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**ORDINARY MEETING**

**OF**

**ANNUAL PLAN/LONG-TERM PLAN COMMITTEE**

**MINUTES**

**Time:** 9:30am  
**Date:** Thursday, 18 February 2021  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**PRESENT**

Mayor Foster (Deputy Chair)  
Deputy Mayor Free (Chair)  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush (partially via audiovisual link)  
Councillor Sparrow  
Councillor Woolf  
Councillor Young



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## **1. Meeting Conduct**

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### **1.1 Karakia**

The Chairperson declared the meeting open at 9:30 am and invited members to stand and read the following karakia to open the meeting.

**Whakataka te hau ki te uru,  
Whakataka te hau ki te tonga.  
Kia mākinakina ki uta,  
Kia mātaratara ki tai.  
E hī ake ana te atākura.  
He tio, he huka, he hauhū.  
Tihei Mauri Ora!**

Cease oh winds of the west  
and of the south  
Let the bracing breezes flow,  
over the land and the sea.  
Let the red-tipped dawn come  
with a sharpened edge, a touch of frost,  
a promise of a glorious day

### **1.2 Apologies**

No apologies were received.

### **1.3 Conflict of Interest Declarations**

No conflicts of interest were declared.

(Councillor Pannett joined the meeting at 9:31 am)

### **1.4 Confirmation of Minutes**

**Moved Deputy Mayor Free, seconded Councillor Matthews, the following motion**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Approve the minutes of the Annual Plan/Long-Term Plan Committee Meeting held on 4 February 2021, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting.

**Carried**

### **1.5 Items not on the Agenda**

There were no items not on the agenda.

## **1.6 Public Participation**

### **1.6.1 Cycle Wellington**

Representing Cycle Wellington, Alex Dyer spoke to item 2.1 Long-Term Plan – Proposed Plan and Budget for Consultation.

### **1.6.2 Lawyers for Climate Action NZ Inc**

Representing Lawyers for Climate Action NZ Inc, James Every-Palmer spoke to item 2.1 Long-Term Plan – Proposed Plan and Budget for Consultation.

### **1.6.3 Generation Zero**

Representing Generation Zero, Arron Cox spoke to spoke to item 2.1 Long-Term Plan – Proposed Plan and Budget for Consultation.

## **Tabled items**

### **Attachments**

- 1 Lawyers for Climate Actions NZ Inc

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## **2. General Business**

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### **2.1 Long-Term Plan - Proposed Plan and Budget for Consultation**

**Moved Mayor Foster, seconded Deputy Mayor Free, the following motion**

#### **Recommendation/s**

That the Annual Plan/Long-Term Plan Committee:

1. Receive the information.
2. Note that the attachments to this report are draft and a higher level summary of what will be presented for consideration as part of the Long-term Plan (LTP) deliberations at the Committee meeting on 4 March 2021.
3. Note that the decisions made at this Committee will inform the development of the draft Consultation Document and Draft Long-term Plan supporting information for deliberation on 4 March 2021.
4. Note that the 2021-31 Consultation Document and Draft Long-term Plan supporting information is subject to Audit NZ review. The audit report will be provided to the Council meeting of 31 March 2021 alongside the Consultation Document. Officers will continue to liaise with Audit NZ during this time.
5. Note the response to the Grants Subcommittee meeting of 2 December 2020 requesting advice on funding as outlined in this report.
6. Agree the Consultation items, the options for the consultation items and LTP signals to be included in the Consultation Document (Attachment 1).
7. Note the draft Statements of Service Provision (Attachment 2).
8. Agree the draft 2021-31 Long-term Plan budget be prepared with a debt to revenue limit of 225%.
9. Note the proposed capital program exceeds the debt:revenue limit of 225% and options such as rephasing and reducing the program need to be considered.
10. Agree **in principle** the **draft** capex budgets to be used as the basis of the preparation of the LTP Consultation Document, **noting that this will be confirmed at the LTP Committee meeting of 4 March 2021.**
11. **Agree to the following further amendments:**
  - a) **Further refinements to the budget as follows:**
    - i. **Fully funding all renewals in line with the principles (remove reduction previously signalled)**
    - ii. **Add back Otari and Botanic renewals that were inadvertently removed with the two upgrade programmes**
  - b) **Reduce capital replacement fund by \$4m**

- c) Reduced Civic Property renewals by \$26.5m
  - d) Library costs condensed into years 3 and 4 rely on partnering or milestone contracting/ financing noting that these options will be included in the preferred option in the Consultation Document
  - e) Remove \$6.5m for Frank Kitts Park Garden Development
  - f) Defer \$7m from years 1-4 to years 4-8 for Footpath Upgrades
  - g) Reduce the Reserve Management Plan Developments budget by \$1.27 million in year 3 and \$1.5 million in year 8
  - h) Reduce Library Materials Collection by \$1m per year in years 1-2
  - i) Reduce Unscheduled Infrastructure Renewals budget by \$25 million over 9 of the 10 years
12. Instruct officers to bring forward the resealing of the Island Bay Parade and simultaneously remove ghost markings, complete minor safety improvements and install buffers between the cycleway and parking lanes.
13. Note that the minor safety improvement is expected to require removal of some parking and therefore a traffic resolution.

