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**MINUTES**

**MONDAY 9 DECEMBER 2013**

**9.17am – 10.37am, 10.56am – 12.26pm, 1.02pm – 1.32pm**

**Committee Room One  
Ground Floor, Council Offices  
101 Wakefield St  
Wellington**

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**PRESENT:**

Councillor Pannett (Chair)

Mayor Wade-Brown (9.17am – 10.37am)

Councillor Ahipene-Mercer (9.17am – 10.37am, 10.56am – 12.15pm)

Councillor Foster (9.17am – 10.37am, 10.56am – 12.26pm, 1.16pm – 1.30pm)

Councillor Free

Councillor Lee (9.17am – 10.37am, 10.56am – 12.26pm, 1.05pm – 1.32pm)

Councillor Ritchie (9.17am – 9.31am, 9.33am - 10.37am, 10.56am – 12.12pm,  
12.15pm - 12.26pm, 1.02pm – 1.16pm, 1.17pm – 1.32pm)

Councillor Sparrow

**APOLOGIES:**

Mayor Wade-Brown (early departure)

**APOLOGIES**

**Moved Councillor Pannett, seconded Mayor Wade-Brown, the motion that the Environment Committee accept apologies for an early departure from Mayor Wade-Brown.**

**The motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Environment Committee:*

- 1. Accept apologies for an early departure from Mayor Wade-Brown.*

## PUBLIC PARTICIPATION

There was no public participation.

## CONFLICT OF INTEREST DECLARATIONS

### NOTED:

There were no conflicts of interest declared.

## ORDER OF BUSINESS

### NOTED:

The Chair advised the meeting that the agenda would be taken as follows:

Report 1 - Our Living City Fund – October 2013

Report 3 - Environment Committee: Background and Context

Report 6 - Forward Programme

Report 4 - 2014/2015 Letters of Expectation to Council Controlled Organisations

Report 5 - Performance of Council Controlled Organisations for the Quarter Ended 30 September 2013

Report 2 - Oral Hearings – Freedom Camping

## OUR LIVING CITY FUND – OCTOBER 2013

Report of Mark Farrar – Senior Advisor, Funding and Relationships. (REPORT 1)

**Moved Councillor Pannett, seconded Councillor Foster, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

### RESOLVED:

*THAT Environment Committee:*

1. *Receive the information.*
2. *Agree to fund the applicants as listed in Appendix 2 (of the officer's report) as follows:*

<i>App No</i>	<i>Organisation Name</i>	<i>Amount Granted</i>
1	<i>Berhampore School 3G</i>	<i>\$300</i>
2	<i>Conscious Design Collective</i>	<i>\$3,000</i>
3	<i>Conservation Volunteers New Zealand</i>	<i>\$10,000</i>
4	<i>Enspiral Foundation Ltd</i>	<i>\$0</i>
5	<i>Generation Zero</i>	<i>\$0</i>
6	<i>Hataitai Community Recreation Trustee Limited</i>	<i>\$0</i>

<i>App No</i>	<i>Organisation Name</i>	<i>Amount Granted</i>
7	<i>Kai O Te Aro</i>	<i>\$0</i>
8	<i>Local Food Network</i>	<i>\$2,700</i>
9	<i>Local Food Network</i>	<i>\$1,000</i>
10	<i>Manawa Karioi Society Inc</i>	<i>\$4,000</i>
11	<i>Multicultural Council Wellington Inc</i>	<i>\$0</i>
12	<i>Rotary Club of Harbour City Wellington Inc</i>	<i>\$0</i>
13	<i>Society for Conservation Biology Victoria University Chapter</i>	<i>\$1,000</i>
14	<i>The Williams School of Art at Inverloch Inc</i>	<i>\$0</i>
15	<i>Zealandia</i>	<i>\$0</i>
	<i>Total Amount</i>	<i>\$22,000</i>

### **ENVIRONMENT COMMITTEE: BACKGROUND AND CONTEXT**

Report of Andrew Stitt – Policy Manager and Paul Andrews – Manager, Parks, Sport and Recreation. (REPORT 3)

(Councillor Ritchie left the meeting at 9.31am.)

(Councillor Ritchie returned to the meeting at 9.33am.)

**Moved Councillor Pannett, seconded Councillor Lee, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

#### **RESOLVED:**

*THAT Environment Committee:*

1. *Receive the information.*

#### **FORWARD PROGRAMME**

(ORAL REPORT)

#### **NOTED:**

Officers collated suggestions from the Committee and advised that they will report back in the New Year with a forward programme for the Committee to work to.

