	Support for dance development programme, good fit with the hothouse for talent priority
23	Ngahuru Charitable Trust Board	Matariki Harbour Challenge 2018	\$5,645	\$0	Lower priority given pressure on available funding and fit with fund criteria
24	Ngaio Crofton Downs Residents	Refreshed mural for Ngaio rail underpass	\$7,160	\$3,000	Support for mural, good fit with region of confident identities priority

	Association				
25	Nota Bene	Faure Requiem	\$4,582	\$3,500	Support for choral performance, good fit with hothouse for talent priority
26	Pablos Art Studios Incorporated	Funding for the continued professional development of Wellington Artists through Pablos Art Studios - ROAR! Gallery	\$16,000	\$7,000	Support for Pablos and Roar Gallery, good fit with hothouse for talent and active and engaged priorities
27	Red Scare Collective Ltd T/A Red Scare Theatre Company	The Bone Thief, a new musical by Cassandra Tse and Bruno Shirley	\$4,400	\$2,500	Support for new musical theatre work, good fit with hothouse for talent priority.
28	Runaway	The Chocolate Voyage	\$5,500	\$0	Lower priority given pressure on available funding
29	Show Me Shorts Film Festival Trust Board	13th annual Show Me Shorts Film Festival	\$4,716	\$3,000	Support for short film festival, good fit with hothouse for talent priority
30	St Andrew's on The Terrace	Series of lunchtime concerts	\$2,500	\$2,500	Support for lunchtime concerts, good fit with hothouse for talent priority
31	Supertonic Inc	SPACE	\$2,000	\$1,800	Support for choral performance, good fit with hothouse for talent priority
32	Taki Rua Productions Society Inc	Cellfish	\$20,000	\$0	Lower priority given pressure on available funding
33	Tapu-te-Ranga Trust	Tapu Te Ranga Marae Matariki Celebration 2018	\$11,120	\$4,000	Support for Matariki event, good fit with active and engaged and region of confident identities priorities
34	Te Kōkī New Zealand School of Music - Victoria University of Wellington	Women in Music in Aotearoa	\$3,500	\$3,000	Support for smusic symposium, good fit with hothouse for talent priority and Suffrage 125 programme
35	The Bach Choir Inc	Concert: "Mass in B Minor" by JS Bach presented by the Bach Choir of Wellington	\$1,000	\$0	Lower priority given pressure on available funding
36	The Community Performing Arts Trust	Let's Make Work Together 2018	\$7,035	\$5,000	Support for theatre development festival, good fit with hothouse for talent priority
37	The Kupe Charitable Trust	Wharekura Kapa Haka Nationals	\$3,690	\$2,100	Support for the creation of kapa haka costumes, good fit with active and engaged and region of confident identities priorities

GRANTS SUBCOMMITTEE

2 MAY 2018

38	The Miramar and Maupuia Community Trust Inc	Matariki at Miramar & Maupuia Community Centre	\$1,000	\$1,000	Support for Matariki event, good fit with active and engaged and region of confident identities priorities
39	The Theatreview Trust	THEATREVIEW Editing & Management - Wellington	\$5,400	\$5,000	Support for reviewing, good fit with hothouse for talent priority
40	Urban Art Ltd - T/A Urban Art Foundation	Urban Art	\$3,000	\$3,000	Support for digital art project, good fit with creative future through technology priority
41	Victoria University of Wellington Foundation	Akamai	\$1,800	\$1,000	Support for Pasifika arts performance, good fit with region of confident identities and active and engaged priorities
42	Voice Arts Trust	Salary and core administrative support 2018	\$8,000	\$6,000	Support for community arts organisation, good fit with active and engaged and region of confident identities priorities
43	Wahine Works	Wahine Works	\$11,000	\$0	Lower priority given pressure on available funding.
44	Wellington Batucada Incorporated	Musical Instrument Repair and Replacement	\$4,000	\$2,000	Support for musical instruments, good fit with active and engaged priority
45	Wellington Film Society	World cinema for everyone	\$1,770	\$1,000	Support for accessibility initiatives, good fit with active and engaged priority.
46	Wellington Heritage Week Trust Board	Wellington Heritage Week	\$3,500	\$3,000	Support for Wellington Heritage Week, good fit with the region of confident identity
47	Wellington Irish Dance Trust Board	Capital City Feis (Wellington Irish Dance Festival Weekend)	\$11,376	\$2,000	Support for Irish Dance Feis, good fit with active and engaged and region of confident priorities
48	Wellington Jazz Orchestra Incorp.	Admin Assistant for WJO Inc	\$5,000	\$3,000	Support for jazz orchestra, good fit with hothouse for talent priority
49	Wellington Quilters Guild	Wellington Quilters' Exhibition 2018	\$4,630	\$2,500	Support for quilt exhibition. Good fit with active and engaged priority
		Totals	\$311,137	\$124,000	

Background

3. Grants and funding are included in the Annual Plan to provide an appropriate mechanism for the Council to respond to community groups and organisations that are undertaking projects that:
- Meet a need identified by the community.

- Align with council's strategic goals and community outcomes.
 - Rely to some extent on participation and engagement by community organisations
4. All funding applications, which are made online, have been made available to all Councillors.
5. Organisations and projects are funded through both contracts and contestable grants pools. The contestable pools provide grants that are discretionary, short term and generally project based in nature. The Council also enters into multi-year contracts when it has an interest in ensuring particular activities occur that contribute to Council's strategies or policies. Organisations funded via these multi-year funding contracts which end in 2017/18 have made applications which will be considered by the Grants sub-committee on 31 May 2018.
6. This fund serves to support organisations and deliver on the City's Arts and Culture Strategy and Events Policy. Council's Long Term and Annual Plans outline a number of activities that support the Arts and Culture Strategy, notably positioning Wellington as the place for all people to experiment with, learn about, and experience New Zealand's arts and culture, especially contemporary work.
7. Criteria for the fund are as follows:
- The project is Wellington-based and mainly benefits the people of Wellington. (exceptions may be made for projects based elsewhere in the region, but which significantly benefit Wellington City residents).
 - The applicant is a legally constituted community group or organisation.
 - The applicant provides evidence of sound financial management, good employment practice, clear and detailed planning, clear performance measures, and reporting processes.
 - The applicant outlines how physical accessibility has been built into project development.
 - The applicant outlines how pricing has been set to ensure access by a wide range of people or by the intended users.
 - The project should show evidence of community support, collaboration, and building partnerships with other organisations (e.g. social media interest, letters of support from other organisations/leaders).
 - The applicant must show that the project discernibly improves community wellbeing and adds value to the range of similar types of services in the community.
 - The Council acknowledges the significance of Māori cultural practice. Demonstrate how your project values and increases the visibility of Māori cultural traditions and contemporary applications.
8. Current Arts and Culture Fund focus areas (priorities) are:
- The city as a hothouse for talent**
- Priority will be given to projects that:
- Ensure there is an appropriate range of platforms for local talent to present their works
 - Value new talent and connect it with support networks

Wellington as a region of confident identities

Priority will be given to projects that:

- Recognise and celebrate the role of mana whenua and Māori history in the city
- Enable all ethnic, demographic and suburban communities to explore, celebrate and share their own cultural identity
- Enable suburban and other geographical communities to undertake projects that explore, celebrate and share their own identity

Active and engaged people

Priority will be given to projects that:

- Support arts practitioners to work with communities to develop work of, by and for that community
- Ensure the sustainability of organisations that facilitate and/or undertake activities within communities
- Maximise the potential of arts and cultural activities to increase community connectedness, resilience and participation in community/city decision-making

Our creative future through technology

Priority will be given to projects that:

- Increase access to technology for use in the creation, distribution and marketing of creative products and services

Discussion

9. The Arts and Culture Fund supports community organisations for projects that meet the criteria for the fund. This is the third of three funding rounds for 2017–18 financial year. The next Arts and Culture funding round will have a closing date of 31 July 2018.
10. 49 applications were received, seeking \$311,137. Officers are recommending the Grants Subcommittee support 36 projects with grants totalling \$124,000 through the Arts and Culture Fund.

Officers

- Felicity Birch, Arts Programme Advisor
- Natasha Petkovic-Jeremic, Manager City Arts and Events
- Mark Farrar, Senior Advisor Funding and Relationships

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Officers work closely with groups and organisations to communicate the availability of support for projects that help deliver in Council goals and outcomes. This involves discussions about the availability of funding through grant funds.

