

ORDINARY MEETING

OF

CITY STRATEGY COMMITTEE

MINUTES

Time: 9.30am
Date: Thursday, 14 June 2018
Venue: Committee Room 1
Ground Floor, Council Offices
101 Wakefield Street
Wellington

PRESENT

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Dawson
Councillor Day
Councillor Fitzsimons
Councillor Foster
Councillor Free
Councillor Gilberd
Councillor Lee
Councillor Marsh
Councillor Pannett (Chair)
Councillor Sparrow
Councillor Woolf
Councillor Young

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1 Meeting Conduct

1.1 Mihi

The Chairperson invited Councillor Jill Day] to read the following mihi to open the meeting.

Taiō Pōneke[†] – City Strategy Committee

Te wero

Toitū te marae a Tāne
Toitū te marae a Tangaroa
Toitū te iwi
Taiō Pōneke – kia kakama, kia māia!
Ngāi Tātou o Pōneke, me noho ngātahi
Whāia te aratika

Our challenge

Protect and enhance the realms of the Land and the Waters, and they will sustain and strengthen the People.
City Strategy Committee, be nimble (quick, alert, active, capable) and have courage (be brave, bold, confident)!
People of Wellington, together we decide our way forward.

[Secretarial Note: With leave of the meeting, the Chairperson reordered Item 2.2 Te Tahuihu – Our Te Reo Maori Policy and was considered at this time.]

2.2 Te Tauihu - Our Te Reo Māori Policy

Moved Councillor Day, seconded Mayor Lester

Recommendation/s

That the City Strategy Committee:

1. Receive the information.
2. Recommend to Council that it adopts Te Tauihu – Te Reo Māori Policy (**Attachment 1** refers).
3. Delegate to the Deputy Mayor and the Chief Executive the authority to amend Te Tauihu – Te Reo Māori Policy to include any amendments made by this Committee at this meeting, and any minor consequential edits, prior to it being presented to the Council.

[Secretarial Note: With leave of the meeting, the following officers amendments were included as part of the substantive motion:

4. Agree that the Draft Action Plan will be reported back to City Strategy Committee for approval.
5. Agree to review the City Open Space and Street Naming Policies.
6. Note that the policy will help guide the application of other Council policies and practices
7. Agree to the following editorial changes:
 - Page 43 – D Acquisition - change 'have' to 'include'

[†] The te reo name for the City Strategy Committee is a modern contraction from 'Tai o Pōneke' meaning 'the tides of Wellington' – uniting the many inland waterways from our lofty mountains to the shores of the great harbour of Tara and the sea of Raukawa: ki uta, ki tai (from mountain to sea). Like water, we promise to work together with relentless synergy and motion.

- Page 8 (of the Policy), Column B= Page 44 of the agenda
- “Te reo Māori is a normal language in ceremonial occasions, in talks and speeches, and in committee rooms and chambers to add status to our workplace.”
- Page 6 - Change “direct” to “guide”

Moved Councillor Day, seconded Mayor Lester the following substantive motion:

Resolved

That the City Strategy Committee:

1. Receive the information.
2. Recommend to Council that it adopts Te Tauihu – Te Reo Māori Policy (**Attachment 1** refers).
3. Delegate to the Deputy Mayor and the Chief Executive the authority to amend Te Tauihu – Te Reo Māori Policy to include any amendments made by this Committee at this meeting, and any minor consequential edits, prior to it being presented to the Council.
4. Agree that the Draft Action Plan will be reported back to City Strategy Committee for approval.
5. Agree to review the City Open Space and Street Naming Policies.
6. Note that the policy will help guide the application of other Council policies and practices
7. Agree to the following editorial changes:
 - Page 43 – D Acquisition - change ‘*have*’ to ‘*include*’
 - Page 8 (of the Policy), Column B= Page 44 of the agenda
 - “Te reo Māori is a normal language in ceremonial occasions, in talks and speeches, and in committee rooms and chambers to add status to our workplace.”
 - Page 6 - Change “direct” to “guide”

Carried

1.2 Apologies

Moved Councillor Pannett, seconded Councillor Young

Resolved

That the City Strategy Committee:

1. Accept the apology from Cr Dawson for early departure.

Carried

1.3 Conflict of Interest Declarations

No conflicts of interest were declared.