### **2014/2015 LETTERS OF EXPECTATION TO COUNCIL CONTROLLED ORGANISATIONS**

Report of Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations. (REPORT 4)

**Moved Councillor Pannett, seconded Councillor Foster, the substantive motion with an addition to recommendation 4 (on officer's advice) as follows:**

THAT the Environment Committee:

4. Note that officers will prepare formal 2014/15 Letters of Expectation incorporating the directions of the Committee for signing by the Chair of this Committee **with the following additions:**  
**CAPACITY**
  - **Provide an update on the integration of Porirua City Council as a customer into the Company's operations.**
  - **Provide an update on the current level of co-operation with Greater Wellington Regional Council and plans to improve co-ordination where possible.**
  - **Outline how the Company is focusing on its direct relationship with the end-user customer.**

The substantive motion was put and declared CARRIED.

**RESOLVED:**

*THAT the Environment Committee:*

1. *Receive the information*
2. *Confirm the key messages to be included in the 2014/15 Letters of Expectation to the following organisations:*
  - (a) *Capacity Infrastructure Services Ltd*
  - (b) *Wellington Zoo Trust*
  - (c) *Zealandia*
3. *Note that key messages for Capacity should be agreed with the other Shareholding Councils.*
4. *Note that officers will prepare formal 2014/15 Letters of Expectation incorporating the directions of the Committee for signing by the Chair of this Committee with the following additions:*  
**CAPACITY**
  - ***Provide an update on the integration of Porirua City Council as a customer into the Company's operations.***
  - ***Provide an update on the current level of co-operation with Greater Wellington Regional Council and plans to improve co-ordination where possible.***
  - ***Outline how the Company is focusing on its direct relationship with the end-user customer.***
5. *Note that the Committee can expect to receive draft 2014/15 Statements of Intent, alongside officers' analyses, for its consideration at the meeting in March/April 2014.*

**NOTED:**

The resolution differs from the recommendations in the officer's report as follows:

The Committee added the text in **bold**.

**PERFORMANCE OF COUNCIL CONTROLLED ORGANISATIONS FOR THE QUARTER ENDED 30 SEPTEMBER 2013**

Report of Warwick Hayes, Portfolio Manager, Council Controlled Organisations and Maree Henwood, Portfolio Manager, Council Controlled Organisations. (REPORT 5)

**Moved Councillor Pannett, seconded Councillor Foster, the substantive motion.**

**The substantive motion was put and declared CARRIED.**

**RESOLVED:**

*THAT the Environment Committee:*

1. *Receive the information.*
2. *Note the Committee's preferences in relation to Council Controlled Organisation reporting going forward.*
3. *Note any issues for the Chair to raise with the entities covered by this report.*

**ORAL HEARINGS – FREEDOM CAMPING**

Schedule of Oral Submitters.

(REPORT 2)

**NOTED:**

1. Maria van der Meel representing The City is Ours Inc (submission number 19) addressed the meeting in support of their submission.
2. Bernard O'Shaughnessy (submission number 33) did not address the meeting in support of his submission.
3. Pauline Swann representing Waterfront Watch (submission number 39) addressed the meeting in support of their submission. (**TABLED INFORMATION** - reference A).

(Mayor Wade-Brown left the meeting at 10.37am.)

(The meeting adjourned for morning tea at 10.37am and reconvened at 10.56am.)

(Councillors Ahipene-Mercer, Foster, Free, Lee, Pannett, Ritchie and Sparrow were present when the meeting reconvened.)

4. James Imlach representing the New Zealand Motor Caravan Association Inc. (submission number 32) addressed the meeting via telephone link in support of their submission. (**TABLED INFORMATION** - reference B)
5. Stephen Mishkin (submission number 23) addressed the meeting in support of his submission.
6. Ellen Blake (submission number 38) addressed the meeting in support of her submission.
7. Bill King (submission number 37) addressed the meeting in support of his submission.
8. Michael Faherty representing Wellington Waterfront Limited (no written submission) addressed the meeting on the success of the Waterfront Campervan park. (**TABLED INFORMATION** - reference C)
9. Ann McCrone representing Friends of Taputeranga Marine Reserve Trust (submission number 25) addressed the meeting in support of their submission.

(Councillor Ritchie left the meeting at 12.12pm.)

10. Simon Craggs (no written submission) addressed the meeting and advised the meeting of his views on Freedom Camping in New Zealand and in particular Wellington.

(During the oral submission from Simon Craggs, Councillor Ritchie returned to the meeting at 12.15pm.)

(During the oral submission from Simon Craggs, Councillor Ahipene-Mercer left the meeting at 12.15pm.)

The meeting adjourned for lunch at 12.26pm and reconvened at 1.02pm.)

(Councillors Free, Pannett, Ritchie and Sparrow were present when the meeting reconvened.)

11. Catherine Lawson (submission number 41) addressed the meeting in support of her submission.

(During the oral submission from Catherine Lawson, Councillor Lee returned to the meeting at 1.05pm.)

12. Victor Davie (submission number 46) addressed the meeting in support of his submission. **TABLED INFORMATION** (reference D).

(During the oral submission from Victor Davie, Councillor Ritchie left the meeting at 1.16pm.)

(During the oral submission from Victor Davie, Councillor Foster returned to the meeting at 1.16pm.)