Treaty of Waitangi considerations

For each of these grant funds there are specific criteria and questions relating to Māori, for the Arts and Culture Fund applicants are asked to describe how their project serves to value and increase the visibility of Māori cultural traditions and or contemporary applications.

Financial implications

The Long Term Plan makes provision for community grants in a number of activity areas; Arts and Culture Funding comes under project C661 (157.1098).

Policy and legislative implications

Council funds have been created to assist community initiatives in line with Council strategy. Council Officers engage and consult widely with a range of groups and organisations before funding applications are made and throughout the assessment process.

Risks / legal

Funding allocated through community grants are subject to a detailed funding agreement which sets out outcomes based on those proposed within funding applications, these form the basis for a funding agreement and subsequent accountability reporting provided by applicants on completion of their projects.

Climate Change impact and considerations

No climate change impacts.

Communications Plan

Community grants are promoted through various channels in consultation with Council's Communication and Marketing team.

Health and Safety Impact considered

Projects seeking support from Council are delivered by organisations and groups who are legal entities and responsible for health and safety of the project, events, etc. Many of the projects supported through Arts and Culture funding will be delivered at professional arts venues, galleries and theatres in the city.

C.H. IZARD BEQUEST 2018

Purpose

1. This report seeks Subcommittee approval to allocate funding through the C.H. Izard Bequest.

Summary

2. The C.H. Izard Bequest has been managed by Council since 1925. The capital is managed by trustees Macalister Mazengarb Solicitors and an annual allocation made for distribution.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of funding for the C.H. Izard Bequest 2018, as listed below:

	Organisation	Project	Amount requested	Recommended	Comments
1	Alzheimers Wellington Inc.	Living Well with Dementia	\$13,520	\$0	Lower priority given other requests with closer fit to criteria
2	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic obstructive Pulmonary Disease (COPD) Project in the Community	\$4,000	\$0	Lower priority given other requests with closer fit to criteria
3	Beneficiary Education Advisory Service Incorporated	Benefit Rights Service	\$5,405	\$0	Lower priority not a close fit to fund criteria, request is for rent costs
4	Blueprint Community Trust	Scaling The Free Store with our Electric Van	\$11,800	\$0	Lower priority not a close fit to fund criteria
5	Learning Ways Wellington Charitable Trust	Learning Ways trust: Last resort Intervention	\$5,575	\$0	Lower priority given other requests with closer fit to criteria

GRANTS SUBCOMMITTEE

2 MAY 2018

6	MCLaSS: Multicultural Learning and Support Services	Empowering refugee and migrant parents to participate through English classes with free child care	\$8,363	\$5,500	Support for popular classes providing support and childcare so that parents can participate in ESOL programme.
7	New Zealand Council of Victim Support Groups Inc - Wellington T/A Victim Support	Volunteer Expenses	\$2,500	\$0	Lower priority given other requests with closer fit to criteria.
8	Nisa Clothing Limited	Training for former refugees	\$7,300	\$5,000	Support of training and skill development programme for refugees and former refugees as part of social enterprise.
9	Pablos Art Studios Incorporated	Support towards costs of art materials for Pablos Artists.	\$2,500	\$2,500	Support for art materials for broad range of programmes and classes for people with mental illness
10	Parent to Parent Wellington Region	Support Parent Training Workshop	\$3,000	\$0	Low priority given pressure on available funding
11	Royal New Zealand SPCA Inc	Empathy and Compassion Education	\$4,200	\$4,200	Support for education sessions aimed at young people, targeting areas where the highest animal cruelty investigations are done in the city, contributes to safety and prevention
12	Samaritans of Wellington Incorporated	Samaritans Volunteer Training	\$2,000	\$2,000	Support towards volunteer training
13	Sexual Abuse Prevention Network	Programme Co- ordinator wages	\$7,279	\$0	Lower priority given other requests with closer fit to criteria
14	Skylight Trust	Thumbs Up, children's support group	\$4,898	\$0	Lower priority given other requests with closer fit to criteria

15	StarJam Charitable Trust	StarJam Wellington Music and Performance Workshop Programme 2018 (2)	\$4,000	\$0	Lower priority given other requests with closer fit to criteria
16	Sue Morse	Salary for Wellington Nutrition Advisor	\$6,000	\$0	Lower priority given other requests with closer fit to criteria
17	The Mary Potter Hospice Foundation	Children's Grief Project	\$3,550	\$0	Lower priority given other requests with closer fit to criteria
18	The Wellington City Mission (Anglican) Trust Board	Mission for Youth Noho Marae Camp Programme	\$8,000	\$4,800	Tutor costs for two noho marae for young people participating in alternative education programme
19	Vincents' Art Workshop Inc	Support towards art materials and tuition	\$4,000	\$4,000	Support for art materials for broad range of open access programmes including people with mental illness.
20	Wellington Riding for the Disabled Association Inc.	Term Ride Programme	\$5,000	\$0	Lower priority given other requests with closer fit to criteria
21	Wellington Women's Health Collective	Childcare for therapy group	\$3,880	\$0	Seeking support for therapeutic project, lower priority given other requests with closer fit to priorities
Totals			\$116,771	\$28,000	

Background

- Charles Hayward Izard served on the Wellington City Council and then as a Member of Parliament, he gifted Izard Park in memory of his son C.B. Izard. The park is adjacent to Otari Wilton Bush and bears the family name.
- The trustees of the C.H. Izard Bequest have advised that up to \$28,000 is available fund for allocation to suitable projects recommended to them by the Grants Subcommittee.

Discussion

5. The C.H. Iazard Bequest has specific criteria in addition to meeting Council's general Social and Recreation Fund criteria, though less emphasis on Council's strategic priorities is required.
6. To be eligible, projects must:
 - be for educational purposes or to support needy, disadvantaged groups in the community
 - be an application from a group or organisation (individuals are not eligible)
 - be within the Wellington city rate-paying area.
7. Additional criteria for this fund are:
 - Your project makes a positive contribution to achieving the Council's Strategic Outcomes and points of difference as listed in our Annual Plan.
 - The project is Wellington based and primarily benefits the people of Wellington city.
 - The applicant is a legally constituted community group or organisation, not an individual or individuals. (Groups may apply under an appropriate umbrella organisation.)
 - The applicant group provides evidence of (or, if a new group, systems for):
 - sound financial management
 - good employment practice (where applicable)
 - clear and detailed planning
 - clear performance measures
 - demonstrated ability to report back on past funding as appropriate.
 - Projects will not be funded for the same purpose more than once in any financial year.
 - Failure to report adequately on past Council funding can result in a group being considered ineligible for future funding.
 - The project should be physically and financially accessible either by a wide range of people or by the intended users.
 - The project should show evidence of community support, collaboration and building partnerships with other organisations (such as letters of support from other organisations / leaders).
 - The applicant must demonstrate that the project expands the capacity, range or level of similar types of services in the community and that it has involved users in identifying the need for the project.
 - The principal intent of the project is not for private or commercial financial gain, though such gains may occur as a side effect of the project.
 - The application must demonstrate an awareness of the Treaty of Waitangi, in particular when involving mana whenua and taura here.
 - The project is for a charitable and / or educational purpose.

8. Charitable and/or educational purposes and must fit the 'charitable mould', and may or may not have an educational purpose. Charitable is interpreted as "needy" in the social welfare sense, not simply as a charitable trust.
9. Original information provided through online applications has been made available to Councillors.
10. We received 21 applications, seeking \$116,770, Officers are recommending seven organisations be supported with a total of \$28,000.

Attachments

Nil

Author	Mark Farrar, Team Leader Funding and Relationships
Authoriser	Jenny Rains, Community Services Manager Barbara McKerrow, Chief Operating Officer

SUPPORTING INFORMATION

Engagement and Consultation

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

The C.H. Izard Bequest is managed by trustees Macalister Mazengarb Solicitors and an annual allocation made for distribution.

Policy and legislative implications

Not applicable

Risks / legal

Not applicable

Climate Change impact and considerations

Not applicable

Communications Plan

Not applicable

Health and Safety Impact considered

Not applicable

BUILT HERITAGE INCENTIVE FUND ROUND 2 OF 2 2017/18 FINANCIAL YEAR

Purpose

1. This report seeks Subcommittee approval to allocate grants, recommended by officers, for the second of two rounds of the Built Heritage Incentive Fund (BHIF) for the 2017/18 financial year.