1.4 Confirmation of Minutes

Moved Councillor Pannett, seconded Councillor Calvert

Resolved

That the City Strategy Committee:

1. Approve the minutes of the City Strategy Committee Meeting held on 17 May 2018, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

Carried

1.5 Items not on the Agenda

There are no items not on the agenda.

1.6 Public Participation

1.6.1 James Coyle, Martin Hanley, Andy Nichols, Anna Kemble Welch – Newton Festival

James Coyle addressed the Committee regarding the Newton Festival in relation to item 5.1 Grants Subcommittee.

1.6.1 Attachment

Attachments

- 1 Newtown Festival Attachment

The meeting adjourned at 10.30am and reconvened at 10.45am.

1.6.2 Susannah Lees-Jeffries and Frances Turner, on behalf of the Royal New Zealand Ballet

Susannah Lees-Jeffries and Frances Turner addressed the Committee regarding the Royal New Zealand Ballet in relation to item 5.1 Grants Subcommittee.

1.6.3 Lucy Trevelyan, on behalf of the Citizens Advice Bureau

Lucy Trevelyan addressed the Committee regarding Citizens Advice Bureau in relation to item 5.1 Grants Subcommittee and tabled a petition to the Committee.

1.6.4 Attachment

Attachments

- 1 CAB Petition

1.6.4 Dr Ramona Tiatia, Anthony Laupepe, Ingrid in relation to item 5.1 Grants Subcommittee

Dr Ramona Tiatia addressed the Committee in relation to item 5.1 Grants Subcommittee.

[Secretarial note: In accordance with Standing Order 3.9.2, the Chairperson accorded precedence to item 5.1 on the agenda and was considered at this time.

5. Committee Reports

5.1 Report of the Grants Subcommittee Meeting of 31 May 2018

A. Arts and Culture Fund: Multi-Year Funding 2018/19

Moved Councillor Dawson, seconded Councillor Free

Recommendation/s

That the City Strategy Committee:

1. Approves the allocation of multi-year contract funding (from 1 July 2018) for applications 8, 11 and 18, those being the allocations of greater than \$100,000 as listed below, subject to Arts and Culture funding being available through the 2018/2028 Long-Term Plan.

| # | Organisation | WCC funding (2017/18) | Amount requested per year, for year 1 (2018/19) | Recommendation | Comments |
|----|--|-----------------------|---|-------------------------|--|
| 8 | Newtown Festival Trust | \$124,189 | \$154,189 | \$120,000 | Support for established community festival in Newtown. Also be applying for Community Events Sponsorship. |
| 11 | Royal New Zealand Ballet | \$154,333 | \$250,000 | \$155,000 | Support for the NZ Ballet programme of productions as well as educational, professional development and accessibility programmes. |
| 18 | Wellington Regional Orchestra Foundation Inc | \$276,829 | \$290,000 | \$280,000 | Support for city orchestra to deliver performances in the MFC, take part in local events, kids concerts, educational and accessibility programmes and to support Ballet, Choral and Opera Productions. |
| | | | | <u>\$555,000</u> | |

B. Social and Recreation Fund: Multi-Year Funding 2018-19

Moved Councillor Dawson, seconded Councillor Free

Recommendation/s

That the City Strategy Committee:

1. Approves the allocation of multi-year contract funding (from 1 July 2018) for application 1, that being the allocation of greater than \$100,000 as listed below, subject to Social and Recreation funding being available through the 2018/2028 Long-Term Plan.

| # | Organisation | WCC funding (2017/18) | Amount requested per year, for year 1 (2018/19) | Recommendation | Comments |
|---|--|-----------------------|---|------------------|--|
| 1 | Citizens Advice Bureau Wellington Incorporated | \$210,787 | \$220,000 | \$103,500 | A one off six month grant to provide an opportunity for WELCAB to redefine the way it delivers services. To be responsive to current and future trends in the way people access information and support. |
| | | | | \$103,500 | |

[Secretarial Note: With leave of the meeting, the following amendments were included as part of the substantive motion.