### **Attachments**

Reference to be made to attachments of item 2.1 on the Annual Plan/Long-Term Plan Committee meeting agenda of 18 February 2021: Long-Term Plan - Proposed Plan and Budget for Consultation

**Secretarial note:** Mayor Foster moved the original motions with amendments (supported by officers) as marked in red.

(Councillor Foon left the meeting at 10:04 am)

(Councillor Foon returned to the meeting at 10:08 am)

The meeting adjourned at 10:59 am and reconvened at 11:29 am with the all the members present.

The meeting adjourned at 12:02 pm and reconvened at 12:06 pm with the all the members present.

The meeting adjourned at 12:56 pm and reconvened at 1:25 pm. The following members were absent: Councillor Foon and Councillor Woolf

(Councillor Woolf returned to the meeting at 1:26 pm)

(Councillor Foon returned to the meeting at 1:31 pm)



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**Moved Councillor Paul, seconded Councillor Day, the following amendment**

**Resolved**

That, in light of this Council declaring a climate emergency and the ability of this Council to borrow more and still operate within prudent financial limits, the Annual Plan/Long-term Plan Committee:

14. Agree to further amendments to the consultation items:
  - a) ~~Making option 4 (Full connection) the preferred option for cycleway infrastructure (page 21)~~
  - b) Making option 1 (Funding Te Atakura initiatives) the preferred option (page 23)
  - c) Note that officers will come back to the Committee before the 4th March on opex issues and before the LTP is finalised on capex with advice on what improvements to walking infrastructure can be done within existing budgets.
- 7A. Note the draft Statements of Service Provision (Attachment 2) subject to any changes in Operating Expenditure made by the Annual Plan/Long Term Plan Committee meeting of 4 March 2021.
- 8A. Agree to a Debt to Revenue limit based on the further amendments made to the consultation document as per clauses 14 and 7A.
15. Add 'climate justice' to the Mayor's principles for the Long Term Plan, meaning acting urgently and investing significantly in our zero carbon transition in order to reach our emissions reduction targets.
16. Include \$300K to deliver phase 1 of the community proposed plan for Huetepara Park in years 1 to 3 of the Long-term Plan.

**Carried**

**Secretarial note:** The amendment moved by Councillor Paul and seconded by Councillor Day was taken part by part, the divisions for which are as follows:

Clause 14(a):

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 7:8

**Lost**

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Clause 14(b):

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 8:7

**Carried**

Clause 14(c):

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

Majority Vote: 12:3

**Carried**

Clause 7A:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush

**Against:**

None

**ANNUAL PLAN/LONG-TERM PLAN  
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Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 15:0

**Carried**

Clause 8A:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Deputy Mayor Free (Chair)  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 8:7

**Carried**

Clause 15:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 8:7

**Carried**

Clause 16:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Deputy Mayor Free (Chair)  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 8:7

**Carried**

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**Moved Councillor Foon, seconded Councillor Rush, the following amendment**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

17. Increase spending for cycleways by \$45 million over years 4-10 which will keep us under the debt to revenue ratio.
18. Request officers to advise us how the Island Bay project can be included within that programme.

**Carried**

**Closure motion**

**Moved Councillor Young, seconded Councillor Sparrow, the following procedural motion**

**Resolved**

That the Annual Plan / Long-term Plan Committee:

1. Agree that, in accordance with standing order 25.2(c), the motion under debate now be put.

**Lost**

The meeting adjourned at 2:01 pm and reconvened at 2:05 pm with all the members present.

**Secretarial note:** The amendment moved by Councillor Foon and seconded by Councillor Rush was taken part by part, the divisions for which are as follows:

Clause 17:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 10:5

**Carried**

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Clause 18:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Young

**Against:**

Councillor Calvert  
Councillor Sparrow  
Councillor Woolf

Majority Vote: 12:3

**Carried**

**Moved Councillor Pannett, seconded Councillor O'Neill, the following amendment**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

- 6A. Agree the Consultation items, the options for the consultation items and LTP signals to be included in the Consultation Document (Attachment 1) with the following amendments:
- i. Agree in principle to make investment in green infrastructure business as usual with mātauranga Māori guiding delivery where it is practicable in relation to the impacts of stormwater. Regular reporting will be undertaken as to progress on this objective through the Quarterly Report.
  - ii. Agree to use whatever educational and regulatory mechanism as practicable to reduce use of our wastewater systems in order to cut costs and improve environmental outcomes.
  - iii. Agree not to consult on the use of residential water meters in this LTP.
19. Add \$2 million dollars of Capex in year 4 to go toward the establishment of a Resource Recovery Park or priority outcomes from the strategic waste review.