Summary

2. This is the final round of the \$3 million Built Heritage Incentive Fund. The increased Built Heritage Incentive Fund is not currently provided for beyond the 2018/19 financial year.
3. A total of \$508,000 is available for allocation in this round of the BHIF; this takes into account the \$700,000 reallocated from the 2017/18 BHIF to support the unreinforced masonry parapet and façade securing initiative (URM) as well as the prior year's \$223,000 carry forward.
4. Twenty-two applications were received this round seeking funding of \$1,880,610. This is the highest number of applications we have received to the increased BHIF. The original information provided through the online applications has been made available to Councillors through the Hub dashboard.
5. When assessed against BHIF eligibility criteria four applications were found to be ineligible.
6. The recommendation is that a total of \$508,000 is allocated to sixteen applications received in this round. Allocations are based on the funding criteria, equitability and comparison of like requests.
7. A summary of each eligible application received is outlined in **Attachment 1**. This includes project description, outcomes for the heritage building and commentary relating to previously allocated grants.
8. Officers are satisfied that there are no conflicts of interest related to and of the applications recommended for grants.

Recommendation/s

That the Grants Subcommittee:

1. Receive the information.
2. Agree to the allocation of Built Heritage Incentive Fund grants as recommended below:

	Project	Total Project Cost	Amount Requested	Amount eligible for funding	Amount Recommended ex GST if applicable
1	Former Plumbers Building -124 Wakefield Street	\$95,500	\$95,500	\$85,000	\$25,000
2	126 Cuba Street	\$1,426,000	\$100,000	\$1,213,025	\$84,000

GRANTS SUBCOMMITTEE

2 MAY 2018

3	130 Cuba Street	\$290,000	-	\$ 0	Decline
4	Arco House Ltd – 45-47 Cuba Street	\$123,905	\$25,000	\$123,905	\$15,000
5	Ashleigh Court – 114 Riddiford Street	\$704,950	\$639,950	\$396,750	\$72,000
6	6-8 Moxham Avenue, Hataitai	\$21,320	\$21,320	\$0	Decline
7	173 Riddiford Street	\$179,000	\$81,000	\$179,000	\$35,000
8	258 Riddiford Street	\$10,005	\$6,505	\$10,005	\$3,000
9	Jaycee Building – 99 Willis Street	\$50,868	\$20,000	\$50,868	\$10,000
10	Glendaruel – 316 Karori Road	\$12,995	\$12,995	\$12,995	\$5,000
11	348 Tinakori Road	\$162,560	\$62,560	\$162,560	\$20,000
12	Former McGavin House and Surgery – 200 Willis Street	\$793,345	\$393,345	\$793,345	\$84,000
13	St Peter's Anglican Church – 211 Willis Street	\$9,770	\$9,770	\$9,770	\$5,000
14	The Shamrock – 224-230 Tinakori Road	\$120,437	\$30,000	\$120,437	\$25,000
15	Wellesley Building – 2 Maginnity Street	\$80,000	\$40,000	\$80,000	\$25,000
16	180 Riddiford Street	\$87,870	\$87,870	\$80,250	\$25,000
17	Wesley Methodist Church – 75 Taranaki Street	\$225,190	\$100,000	\$185,540	\$25,000
18	Wellington Rowing Club – 29 Jervis Quay	\$234,082	\$154,795	\$234,082	\$50,000
	Totals	\$4,627,797	\$1,880,610	\$3,737,532	\$508,000

Background

Funding

9. A total of \$508,000 is available for allocation in this round of the Built Heritage Incentive Fund (BHIF). This figure excludes the \$700,000 of the fund that was reallocated from this financial year to support the government's unreinforced masonry parapet and façade securing initiative.

10. The BHIF is a key initiative of the Wellington Heritage Policy 2010. The policy demonstrates Council's "commitment to the city's built heritage to current owners, the community, visitors to the city and to future generations". The BHIF helps meet some of the costs associated with owning and caring for a heritage property.
11. During the 2012/22 Long Term Plan deliberations it was agreed that the BHIF will focus on "*on remedying earthquake prone related features or securing conservation plans / initial reports from engineers.*" As such, funding has been prioritised accordingly with 15% of the allocation going toward projects conservation projects (e.g. repairs to joinery or glazing, protective works on archaeological sites, and maintenance reports) and 85% to seismic strengthening projects annually.
12. In the 2015/16 the BHIF was increased to \$3 million to be allocated over a period of three years. The increased Built Heritage Incentive Fund is not currently provided for beyond the 2018/19 financial year. In the 2018/19 financial year, the proposed Long-Term Plan returns the BHIF to \$400,000 to be allocated annually.

State of Earthquake-Prone heritage buildings

13. There are currently 157 Earthquake-Prone (EQP) heritage buildings, including individually listed buildings and those contributing to listed heritage areas. A total of 94 heritage buildings are at some stage of seismic strengthening related work:
 - 42 are currently strengthening or have recently completed strengthening
 - 52 have completed seismic assessment, or concept plans or have developed detailed designs for seismic strengthening
 - Council has contributed \$1,999,247 of the BHIF to 40 of these projects.
14. Of the 157 EQP heritage buildings there are 62 that, as far as our records show, are not undertaking seismic strengthening related work.
 - 6 are owned by Council or the Government or other organisations ineligible for BHIF funding
 - The remaining 56 buildings are in the ownership of 47 individuals who were written to in February 2018 informing them of the current BHIF round and incentives to seismically strengthen their buildings.
15. Between 2015 and 2017 31 EQP heritage buildings were removed from the Earthquake Prone Building List, nine of these received BHIF funding for seismic strengthening.

Criteria

16. In accordance with the current eligibility and assessment criteria the following factors are considered in determining the support of BHIF applications:
 - The risk of the heritage value diminishing if funding is not granted
 - Confidence in the proposed quality of the work/professional advice
 - The project is visible and/or accessible to the public
 - The project will provide a benefit to the community.
17. Continuing on from above, consideration is then given to the following when recommending the amount of funding:
 - The value of the funding request
 - The value of the funding request when considered against the total project cost
 - Parity with similar projects in previous rounds
 - Equitable distribution in the current round
 - The amount of funding available for allocation.

18. There are additional allocation guidelines for conservation and seismic applications as follows:
- For conservation, repairs, maintenance or restoration works:
 - The heritage significance of the building¹ and the degree to which this significance will be enhanced or negatively impacted by the works
 - If the building is on the Heritage New Zealand list
 - Consistency of the proposal with the ICOMOS New Zealand Charter for the conservation of places of cultural heritage value
 - For seismic strengthening projects:
 - The heritage significance of the building and how the works will benefit or negatively impact its heritage significance.
 - If the building is on the Heritage New Zealand list (refer <http://www.heritage.org.nz/the-list>).
 - If the building is on the WCC Earthquake-prone building list (refer <http://wellington.govt.nz/~media/services/rates-and-property/earthquake-prone-buildings/files/eq-bldgs-list.pdf>).
 - The expiry date of a notice issued under section 124 of the Building Act 2004.
 - The building being in one of the following focus heritage areas²: Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
19. To ensure funds are used appropriately, conditions may be suggested in certain circumstances should funding be approved.

Discussion

20. It is recommended that sixteen applicants are allocated \$508,000 from the 2017/18 BHIF. The applications recommended for funding have provided the necessary information and meet the criteria for the fund.
21. The officer panel (consisting of Heritage, Funding, Place Planning and Building Resilience officers) have assessed the eighteen eligible applications received this round against the current priority and stated criteria of the BHIF (**Attachment 2**). Assessment summaries are included in **Attachment 1**.
22. Not all applications were recommended grants of the total amount requested. When assessed against the criteria outlined in paragraphs 16–18 above, allocations are considered to be equitable across those received in this round, equivalent to grants awarded in previous rounds of the BHIF and within the funding levels provided for in the 2017/18 Annual Plan. Officers have confidence that where the total amount of funding requested is not granted, applicants will be able to source the difference and projects will still be completed.

Options

23. The Grants Subcommittee is asked to approve the officers' recommendations on funding allocations as above.

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

² This focus is based on high numbers of earthquake prone buildings in one heritage area as well as the levels of traffic that occur in these areas

Next Actions

24. Successful applicants have 18 months from the decision date to undertake the work and provide evidence of completion to officers before the allocated funding is paid out.