Moved Councillor Dawson, seconded Mayor Lester the following amendments by way of substitution to B (1):

That the City Strategy Committee

1. Acknowledging the long history of Citizens Advice Bureau in Wellington, its historical funding relationship with Wellington City Council, and the high regard in which it is held by the local community, receives the recommendation of the Grants Subcommittee for application 1 as listed in the paper and, subject to Social and Recreational funding being available through the 2018/2028 Long-Term Plan, agrees to:
 - a) Offer Wellington Citizens Advice Bureau (WELCAB) a three year contract, the first year to be funded at current funding levels (\$210,787) and the funding level and contract expectations for years two and three to be determined as an outcome of a review of WelCAB's services (as described in (b)).
 - b) Undertake a collaborative process with WelCAB to review existing services, to identify any gaps, and to explore ways these gaps can be addressed. Particular areas of focus for the review will include:
 - i. identifying the needs of specific target groups (e.g., youth, refugees, social housing tenants) and those in socially deprived areas of the city, particularly noting the communities of Strathmore and Linden, and how these communities can be best served;
 - ii. identifying opportunities for cooperation and collaboration with other groups and service providers;

- iii. developing a strategy to ensure the future financial sustainability of WELCAB.
- c) Appoint the Social Development Portfolio Leader and Grants Subcommittee Chair to work with council officers and WELCAB (including the provision of appropriate support and resources) and report back to council on progress in the first quarter of 2019.

Moved Councillor Calvert, seconded Councillor Woolf the following amendment:

Resolved

- 2. Note that for future reports, officers will provide information on key Council outcomes being addressed for multi-year funding requests

Carried

A. Arts and Culture Fund: Multi-Year Funding 2018/19

Moved Councillor Dawson, seconded Councillor Free the following substantive motion:

Resolved

That the City Strategy Committee:

- 1. Approves the allocation of multi-year contract funding (from 1 July 2018) for applications 8, 11 and 18, those being the allocations of greater than \$100,000 as listed below, subject to Arts and Culture funding being available through the 2018/2028 Long-Term Plan.

| # | Organisation | WCC funding (2017/18) | Amount requested per year, for year 1 (2018/19) | Recommendation | Comments |
|----|--|-----------------------|---|------------------|--|
| 8 | Newtown Festival Trust | \$124,189 | \$154,189 | \$120,000 | Support for established community festival in Newtown. Also be applying for Community Events Sponsorship. |
| 11 | Royal New Zealand Ballet | \$154,333 | \$250,000 | \$155,000 | Support for the NZ Ballet programme of productions as well as educational, professional development and accessibility programmes. |
| 18 | Wellington Regional Orchestra Foundation Inc | \$276,829 | \$290,000 | \$280,000 | Support for city orchestra to deliver performances in the MFC, take part in local events, kids concerts, educational and accessibility programmes and to support Ballet, Choral and Opera Productions. |
| | | | | \$555,000 | |