Attachments

- Attachment 1. Assessment Summaries [↓](#) Page 35
Attachment 2. BHIF Criteria [↓](#) Page 70

Author	Vanessa Tanner, Senior Heritage Advisor
Authoriser	David Chick, Chief City Planner

SUPPORTING INFORMATION**Engagement and Consultation**

Not applicable

Treaty of Waitangi considerations

Not applicable

Financial implications

The recommended allocations for this round of the BHIF are within the funding levels provided for in the 2017/18 Annual Plan.

Policy and legislative implications

The Built Heritage Incentive Fund is a key initiative of the Wellington Heritage Policy 2010.

Risks / legal

Officers are satisfied that there are no conflicts of interest regarding recommendations for funding in this round of the BHIF.

Climate Change impact and considerations

Not applicable.

Communications Plan


A press release is created on the day Committee makes its decision on funding applications.

Health and Safety Impact considered

Not applicable.

Attachment One


Summary of Applications to the Built Heritage Incentive Fund 2017/18 Round 2 of 2

Project 1	Former Plumbers Building - 124 Wakefield Street
Applicant	124 Wakefield Body Corporate 83938
Project:	Seismic modelling and soil analysis
Total project cost	\$95,500.00
Amount requested	\$95,500.00
Amount eligible for funding	\$85,000.00
Recommended Grant ex GST if applicable	\$25,000.00
Previous Grants	2013 - \$15,000 seismic assessment and detailed design
<p style="text-align: center;">Building Information</p> <div style="display: flex; align-items: flex-start;">  <div style="width: 55%; padding-left: 10px;"> <ul style="list-style-type: none"> District Plan Individually Listed Building (front façade, entrance lobby and tiled floor); Map 17, Symbol 326.2. Contributes to the Cuba Street Heritage Area Plumbers Building is a good representative example of a 1920s Stripped Classical warehouse, designed by well-known Wellington architect William Fielding. This building retains much of its original street frontage and is an important streetscape element in Wakefield Street The building is one of several buildings on Wakefield Street that contribute to the character of the Cuba Street Heritage Area. These buildings represent a diverse group of purposes and architectural styles which neatly encapsulates the history of 20th century development in this area. </div> </div>	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	The applicant proposes to complete further detailed seismic assessment including a review of the 2016 Holmes detailed seismic assessment which was commissioned by Council, soil assessment and consideration of co-joined buildings.

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	<p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$30,000 Seismic assessment and detailed strengthening design The Former Tramway Hotel 114 Adelaide Road February 2016 round • \$30,000 Seismic engineering assessment Former BNZ 79 Manners Street, March 2014 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Supply of engineering reports to Council


This report is officer advice only. Refer to minutes of the meeting for decision.

Project 2	126 Cuba Street
Applicant	126 Cuba Street Body Corp 304979
Project:	Seismic strengthening
Total project cost	\$1,426,000.00
Amount requested	\$100,000.00
Amount eligible for funding	\$1,213,025.00
Recommended Grant ex GST if applicable	\$84,000.00
Previous Grants	2014 – \$10,000 detailed seismic strengthening design and conservation advice
<p>Building Information</p> <div style="display: flex; align-items: flex-start;">  <ul style="list-style-type: none"> District Plan Individually Listed Building; Map 16, Symbol 80.1. Contributes to the Cuba Street Heritage Area This building was designed by notable Christchurch based architect Joseph Clarkson Maddison. Built in 1907/08, the façade of this four storey Edwardian commercial building, the tallest on the block, has been altered from its original form, but the building retains a strong presence in the streetscape and is representative of the architecture and history found in Cuba Street. The building is part of a group of Edwardian commercial buildings on Cuba Street and makes a positive contribution to the sense of place and continuity of the Cuba Street Heritage Area. Heritage New Zealand Category II </div>	
The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p>
Review of Proposal	The proposal is to seismically strengthen the building to 70% NBS.

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	<p>The cost of parapet and façade securing is not separately documented in the application. However as the recommended allocation of \$80,000 funding represents a contribution of 6.5% of the project costs for which the applicant is eligible, it is not considered to be an overlap with the funding available to the applicant if they are able to utilise the Ministry of Business Innovation and Employment's scheme funding of up to a total of \$65,000.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$100,000 T G McCarthy Building 54-56,58-60 Cuba Street seismic strengthening April 2017 round • \$90,000 161 Cuba Street seismic strengthening July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building. • Contribute to removing this building from Council's list of Earthquake Prone Buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Code of Compliance Certificate is issued by Council for seismic strengthening • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works.


This report is officer advice only. Refer to minutes of the meeting for decision.

Project 3	130 Cuba Street
Applicant	130 Cuba Street Body Corp 90970
Project:	Seismic strengthening
Total project cost	\$290,000.00
Amount requested	\$
Amount eligible for funding	\$0
Recommended Grant ex GST if applicable	Decline
<div style="display: flex; align-items: flex-start;"> <div style="flex: 1;">  </div> <div style="flex: 2; padding-left: 20px;"> <p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Building; Map 16, Symbol 80.2. Contributes to the Cuba Street Heritage Area • Designed by William Chatfield in 1896, this building is a well-designed and carefully proportioned example of a late Victorian mixed use commercial / residential building. • The building has historic value for its association with the Gear Meat Preserving and Freezing Company. • The building retains a reasonable level of architectural authenticity, with most of its original detailing intact. • The building has been designed to exploit a prominent corner site and contributes considerable townscape value to Cuba and Ghuznee Streets. </div> </div>	
The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order. This applies to both the Cuba and Ghuznee Street elevations of this building</p>
Review of Proposal	The building is included on Council's list of unreinforced masonry buildings; the parapet and façade securing proposed in this

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	<p>application is therefore eligible for up to \$130,000 of funding under the Ministry of Business, Innovation and Employment's scheme. The application does not demonstrate that their proposed work will achieve any strengthening in addition to the URM requirement therefore it is recommended that their application to BHIF be declined.</p>
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This report is officer advice only. Refer to minutes of the meeting for decision.

Project 4	Arco House - 45-47 Cuba Street
Applicant	Arco House Ltd
Project:	Securing parapets, detailed seismic assessment, painting
Total project cost	\$123,905.00
Amount requested	\$25,000.00
Amount eligible for funding	\$123,905.00
Recommended Grant ex GST if applicable	\$15,000.00
Previous Grants	2013 - \$12,500 for a seismic strengthening feasibility study
<p style="text-align: center;">Building Information</p> <div style="display: flex; align-items: flex-start;">  <ul style="list-style-type: none"> District Plan Individually Listed Building; Map 16, Symbol 74.1. Contributes to the Cuba Street Heritage Area Arco House is an Edwardian Stripped Classical commercial building that was adapted in the mid-1950s as a retail unit, and warehouse for a manufacturing jeweller and optician/lens grinder. The building retains a historic association with builders James Trevor and Co. and also with Arthur Cocks & Co. a wholesale jeweller, optician and importer, for which the building was renamed in the 1950s. The plans to convert the building into premises for Arthur Cocks & Co. survive and give a good insight into the work of a mid-to-late 20th century manufacturing jewellery and optician. The plain building façade above ground floor level has had few intrusive or unsympathetic alterations over the past 100 years and makes a positive contribution to the sense of place and continuity of the Cuba Street Heritage Area. </div>	
The Issue	<p>The building is not currently on Council's list of Earthquake Prone Buildings however it is currently considered by Council to be potentially earthquake prone.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p>
Review of Proposal	The street front façade will be strengthened as part of the Unreinforced Masonry Buildings façade and parapet securing scheme

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	<p>under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order. The applicant wishes to secure the parapet of Arco House behind the street front façade at the same time to address the potentially earthquake prone status as well. In addition further engineering assessment is required on side walls and while the scaffold is up for the parapet work the owners propose to paint the building.</p> <p>The cost of parapet and façade securing is not included or documented in this application. The applicant is eligible for up to \$65,000 from the Ministry of Business, Innovation and Employment's scheme.</p> <p>The proposed work fits the seismic strengthening components of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$15,000 The Wedge 20 Glenbervie Terrace structural upgrade March 2017 round • \$20,000 10-24 Blair Street/7-23 Allen Street seismic strengthening July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional condition(s)	<p>BHIF</p> <p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Engineering drawings and detailed design to be supplied to Council. • WCC Heritage Team onsite approval of works


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Project 5	Ashleigh Court 114 Riddiford Street Newtown
Applicant	Ashleigh Court – 1 Rintoul Street Body Corp
Project:	Seismic strengthening
Total project cost	\$704,950.00
Amount requested	\$639,950.00
Amount eligible for funding	\$396,750.00
Recommended Grant ex GST if applicable	\$72,000.00
Previous grants	2012 - \$10,000 for seismic assessment and preliminary design August 2017 - \$25,000 detailed seismic strengthening and concept design
Building Information	
 <ul style="list-style-type: none"> • District Plan Individually Listed Map Reference 6, Symbol Reference 259. Contributes to the Newtown Shopping Centre Heritage Area • 112 – 122 Riddiford Street is a fine example of a mixed use Edwardian hotel building. It is notable for its vigorous and assertive design that makes full use of Classical motifs and ornamentation • The building's design qualities, prominent location and wedge shaped plan, make it one of the most recognisable and memorable buildings in Newtown • This building makes an important contribution to the Newtown Shopping Centre Heritage Area • Heritage New Zealand Category I 	
The Issue	<p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>The building is on Council's list of Unreinforced Masonry Buildings requiring façade and parapet securing under the Hurunui/Kaikoura Earthquakes Recovery (Unreinforced Masonry Buildings) Order.</p>
Review of Proposal	The Ashleigh Court Body Corp wish to seismically strengthen their EQP building to 67% NBS and address the URM matter, they are working closely with Heritage New Zealand who committed conservation architect time to finalising the strengthening design; this


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	<p>satisfies the BHIF requirement in terms of conservation architect input into the project.</p> <p>The cost of parapet and façade securing to meet the URM requirement is \$308,200, for this component of the project the applicant is eligible for funding of up to \$130,000 from the Ministry of Business, Innovation and Employment's scheme.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$70,000 T&G Building 203-213 Lambton Quay seismic strengthening February 2016 round • \$60,000 218 Cuba Street seismic strengthening October 2015 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building. • Contribute to removing this building from Council's list of earthquake prone buildings
Additional condition(s)	<p>BHIF</p> <p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Project engineer sign off that the building has been seismically strengthened to 67% NBS or as near as reasonably practicable.

This report is officer advice only. Refer to minutes of the meeting for decision.

Project 6	6-8 Moxham Avenue, Hataitai
Applicant	Christopher Houlakis
Project	Seismic strengthening design and conservation advice
Total project cost	\$21,300.00
Amount requested	\$21,300.00
Amount eligible for	\$0
Recommended Grant (ex GST if applicable)	Decline
	
<p>Building Information</p> <ul style="list-style-type: none"> • The building contributes to the Hataitai Shopping Centre Area • The area has a consistent historic streetscape that is rare in Wellington, particularly so close to the city centre. The variety in age and type of the buildings, the strong historic and visual contribution of those buildings, and the collective value of the buildings makes the Hataitai shopping centre an important heritage area. 	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	The applicant has been unable to successfully demonstrate in their application that they are not relying on the Built Heritage Incentive Fund to complete the proposed work. Officers do not have confidence that the proposed work would go ahead with less than a 100% funding contribution.

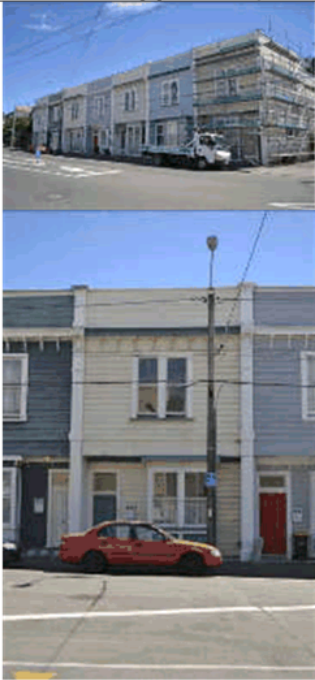
This report is officer advice only. Refer to minutes of the meeting for decision.

Project 7	173 Riddiford Street
Applicant	J L & P Meanger Family Trust
Project	Seismic Strengthening repairs and maintenance
Total project cost	\$179,000.00
Amount requested	\$81,000.00
Amount eligible for funding	\$179,000.00
Recommended Grant ex GST if applicable	\$35,000.00
Previous grants	2013 - \$3500 for preliminary seismic strengthening design
 <p>Building Information</p> <ul style="list-style-type: none"> • This building contributes to the District Plan Listed Newtown Shopping Centre Heritage Area • Newtown is one of the city's largest and best-known suburbs. The heritage area includes many buildings of local heritage significance that illustrate the growth of the suburb from the 1880s to the present day • Built sometime between 1891 and 1900, 173 Riddiford Street had a very long history as McDougall's Pharmacy, a family business, and in more recent years it has been the home of Medical Books Ltd. • This is a typical late Victorian two-storey mixed use building, and is something of a pair with 171 in general form, scale and proportions, although more elaborately executed. 	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	<p>The owner proposes to strengthen the building to 67% NBS. In addition to this they intend to carry out repairs and maintenance to the exterior of the building.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the current priority of the BHIF; previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$35,000 119 Cuba Street seismic strengthening April 2017 round • \$44,000 St Matthias Church Makara seismic strengthening July 2016 round

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BHIF Outcome	The grant will: <ul style="list-style-type: none">• Acknowledge and protect the heritage values of this heritage building• Acknowledge the additional costs associated with maintaining a heritage building.• Contribute to removing this building from Council's list of earthquake prone buildings
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works.• Code of Compliance Certificate is issued by Council for seismic strengthening• WCC Heritage Team onsite approval of works


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Project 8	258 Riddiford Street
Applicant	Katrina Cosgrove
Project	Replace rotten weatherboards and window surrounds
Total project cost	\$10,005.00
Amount requested	\$6,505.00
Amount eligible for	\$10,005.00
Recommended Grant (ex GST if applicable)	\$3,000.00
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 6, Symbol 404. • The seven buildings at 250 – 262 Riddiford Street, although much altered, are good representative examples of Edwardian timber mixed-use commercial buildings, but their architectural/aesthetic value has been somewhat diminished by the removal of the original shop-fronts. • The terrace is made up of a distinct group of seven individual buildings that were built for Hamilton and Gilmer in 1901. • These buildings are associated with the development of twentieth century Newtown and its commercial development into a central shopping and commercial district.
The Issue	Weatherboards and window surrounds require repair and replacement before repainting.
Review of Proposal	<p>Maintaining the building in a watertight condition is critical for its conservation and continued use. Repairing weatherboards is supported from a heritage perspective.</p> <p>The proposal is consistent with the conservation component of the BHIF previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$3,000 41 Tarikaka Street painting and replacement of rotten weatherboards and guttering • \$3,000 33 Holloway Road painting October 2016 round.
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge the heritage values of this individually listed heritage building.
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Repair and replacement of weatherboards and window

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	surrounds with like for like materials • WCC Heritage Team's onsite approval of works
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This report is officer advice only. Refer to minutes of the meeting for decision.

Project 9	Jaycee Building - 99 Willis Street
Applicant	Kephalos Ltd
Project	Painting, waterproofing and removal of fire escape
Total project cost	\$50,868.00
Amount requested	\$20,000.00
Amount eligible for	\$50, 868.00
Recommended Grant (ex GST if applicable)	\$10,000.00
Previous grants	2015 - \$10,000 for seismic assessment, 2016 - \$5,000 seismic strengthening concept design, 2017 - \$10,000 seismic strengthening 3D model and design to 67% NBS
 <p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 17, Symbol 347 • The Jaycee Building is a 1920s concrete framed commercial building and has aesthetic value for the unusual, lively and eclectic arrangement of Classical decorative elements on the Willis Street façade. • The Jaycee Building has aesthetic value for its role in the townscape, defining the eastern side of Willis Street and being seen in association with a number of other heritage buildings at a nodal point on Wellington's Golden Mile - the intersection of Willis, Manners and Boulcott Streets. • The building has historic value for the period when it was occupied by the Jaycees, a significant but relatively low profile community group. • There are technical values in the reinforced concrete structure of the building, for which engineering drawings still exist. 	
The Issue	The building requires painting and waterproofing as part of this drummy concrete will be removed and rusting reinforced steel will be rust arrested. At this time the redundant fire escape on the primary façade of the building will be removed.
Review of Proposal	<p>Maintaining the building in a watertight condition is critical for its conservation and continued use. Arresting rust and removing drummy concrete contributes to the conservation of the building.</p> <p>The proposal is consistent with the conservation component of the BHIF previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$8,671.88 Karitane Products Society Factory Building 21 Manchester Terrace restoration of steel windows, painting and weatherproofing the building August 2017 round • \$15,000 Former Wellington Harbour Board Shed 7