B. Social and Recreation Fund: Multi-Year Funding 2018-19

That the City Strategy Committee

1. Acknowledging the long history of Citizens Advice Bureau in Wellington, its historical funding relationship with Wellington City Council, and the high regard in which it is held by the local community, receives the recommendation of the Grants Subcommittee for application 1 as listed in the paper and, subject to Social and Recreational funding being available through the 2018/2028 Long-Term Plan, agrees to:
 - a) Offer Wellington Citizens Advice Bureau (WELCAB) a three year contract, the first year to be funded at current funding levels (\$210,787) and the funding level and contract expectations for years two and three to be determined as an outcome of a review of WelCAB's services (as described in (b)).
 - b) Undertake a collaborative process with WelCAB to review existing services, to identify any gaps, and to explore ways these gaps can be addressed. Particular areas of focus for the review will include:
 - i. identifying the needs of specific target groups (e.g., youth, refugees, social housing tenants) and those in socially deprived areas of the city, particularly noting the communities of Strathmore and Linden, and how these communities can be best served;
 - ii. identifying opportunities for cooperation and collaboration with other groups and service providers;
 - iii. developing a strategy to ensure the future financial sustainability of WELCAB.
 - c) Appoint the Social Development Portfolio Leader and Grants Subcommittee Chair to work with council officers and WELCAB (including the provision of appropriate support and resources) and report back to council on progress in the first quarter of 2019.
2. Note that for future reports, officers will provide information on key Council outcomes being addressed for multi-year funding requests.

A division was called for, voting on which was as follows:

For:

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Dawson
Councillor Day
Councillor Fitzsimons
Councillor Foster
Councillor Free
Councillor Gilbert
Councillor Lee
Councillor Marsh
Councillor Pannett (Chair)
Councillor Sparrow
Councillor Woolf
Councillor Young

Against:

Majority Vote: 15:0

Carried

(Councillor Day left the meeting at 11:31 a.m.)
(Mayor Lester left the meeting at 11:31 a.m.)
(Councillor Dawson left the meeting at 11:31 a.m.)
(Councillor Lee left the meeting at 11:31 a.m.)
(Mayor Lester returned to the meeting at 11:32 a.m.)
(Councillor Day returned to the meeting at 11:33 a.m.)

1.6.5 Jim Marsden in relation to item 4.1 Holland Street Traffic Resolution report

Jim Marsden addressed the Committee in relation to item 4.1 Holland Street Traffic Resolution report

1.6.5 Attachment

Attachments

1 Jim Marsden Attachment

1.6.6 Kaye Su, in relation to item 4.1 Holland Street Traffic Resolution report

Kaye Su addressed the Committee in relation to item 4.1 Holland Street Traffic Resolution report

1.6.6 Attachment

Attachments

1 Kaye Su Attachment

(Councillor Lee returned to the meeting at 11:39 a.m.)

1.6.7 Troy Kelly in relation to item 4.1 Holland Street Traffic Resolution report

Troy Kelly addressed the Committee in relation to item 4.1 Holland Street Traffic Resolution report

[Secretarial Note: The Chairperson invited Anna Harley, Manager City Design and Place Planning to provide further clarification regarding the Holland St Traffic Resolution report.]

[Secretarial Note: In accordance with Standing Order 3.9.2, the Chairperson accorded precedence to two items on the agenda. Business was considered in the following order:

Operational

4.1 Holland Street Traffic Resolution

Policy

2.1 Business Improvement District Strategy and Policy Update]

4. Operational

4.1 Holland Street Traffic Resolution

Moved Councillor Calvi-Freeman, seconded Councillor Young

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Notes that previously proposed urban design elements are deferred while traffic improvements are made and construction works occur in the area.
3. Approves the following amendments to the Traffic Restrictions, pursuant to the provisions of the Wellington City Council Consolidated Bylaw 2008 (refer proposed plan in **Attachment 4** and full Traffic Resolution, including submissions and officers' responses in **Attachment 5**).