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Queens Wharf roof repairs August 2017 round	
BHIF Outcome	The grant will: <ul style="list-style-type: none">• Acknowledge the heritage values of this individually listed heritage building.• Acknowledge the additional costs associated with maintaining heritage buildings.
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• The façade of the building where the fire escape has been removed from will be made good.• WCC Heritage Team's onsite approval of works


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Project 10	Glendaruel - 316 Karori Road
Applicant	Patrick Geddes
Project	Conservation plan
Total project cost	\$12,995.00
Amount requested	\$12,995.00
Amount eligible for funding	\$12,995.00
Recommended Grant ex GST if applicable	\$5,000.00
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 50%;"> <p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 11 Symbol 166 • Constructed between 1850 and 1870 Glendaruel is an excellent example of an early pit sawn timber cottage. It is one of the oldest examples of a pit sawn timber dwelling in Wellington. • It was the home, for seven years, of the family of P.F.M. Burrows, one of New Zealand's most prominent colonial architects in the 19th century. • The family with the longest association with the house is the Woods. The house was bought in 1919 by the Rev. Robert Wood and remained in the family until recently. • This house is a good representative example of an early pit sawn cottage dating to before the turn of the century. It is constructed in materials, and using techniques, that were common to the period. • Heritage New Zealand Category II building </div> </div>	
The Issue	The owners of Glendaruel would like to commission a conservation plan to guide their maintenance and conservation of the historic heritage values of the property.
Review of Proposal	<p>The preparation of a conservation plan is the first step to managing a historic building and considered best practice. The proposal fits with the conservation component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$8,800 Khandallah Automatic Telephone Exchange Conservation Plan October 2016 round. • \$6,500 Wesley Church, 75 Taranaki Street Conservation Plan August 2014 round.

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BHIF Outcome	The grant will: <ul style="list-style-type: none">• Acknowledge and protect the heritage values of this individually listed heritage building• Acknowledge the additional costs associated maintaining a heritage building
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• Conservation plan to be supplied to Council

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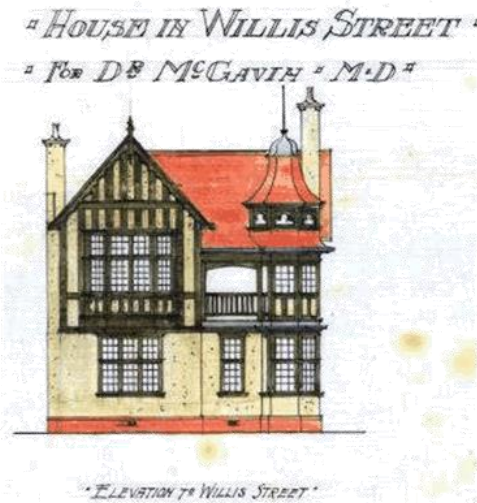
Project 11	348 Tinakori Road
Applicant	Prabha Properties Ltd
Project:	Seismic strengthening
Total project cost	\$162, 560.00
Amount requested	\$62,560.00
Amount eligible for funding	\$162,560.00
Recommended Grant ex GST if applicable	\$20,000.00
<div style="display: flex; align-items: flex-start;"> <div style="flex: 1;">  </div> <div style="flex: 2;"> <p>Building Information</p> <ul style="list-style-type: none"> • Contributes to the Thorndon Shopping Centre Heritage Area. • This shop and flat was built in 1911 for Mrs E Hall. The builder was H.E. Manning. • The ground floor of this building has always been a grocery or general store, representing nearly 100 years of the same use. • Despite the fact that the building has been significantly altered over time it continues to make a positive contribution to the Thorndon Shopping Centre Heritage Area </div> </div>	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	<p>The present seismic strengthening scheme was granted resource consent in 2014. The proposal involves obtaining conservation advice.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$30,000 seismic strengthening Scots College August 2017 round • \$35,000 119 Cuba Street seismic strengthening April 2017 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage

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		<p>building.</p> <ul style="list-style-type: none"> • Acknowledge the additional costs associated with maintaining a heritage building. • Contribute to removing this building from Council's list of Earthquake prone buildings
Additional condition(s)	BHIF	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Project engineer sign off on seismic strengthening • Conservation architect report supplied to Council

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Project 12	Former McGavin House and Surgery – 200 Willis Street
Applicant	Specific Solutionz Limited
Project	Seismic strengthening
Total project cost	\$793,345.00
Amount requested	\$393,345.00
Amount eligible for	\$793,345.00
Recommended Grant (ex GST if applicable)	\$84,000.00



Building Information


- District Plan individually Listed Map 16 Symbol 351.
- Constructed in 1907/08 200 Willis Street is a fine example of an Edwardian Tudor-style building designed William Turnbull, a prominent local architect known for his skill in the design of revivalist buildings.
- The building with its distinctive black and white colour-scheme, eight sided corner tower and gables, is a prominent local landmark. The building forms part of the background to the superb timber gothic St Peter's Church and brings a human scale to the busy Willis and Ghuznee Street intersection that is otherwise typified by large, modern commercial buildings.
- The building has a strong historic association with Sir Donald McGavin, a well-respected surgeon who was knighted for his work in WWI and was used as his surgery and residence.
- The building also has an association with the New Zealand Red Cross, and with the United Industries Club, an organisation set up to provide facilities to young women who worked in industry as part of the "war effort" in WWII.
- Heritage New Zealand Category I building

The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	The first stage is to complete the work to address the URM requirement; the applicant did not document in the funding portal the \$184,655 of costs to address the URM requirement component of their project. For these costs the applicant is eligible for a \$50,000 contribution from Council's URM Fund.

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	<p>In addition to the URM project the owners propose to strengthen the building to 70% NBS and replace the current asbestos roof (required as part of strengthening) with clay tile roof which was drawn on the original plans for the building.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the current priority of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$100,000 T G McCarthy Building 54-56,58-60 Cuba Street seismic strengthening April 2017 round • \$90,000 161 Cuba Street seismic strengthening July 2016 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this listed heritage building • Acknowledge the additional costs associated with maintaining heritage buildings. • Contribute to removing this building from Council's list of Earthquake prone buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Project engineers sign off that building has been seismically strengthened to 70% NBS or as near as possible • Evidence of consultation with Heritage New Zealand regarding the archaeological provisions of the Heritage New Zealand Pouhere Taonga Act and requirements under it. Evidence of consultation should be supplied to Council before ground works commence.

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Project 13	St Peter's Anglican Church – 211 Willis Street
Applicant	St Peter's Anglican Church
Project	Conservation Plan
Total project cost	\$9,770.00
Amount requested	\$9,770.00
Amount eligible for funding	\$9,770.00
Recommended Grant ex GST if applicable	\$5,000.00
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Building; Map 16, Symbol 352. • St Peter's Church is one of the great timber buildings of Wellington, the work of the foremost local architect of the time, Thomas Turnbull, and a significant example nationally of the Gothic style executed in timber. It has high aesthetic value for its architectural design, the assurance of its main interior space with plain white walls and rich timber finishes, its stained glass windows, and for its landmark/townscape qualities. • The building, when seen as part of a group of fine 19th C Thomas Turnbull timber Gothic churches in Wellington's CBD, is of national significance. • An Anglican church has occupied this site since 1847, seven years after regular European settlement began, giving St Peter's an association with the land of over 150 years. The present building has stood since 1879 and has strong historical value for the city, and strong spiritual and commemorative associations for the generations of parishioners who have worshipped in it. • Heritage New Zealand Category I building
The Issue	The applicant would like to commission a conservation plan to guide the extensive restoration proposed for the exterior and maintain the building's heritage integrity and value.
Review of Proposal	The preparation of a conservation plan is the first step to managing a historic building and considered best practice. The proposal fits with the conservation component of the BHIF, previous grants for similar works include: <ul style="list-style-type: none"> • \$8,800 Khandallah Automatic Telephone Exchange Conservation Plan October 2016 round. • \$6,500 Wesley Church, 75 Taranaki Street Conservation Plan August 2014 round.
BHIF Outcome	The grant will: <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed

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	building <ul style="list-style-type: none">• Acknowledge the additional costs associated maintaining a heritage building
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none">• Conservation plan to be supplied to Council


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Project 14	The Shamrock – 224-230 Tinakori Road
Applicant	The Shamrock Body Corporate
Project	Roof replacement
Total project cost	\$120,436.92
Amount requested	\$30,000.00
Amount eligible for	\$120,436.92
Recommended Grant (ex GST if applicable)	\$25,000.00
	 <p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 18, Symbol 307 • The Shamrock has architectural value as one of the oldest remaining hotel buildings in Wellington - although it no longer fulfils this purpose. It is a now rare example of a two-storey hotel, built on a prominent corner site – a once a common building type in Wellington and New Zealand. • The hotel/ tavern has been associated with the hospitality trade for over a century and for much of its history was a special place for those of Irish descent in Wellington. It was also well patronised by residents of Thorndon and the wider city, including members of Parliament. • Although relocated from its original site in the early 1980s, the building shares similarities of age, typology, materials, use and history as its Thorndon neighbours, and now sits well within the context of historic Thorndon • Heritage New Zealand Category II building..
The Issue	The building requires reroofing to maintain weather tightness. The current roof is rusted and beginning to leak.
Review of Proposal	Maintaining the building in a watertight condition is critical for its conservation and continued use. The proposal is consistent with the conservation component of the BHIF previous grants for similar works include: <ul style="list-style-type: none"> • \$15,000 Former Wellington Harbour Board Shed 7 Queens Wharf roof repairs August 2017 round • \$20,000 Beere House 32 Tinakori Road re-roofing April 2017 round
BHIF Outcome	The grant will: <ul style="list-style-type: none"> • Acknowledge the heritage values of this individually listed heritage building.
Additional BHIF condition(s)	Release of funds is subject to: <ul style="list-style-type: none"> • Evidence that the replacement roofing Colorcote material

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	<p>matches the existing or corrugated iron as closely as possible in profile.</p> <ul style="list-style-type: none">• WCC Heritage Team's onsite approval of works
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Project 15	Wellesley Building – 2 Maginnity Street
Applicant	Wellesley Westminster Ltd
Project	Structural and geotechnical testing for seismic strengthening design
Total project cost	\$80,000.00
Amount requested	\$40,000.00
Amount eligible for	\$80,000.00
Recommended Grant (ex GST if applicable)	\$25,000.00
Previous grants	2010 - \$15,000 for a seismic assessment, 2016 - \$15,000 for a seismic options analysis
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 17, Symbol 193. Contributing to the Stout Street Heritage Area • The Wellesley Club is the pre-eminent building in the Georgian style in Wellington, a major work of the architect William Gray Young. Its architectural excellence was recognised by the New Zealand Institute of Architects which awarded it a gold medal in 1932. • The building is associated with the Wellesley Club, an establishment that has been important to the social and business life of the capital city for over 100 years. • The building makes a strong positive contribution to the Stout Street Heritage Area, a collection of nearby high quality heritage buildings. • Heritage New Zealand Listed Category I
	<p>The Issue</p> <p>The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.</p> <p>Heritage New Zealand has committed \$15,000 toward obtaining the seismic options analysis which was also previously supported by the BHIF. Heritage New Zealand have committed a further \$20,000 to the current stage of the work.</p>
Review of Proposal	<p>The proposal is to complete preliminary testing of the building which is required to inform the detailed design and analysis of the structure for seismic strengthening. Work involves geotechnical testing, laser scanning and drawing, invasive testing of the superstructure and conservation architect input.</p>

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	<p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$25,000 St Gerard's Monastery seismic assessment concrete examination and concept design July 2016 • \$10,000 Jaycee Building 99 Willis Street seismic strengthening concept design February 2016
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed heritage building; • Acknowledge the additional costs associated with maintaining heritage buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Engineer and conservation architect reports supplied to Council


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Project 16	180 Riddiford Street
Applicant	Wellington Electricity Lines Ltd
Project	Seismic strengthening design and conservation advice
Total project cost	\$87,870.00
Amount requested	\$87,870.00
Amount eligible for	\$80,250.00
Recommended Grant (ex GST if applicable)	\$25,000.00
<div style="display: flex; align-items: flex-start;"> <div style="flex: 1;">  </div> <div style="flex: 2; padding-left: 20px;"> <p>Building Information</p> <ul style="list-style-type: none"> • Contributes to the Newtown Shopping Centre Heritage Area. • Newtown is one of the city's largest and best-known suburbs. Originally surveyed by New Zealand Company surveyor William Mein Smith in 1840 as part of the survey of the new settlement of Wellington. • This electrical sub-station was built in 1923 by Higgins and Angus for the Wellington City Council. Although the designer is not noted on the plans, it is almost certainly the work of the City Engineer's department. • Designed in an elegant and carefully proportioned stripped Classical style, in common use by the City Engineer for infrastructure buildings in Wellington through the 1920s, this is a substantial two-storey brick and plaster building with a large Dutch gable roof concealed behind parapets on four sides. </div> </div>	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	<p>The proposal is to commission a conservation plan and develop detailed seismic strengthening design for the building. A conservation plan is considered best practice in terms of informing a seismic strengthening and conservation project.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$30,000 Seismic assessment and detailed strengthening

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		design The Former Tramway Hotel 114 Adelaide Road February 2016 round
		<ul style="list-style-type: none"> • \$30,000 Seismic engineering assessment Former BNZ 79 Manners Street March 2014 round
BHIF Outcome		<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this heritage building. • Acknowledge the additional costs associated with maintaining a heritage building.
Additional condition(s)	BHIF	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Conservation plan and seismic strengthening design to be supplied to Council

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Project 17	Wesley Methodist Church -75 Taranaki Street
Applicant	Wellington Methodist Parish
Project	Seismic strengthening detailed design
Total project cost	\$225,190.00
Amount requested	\$100,000.00
Amount eligible for	\$185,540.00
Recommended Grant (ex GST if applicable)	\$25,000.00
Previous grants	2014 - \$6,500 for a conservation plan to inform plans to seismically strengthen the building
	<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 16, Symbol 283. • The Wesley Methodist Church is one of the finest 19th century timber churches in Wellington. It has high aesthetic value for the rich and interesting composition in timber of the front façade to Taranaki Street and for the quality of the main interior space. • The building continues to have spiritual significance to the religious community that, for over 130 years had used the Church. Public access to religious and secular events at the Church is supported and it remains popular. It holds particular importance for the Pacific Island community in Wellington who, in the last several decades, have made this their spiritual home. • The Wesley Church has stood as the symbol of Methodism in Wellington for over 130 years, and has historic value for its association with the Methodist religion in Wellington and the development of the city. It is also associated with prominent Wellington architect Thomas Turnbull. • Heritage new Zealand Category I Building
	<p>The Issue</p> <p>The building is not included in Council's list of earthquake prone buildings. The Wesley Methodist Church however would like to seismically strengthen the building to 67% NBS.</p>
<p>Review of Proposal</p> <p>The proposal is to develop the preliminary then detailed design for seismically strengthening the church and includes the costs for the quantity surveyor. A conservation architect is involved in the design of the strengthening scheme.</p>	

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	<p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the seismic strengthening component of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$30,000 Seismic assessment and detailed strengthening design The Former Tramway Hotel 114 Adelaide Road February 2016 round • \$30,000 Seismic engineering assessment Former BNZ 79 Manners Street, March 2014 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed heritage building. • Acknowledge the additional costs associated with maintaining heritage buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • Supply of detailed design, conservation architect advice and QS report to Council

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Project 18	Wellington Rowing Club – 29 Jervois Quay
Applicant	Wellington Rowing Club
Project	Seismic strengthening stage 2, fire protection and securing the building
Total project cost	\$234,082.46
Amount requested	\$154,795.00
Amount eligible for	\$234,082.00
Recommended Grant (ex GST if applicable)	\$50,000.00
Previous grants	2014 - \$17,500 seismic strengthening stage, 2016 - \$10,000 roof replacement
	