Delete from Schedule D (No Stopping) of the Traffic Restrictions Schedule

| | | |
|-----------------------|---------------------------|--|
| Holland Street | No Stopping, At All Times | Northeast side, commencing from its intersection with Tory Street (Grid Coordinates X=2659108.530751 m, Y=5988751.825084 m) and extending in a north-westerly direction following the kerbline for 6 metres. |
|-----------------------|---------------------------|--|

| | | |
|-----------------------|---------------------------|---|
| Holland Street | No Stopping, At All Times | Northeast side, commencing 79.5 metres northwest of its intersection with Tory Street (Grid Coordinates X=2659108.530751 m, Y=5988751.825084 m) and extending in a north-westerly direction following the kerbline for 10 metres. |
|-----------------------|---------------------------|---|

Delete from Schedule F (Metered Parking) of the Traffic Restrictions Schedule

| | | |
|-----------------------|---|---|
| Holland Street | Metered Parking, P120 Maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am - 8:00pm, Saturday and Sunday 8:00 - 6:00pm. | Northeast side, commencing 6 metres northwest of intersection with Tory Street (Grid coordinates x= 1749086.5 m, y= 5427039.7 m), and extending in a north-westerly direction following the kerbline for 27 metres. (5 parallel carparks) |
|-----------------------|---|---|

Add to Schedule B (Class Restricted) of the Traffic Restrictions Schedule

| | | |
|-----------------------|--|--|
| Holland Street | Loading Zone, P10 Maximum, Monday to Sunday 8:00am – 6:00pm. | Northeast side, commencing 37m from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 9 metres. |
|-----------------------|--|--|

Holland Street Loading Zone, P10 Maximum, Monday to Sunday 8:00am – 6:00pm. Northeast side, commencing 61m from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 9 metres.

Add to Schedule D (No Stopping) of the Traffic Restrictions Schedule

Holland Street No Stopping, At All Times Northeast side, commencing from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 11 metres.

Holland Street No Stopping, At All Times Northeast side, commencing 22m from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 15 metres.

Holland Street No Stopping, At All Times Northeast side, commencing 46m from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 15 metres.

Holland Street No Stopping, At All Times Northeast side, commencing 70m from its intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m) and extending in a north-westerly direction following the kerbline for 19 metres.

Add to Schedule F (Metered Parking) of the Traffic Restrictions Schedule

Holland Street Metered Parking, P120 Maximum, Monday to Thursday 8:00am - 6:00pm, Friday 8:00am - 8:00pm, Saturday and Sunday 8:00am - 6:00pm. Northeast side, commencing 11 metres northwest of intersection with Tory Street (Grid coordinates X=1749086.84 m, Y=5427040.08 m), and extending north-westerly direction following the kerbline for 11 metres. (2 parallel carparks)

A division was called for, voting on which was as follows:

For:

Mayor Lester
Councillor Calvert
Councillor Calvi-Freeman
Councillor Day
Councillor Fitzsimons
Councillor Foster
Councillor Free

Against:

Councillor Gilberd
Councillor Lee
Councillor Marsh
Councillor Pannett (Chair)
Councillor Sparrow
Councillor Woolf
Councillor Young

Majority Vote: 14:0

Carried Unanimously

2. Policy

2.1 Business Improvement District Strategy and Policy Update

Moved Councillor Marsh, seconded Councillor Free

Recommendation/s

That the City Strategy Committee:

1. Receives the information.
2. Notes that a review of Business Improvement District strategy was undertaken in 2017, which supports the current direction and collaborative approach taken by the Council to support local business groups.
3. Notes that the change in the hybrid rating mechanism has been included in the Draft 2018-28 LTP Funding Impact Statement – Proposed Rating Mechanisms in the 10 Year plan, which has been consulted on.
4. Recommends to Council that it adopts the following amendments to the Business Improvement District Policy 2013 to align the Policy with the Local Government (Rating) Act 2002 and to amend the audit requirements:
 - a. Section 7.4 – changing the hybrid rating mechanism to remove capital value thresholds.
 - b. Section 8.1 – changed to reflect the restrictions on the Council’s ability to supply bulk ratepayer information to assist BIDs in building voter databases.
 - c. Amending the requirement for audited accounts to be provided: annually where the targeted rate income is equal to or over \$100,000; and every second year where the targeted rate income is less than \$100,000, or on request by the Council.

[Secretarial Note: With leave of the meeting, the following officers amendments were included as part of the substantive motion:

4. Recommends to Council that it adopts the following amendments to the Business Improvement District Policy 2013 to align the Policy with the Local Government (Rating) Act 2002 and to amend the audit requirements:
 - d. Section 7.6 – insert minor change of wording (see below). This clarifies that Council alone will compile the property owners details. The BIDs as part of their engagement collect the occupiers details – this is generally as part of the establishment of the BID and a third party is likely to be engaged to undertake

this.

7.6 Developing a list of owners and occupiers

A list must be compiled of owners and occupiers within the agreed boundaries of the BID. Businesses occupying, but not owning property, will need to be identified. The Council will ~~assist in compiling~~ compile property owner details. The list will form the basis of the voter register.

- e. Section 7.7 – insert minor change of wording (see below). This clarifies that creating a BID register is a joint effort between Council and the BID. It already states in 7.6 that Council will compile the property owners details.(see below)

7.7 Creating the voter register – eligible voters

~~Those proposing a BID must contact~~ Every owner and occupier within the proposed district must be contacted to determine who will be registered as a voter on the final voter register.

- f. Section 11.1 – insert minor change of wording (see below). It is standard Council practice within contracts and policies to use the governing body of arbitrators and mediators as they follow protocols to appoint a vetted and unbiased mediator. In reviewing this section it came to light that LEADR merged with the Institute of Arbitrators & Mediators Australia in 2015. Council currently refer to Arbitrators' and Mediators' Institute of New Zealand Inc, and this is reflected in the amended 11.1

11.1 Resolution between the Council and the BID Association

2nd bullet point

- If a request to mediate is made then the party making the request will invite the chairperson of the ~~New Zealand Chapter of Lawyers Engaged in Alternative Dispute Resolution (LEADR)~~ Arbitrators' and Mediators' Institute of New Zealand Inc (AMINZ) to appoint a mediator to enable the parties to settle the dispute.

4th bullet point

- If the dispute is not resolved within 30 days after appointment of a mediator by ~~LEADR~~ AMINZ, any party may then invoke the following provisions:

Moved Councillor Calvert, seconded Councillor Woolf the following amendment:

Resolved

5. Note that Council officers will ensure Council owned assets, contained with the BIDs, are maintained/developed in conjunction with the local community and the BID

Carried

Moved Councillor Marsh, seconded Councillor Free the following substantive motion:

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Notes that a review of Business Improvement District strategy was undertaken in 2017, which supports the current direction and collaborative approach taken by the Council to support local business groups.
3. Notes that the change in the hybrid rating mechanism has been included in the Draft 2018-28 Long-term Plan (LTP) Funding Impact Statement – Proposed Rating Mechanisms in the 10 Year plan, which has been consulted on.
4. Recommends to Council that it adopts the following amendments to the Business Improvement District Policy 2013 to align the Policy with the Local Government (Rating) Act 2002 and to amend the audit requirements:
 - a. Section 7.4 – changing the hybrid rating mechanism to remove capital value thresholds.
 - b. Section 8.1 – changed to reflect the restrictions on the Council’s ability to supply bulk ratepayer information to assist BIDs in building voter databases.
 - c. Amending the requirement for audited accounts to be provided: annually where the targeted rate income is equal to or over \$100,000; and every second year where the targeted rate income is less than \$100,000, or on request by the Council.
 - d. Section 7.6 – insert minor change of wording (see below). This clarifies that Council alone will compile the property owners details. The BIDs as part of their engagement collect the occupiers details – this is generally as part of the establishment of the BID and a third party is likely to be engaged to undertake this.

7.6 Developing a list of owners and occupiers

A list must be compiled of owners and occupiers within the agreed boundaries of the BID. Businesses occupying, but not owning property, will need to be identified. The Council will ~~assist in compiling~~ compile property owner details. The list will form the basis of the voter register.