<p>Building Information</p> <ul style="list-style-type: none"> • District Plan Individually Listed Map 17, Symbol 284 • The Wellington Rowing Club is a fine example of a Victorian military building. • The building is notable for its octagonal tower, and for its decorative scheme made up of timber ornamentation and external timber boarding. • The building is a legacy of the late 19th century period of New Zealand history when great anxiety about a sea-invasion, particularly from Russia, led to the erection of a whole range of defence structures. It was designed by prominent local architect, Frederick de Jersey Clere and has a historic association with the Wellington Naval Artillery Volunteers; the Wellington Free Ambulance; and, since 1931, the Wellington Rowing Club. • Together with the Star Boating Club, the Rowing Club forms part of a distinctive townscape on this part of the Wellington waterfront. These two buildings provide a tangible reminder of Wellington's long standing connections with the harbour. • Heritage NZ List Category I 	
The Issue	The building was issued a notice under section 124 of the Building Act 2004. The notice signifies that the building is earthquake prone as its seismic performance, based on engineering advice, falls below 33% of the NBS.
Review of Proposal	Wellington Rowing Club received \$17,500 toward its seismic strengthening project as a result of their application to the August 2014 round of the BHIF for Stage 1 of their seismic strengthening. The present proposal is to complete the seismic

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	<p>strengthening to 80% NBS.</p> <p>The project is supported from a heritage and building resilience perspective. The proposed work fits with the current priority of the BHIF, previous grants for similar works include:</p> <ul style="list-style-type: none"> • \$30,000 seismic strengthening Scots College August 2017 round • \$35,000 119 Cuba Street seismic strengthening April 2017 round
BHIF Outcome	<p>The grant will:</p> <ul style="list-style-type: none"> • Acknowledge and protect the heritage values of this individually listed heritage building; • Acknowledge the additional costs associated with maintaining heritage buildings • Contribute to removing this building from Council's list of Earthquake prone buildings
Additional BHIF condition(s)	<p>Release of funds is subject to:</p> <ul style="list-style-type: none"> • A BHIF sign to be supplied by WCC is affixed prominently to the front of the building or site throughout the duration of the works. • Project engineer sign off that seismic strengthening is complete

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Built Heritage Incentive Fund

Eligibility Criteria

Criteria 1 to 5 must be met* or the application will not be accepted. If any of criteria 6 to 8 are not met, we may not accept the application, or alternatively any funding allocation will be conditional on meeting these criteria.

* For the purposes of retrospective applications made as a result of the November 14 2016 earthquake and resulting aftershocks, Criteria 5, 7 and 8 and Assessment Guideline 3 will be considered on a case by case basis.

The eligibility criteria are:

1. The application relates to a heritage-listed building or object, or a building identified as contributing to a listed heritage area. See the Wellington City District Plan [heritage listed areas, buildings and objects](#).
2. The applicant is the owner or part-owner of the heritage building or object. This includes a private owners, body corporates, charitable trusts or church organisations. If an application is from a body corporate or a trust, we need evidence that all relevant members approve of the project. The Crown, Crown entities, district health boards, community boards, Council-controlled organisations and Council business units are not eligible.
3. The planned work aims to physically improve the building's structural integrity, public access, safety or historic aesthetic.
4. The works applied for have not started prior to the Council Committee decision on the application. Exceptions will be made for stabilization and repair work, and engineering assessments required as a result of the Kaikoura Earthquake 14 November 2016 where that work was undertaken between the period 14 November 2016 to 5 April 2017.
5. The application includes at least one recent (within three months from fund round closing date) quote or estimate from a registered builder or recognised professional and relates directly to the work applied for. For quotes or estimates relating to a larger project, or including work not relating to heritage conservation work, the quote must identify the heritage component cost. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly.
6. The application demonstrates the work will conserve and enhance the building or object's heritage significance. If your project is likely to impact heritage elements of the building, we need you to work with a recognised conservation architect to ensure the works maintain and enhance the building

or object's heritage significance. See assessment guideline 1 for further information on this.

7. The application includes evidence that the owner of the property can meet the full project costs. Typically this evidence will be in the form of financial documents such as audited accounts or bank statements.
8. The application does not relate to a building, object, or part of a building or object that has an unclaimed or not yet finalised funding agreement under the Built Heritage Incentive Fund.

Assessment Guideline

How we assess applications

Here are our primary assessment principles so you can make the best application you can. We strongly encourage you to contact Council's heritage team on 4994444 or heritage@wcc.govt.nz to get advice about how best to approach your project or application.

1. Our three primary assessment guidelines are: The project maintains and enhances the building or object's heritage significance. To achieve this, you will need to work with a recognised conservation architect. The Council will determine which category the work fits in.
Here is how the conservation architect requirement works:
 - If the work is for the design phase of a seismic strengthening project, or for invasive testing as part of a detailed seismic investigation, the funding application can include quotes or estimates for advice from a recognised conservation architect once the project begins.
 - If the project is for construction works (including seismic works), conservation or large scale restoration works, you must send us advice from a recognised conservation architect as part of your application.
 - If the project is for a detailed seismic investigation that requires no invasive testing, or for a small repair, maintenance or restoration project, or for another project that avoids any effects on the heritage elements of the building, advice from a recognised conservation architect will not be required.
2. The project aims to remedy a seismic risk to the public and maintain the building's heritage significance and/ or its contribution to the heritage area.
This includes:
 - Buildings on the [WCC Earthquake-prone building list](#)
 - The building has high-risk features that pose a threat to the public. These are architectural features, such as chimneys, veneers, gables, canopies, verandahs, pediments, parapets and other exterior ornamentation, water tanks, tower-like appendages, fire escapes, lift wells, facades, plaster, and other heavy renders that a seismic engineer identifies as posing a risk to the public.
3. Evidence that the projected costs are as accurate as possible and Council has a high degree of confidence the building owner is willing to, and financially capable of proceeding with the project. See eligibility criterion 4 above.
4. For the purposes of retrospective applications accepted under Eligibility Criteria 4, Assessment Guidelines 5 – 8 will be used.
5. The applicant must provide evidence, such as an engineering report or statement, that the work undertaken was required as a result of the November 14 2016 earthquake and/or resulting aftershocks.

6. A documentary record of any work required to stabilize and repair damaged buildings must be provided. Applicants should demonstrate methods employed to conserve the heritage values associated with a building for example: work was undertaken in accordance with a conservation plan or advice was sought from a conservation professional
7. Where funding is sought for engineering assessments and reports those documents should be supplied as part of the application.
8. Invoices for all work to stabilize, repair and employ engineers must be provided as part of the application as well as evidence that the invoices have been paid.
9. Funds cannot be sought work that is covered by insurance.

How we allocate funding

For all applications, when allocating funding we consider:

- The risk of the heritage value diminishing if funding is not granted
- Confidence in the quality of the proposed work
- The project is visible and/or accessible to the public
- The project will provide a benefit to the community
- The value of the funding request
- The value of the funding request when considered against the total project cost
- Parity with similar projects in previous rounds
- Equitable distribution in the current round
- The amount of funding available for allocation.

There are additional allocation guidelines for conservation and seismic applications.

Conservation applications

When deciding allocations for conservation, restoration, repair or maintenance works, we use the above guidelines and also consider:

- The heritage significance of the building¹ and the degree to which this significance will be enhanced or negatively impacted by the works
- If the building is on the [Heritage New Zealand list](#)

Seismic strengthening applications

When deciding allocations for projects aiming to remedy seismic risk, we consider the above guidelines and:

- The heritage significance of the building² and how the works will benefit or negatively impact its heritage significance.
- If the building is on the [Heritage New Zealand list](#).
- If the building is on the [WCC Earthquake-prone building list](#).
- The expiry date of a s124 Notice under the Building Act 2004.
- The building being in one of the following focus heritage areas³: Cuba Street, Courtenay Place or Newtown shopping centre heritage area.
- Joint strengthening applications – a project that strengthens more than one attached building.

¹ The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

² The Council has assessed all heritage buildings and a heritage inventory report is available from the Heritage Team.

³ This focus is based on high numbers of earthquake-prone buildings in one heritage area as well as the levels of traffic that occur in these areas.

- The building's 'Importance Level' (IL) as defined by Australian and New Zealand Structural Design Standard AS/NZS1170.0 or any revision of this standard.
- The location of the building to a 'strategic route' as defined by all roads marked in colour on [District Plan Maps 33 & 34](#).

If you are allocated a grant

Once you have been allocated a grant by the Council Committee you have 18-months to complete works and submit an 'accountability' application in the online funding portal in order to get paid out.

Attach all invoices, reports and other information relating to the project. The submission must include funding agreement conditions, such as a site visit by WCC heritage advisor. If the invoiced amounts are significantly different from the original estimated costs or relate to work that was not applied for, the Council will revise your payment accordingly. The Council will pay the grant into your bank account once all information is received. We prefer to pay full and final payments, however we may agree on a part payment if a project has stalled for an acceptable reason.