- e. Section 7.7 – insert minor change of wording (see below). This clarifies that creating a BID register is a joint effort between Council and the BID. It already states in 7.6 that Council will compile the property owners details.(see below)

7.7 Creating the voter register – eligible voters

~~Those proposing a BID must contact~~ Every owner and occupier within the proposed district must be contacted to determine who will be registered as a voter on the final voter register.

- f. Section 11.1 – insert minor change of wording (see below). It is standard Council practice within contracts and policies to use the governing body of arbitrators and mediators as they follow protocols to appoint a vetted and unbiased mediator. In reviewing this section it came to light that LEADR merged with the Institute of Arbitrators & Mediators Australia in 2015. Council currently refer to Arbitrators’ and Mediators’ Institute of New Zealand Inc, and this is reflected in the amended

11.1

11.1 Resolution between the Council and the BID Association

2nd bullet point

- If a request to mediate is made then the party making the request will invite the chairperson of the ~~New Zealand Chapter of Lawyers Engaged in Alternative Dispute Resolution (LEADR) Arbitrators' and Mediators' Institute of New Zealand Inc (AMINZ)~~ to appoint a mediator to enable the parties to settle the dispute.

4th bullet point

- If the dispute is not resolved within 30 days after appointment of a mediator by ~~LEADR~~ AMINZ, any party may then invoke the following provisions:

5. Note that Council officers will ensure Council owned assets, contained with the BIDs, are maintained/developed in conjunction with the local community and the BID

Carried

3. Monitoring

3.1 Quarter three report 2017/18

Moved Councillor Day, seconded Councillor Foster

Resolved

That the City Strategy Committee:

1. Receives the information;
2. Notes the contents of the 2017/18 Quarter three report;
3. Approves the 2017/18 Quarter three report; and
4. Agrees the latest 2017/18 full year capital expenditure forecasts.

Carried

4. Operational

4.2 Statements of Intent for Council Controlled Organisations

Moved Councillor Woolf, seconded Councillor Fitzsimons

Recommendations

That the City Strategy Committee:

1. Receives the information.
2. Notes that the Council-Controlled Organisations Subcommittee meeting held on 30 May 2018 agreed to recommend that the City Strategy Committee approve the 2018/19

Statements of Intent.

3. Approves the 2018/19 Statements of Intent for:
 - a. Basin Reserve Trust
 - b. Karori Sanctuary Trust
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Economic Development Agency Ltd
 - f. Wellington Regional Stadium Trust
 - g. Wellington Zoo Trust.

Moved Councillor Foster, seconded Councillor Calvert the following amendment to 3 (b)

Resolved

That the City Strategy Committee:

- 3 (b) Request Zealandia to include under Health and Safety in the Statement of Intent that they are working towards addressing deficiencies in accommodation for staff.

Carried

Moved Councillor Woolf, seconded Councillor Fitzsimons the following substantive motion:

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Notes that the Council-Controlled Organisations Subcommittee meeting held on 30 May 2018 agreed to recommend that the City Strategy Committee approve the 2018/19 Statements of Intent.
3. Approves the 2018/19 Statements of Intent for:
 - a. Basin Reserve Trust
 - b. Karori Sanctuary Trust
 - c. Wellington Cable Car Limited
 - d. Wellington Museums Trust
 - e. Wellington Regional Economic Development Agency Ltd
 - f. Wellington Regional Stadium Trust
 - g. Wellington Zoo Trust.
3. (b) Request Zealandia to include under Health and Safety in the Statement of Intent that they are working towards addressing deficiencies in accommodation for staff.

Carried

(Councillor Marsh left the meeting at 12:21 p.m.)

4.3 Reserves Naming - Polish Children Square and Terawhiti Wilf Glover Artificial Turf

[Secretarial Note: In relation to resolution 4, the urban design team will install a plaque commemorating the generosity of Lewis Glover, Trade Union Secretary, for bequeathing the funds to buy the land for Glover Park; the work to be incorporated with the proposed laneway upgrade of Swan Lane and Garrett Street.

Moved Councillor Gilberd, seconded Councillor Foster

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Recommends to Council that it agrees that a small area commemorating Polish Children (Polskie Dzieci), known as Canal Reserve, located at 19A Cambridge Terrace, Te Aro, comprised of Section 2 SO18330 (being Town Belt – Open Space A), be named as “Polish Children – Polskie Dzieci Square”. The amended location plan of the Polish Children’s Square is attached with the minutes.
3. Notes that a plaque will be laid into the grass area to acknowledge this name.
4. Recommends to Council that it agrees that the artificial turf at Karori Park comprised with Part Section 41 Karori (1.43 hectares), set aside for the purpose of Recreation Reserves and zoned Open Space A, be named “Terawhiti Wilf Glover Turf”.

Carried

Attachments

- 1 Polish Square New Location

(Councillor Woolf left the meeting at 12:27 p.m..)

(Councillor Woolf returned to the meeting at 12:29 p.m..)

4.4 Gifting of the building at 29 South Makara Road on Local Purpose Reserve (community buildings) to the Makara Model School

Moved Councillor Foster, seconded Councillor Fitzsimons

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Recommends to Council that it gifts the old school building at 29 South Makara Road (building number 2410) contained within Local Purpose (Community Buildings) Reserve to the Makara Model School.
3. Notes that, if the transaction is approved, the School will relocate the building to the school site at 399 Makara Road.
4. Notes that approval to gift the building is conditional on:

- a. no objections resulting from the public consultation carried out by the Makara/Ohariu Community Board in June.
- b. the Makara Model School obtaining appropriate consents and funding to remove and relocate the building

Carried

4.5 Updated Forward Programme for City Strategy Committee Meetings 2018

Moved Councillor Pannett, seconded Councillor Foster

Recommendation/s

That the City Strategy Committee:

1. Receives the information.
2. Notes the attached forward programme.

[Secretarial Note: With leave of the meeting, the following officers amendments were included as part of the substantive motion:

That the City Strategy Committee:

2. Notes the attached forward programme with the following changes:
 - a. renaming of Civic Square (21 June) (voted against Woolf and Calvert)
 - b. Advisory and Reference Group Annual Reports – 9 August
 - c. Submission to Ministry of Environment re Climate Change – 21 June
 - d. Positive Aging Strategy – 23 August
 - e. Revoke Fire Bylaw – August
 - f. Let's Get Welly Moving TBA

Moved Councillor Foster, seconded Councillor Day

Resolved

That the City Strategy Committee:

2. Notes the attached forward programme with the following changes:
 - g. Naming Policy
 - h. Arts and Culture Strategy
 - i. Child Friendly Policy – rescheduled for 2019

Carried

Moved Councillor Free, seconded Councillor Fitzsimons an amendment:

Resolved

2. j. Letters of expectation for CCOs

Carried

[**Secretarial Note:** Pursuant to Standing Orders 3.18.5, the Chair requested that her vote against amendment 2j be recorded in the minutes.

Moved Councillor Pannett, seconded Councillor Foster the following substantive motion:

Resolved

That the City Strategy Committee:

1. Receives the information.
2. Notes the attached forward programme with the following changes:
 - a. renaming of Civic Square (21 June) (voted against Woolf and Calvert)
 - b. Advisory and Reference Group Annual Reports – 9 August
 - c. Submission to Ministry of Environment re Climate Change – 21 June
 - d. Positive Aging Strategy – 23 August
 - e. Revoke Fire Bylaw – August
 - f. Let's Get Welly Moving TBA
 - g. Naming Policy
 - h. Arts and Culture Strategy
 - i. Child Friendly Policy – rescheduled for 2019
 - j. Letters of expectation for CCOs

Carried

The meeting concluded at 12:45pm.

Confirmed: _____
Chair