**Carried**

**Secretarial note:** The amendment moved by Councillor Pannett and seconded by Councillor O'Neill was taken part by part, the divisions for which are as follows:

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Clause 6A (i):

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

Majority Vote: 12:3

**Carried**

Clause 6A(ii):

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

Majority Vote: 12:3

**Carried**

Clause 6A (iii):

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Woolf

**Against:**

Councillor Sparrow  
Councillor Young

Majority Vote: 13:2

**Carried**

Clause 19:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Councillor Calvert  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 9:6

**Carried**

**Moved Councillor Fitzsimons, seconded Councillor Matthews, the following amendment**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

20. Agree that officers will review the Rates Postponement Policy and provide options for Council consideration at the AP/LTP Committee meeting on 4<sup>th</sup> March 2021 to enable inclusion in the LTP consultation process. Options are to include an ability for low and fixed income ratepayers to postpone rates.

- 
21. Agree that Council investigate how it can increase its ability to provide more affordable housing outcomes for the city and that the Consultation Document, via a signal, ask the public for their views on this topic to inform future work in this area.

**Carried**

**Secretarial note:** The amendment moved by Councillor Fitzsimons and seconded by Councillor Matthews was taken part by part, the divisions for which are as follows:

Clause 20:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow  
Councillor Woolf

**Against:**

Councillor Rush  
Councillor Young

Majority Vote: 13:2

**Carried**

Clause 21:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 11:4

**Carried**



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## **Meeting duration**

### **Moved Deputy Mayor Free, seconded Councillor Rush, the following motion**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Agree to continue the meeting beyond the six hours limit in accordance with standing order 11.7.

**Carried**

### **Moved Mayor Foster, seconded Deputy Mayor Free, the following substantive motion**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Receive the information.
2. Note that the attachments to this report are draft and a higher level summary of what will be presented for consideration as part of the Long-term Plan (LTP) deliberations at the Committee meeting on 4 March 2021.
3. Note that the decisions made at this Committee will inform the development of the draft Consultation Document and Draft Long-term Plan supporting information for deliberation on 4 March 2021.
4. Note that the 2021-31 Consultation Document and Draft Long-term Plan supporting information is subject to Audit NZ review. The audit report will be provided to the Council meeting of 31 March 2021 alongside the Consultation Document. Officers will continue to liaise with Audit NZ during this time.
5. Note the response to the Grants Subcommittee meeting of 2 December 2020 requesting advice on funding as outlined in this report.
6. Agree the Consultation items, the options for the consultation items and LTP signals to be included in the Consultation Document (Attachment 1) with the following amendments:
  - i. Agree in principle to make investment in green infrastructure business as usual with mātauranga Māori guiding delivery where it is practicable in relation to the impacts of stormwater. Regular reporting will be undertaken as to progress on this objective through the Quarterly Report.
  - ii. Agree to use whatever educational and regulatory mechanism as practicable to reduce use of our wastewater systems in order to cut costs and improve environmental outcomes.
  - iii. Agree not to consult on the use of residential water meters in this LTP.
7. Note the draft Statements of Service Provision (Attachment 2) subject to any changes in Operating Expenditure made by the Annual Plan/Long Term Plan Committee meeting of 4 March 2021.

- ~~8. Agree to a Debt to Revenue limit based on the further amendments made to the consultation document as per clauses 14 and 7.~~
9. Note the proposed capital program exceeds the debt:revenue limit of 225% and options such as rephrasing and reducing the program need to be considered.
10. Agree in principle the draft capex budgets to be used as the basis of the preparation of the LTP Consultation Document, noting that this will be confirmed at the LTP Committee meeting of 4 March 2021.
11. Agree to the following further amendments:
  - a) Further refinements to the budget as follows:
    - i. Fully funding all renewals in line with the principles (remove reduction previously signalled)
    - ii. Add back Otari and Botanic renewals that were inadvertently removed with the two upgrade programmes
  - b) Reduce capital replacement fund by \$4m
  - c) Reduced Civic Property renewals by \$26.5m
  - d) Library costs condensed into years 3 and 4 rely on partnering or milestone contracting/ financing noting that these options will be included in the preferred option in the Consultation Document
  - e) Remove \$6.5m for Frank Kitts Park Garden Development
  - f) Defer \$7m from years 1-4 to years 4-8 for Footpath Upgrades
  - g) Reduce the Reserve Management Plan Developments budget by \$1.27 million in year 3 and \$1.5 million in year 8
  - h) Reduce Library Materials Collection by \$1m per year in years 1-2
  - i) Reduce Unscheduled Infrastructure Renewals budget by \$25 million over 9 of the 10 years
12. Instruct officers to bring forward the resealing of the Island Bay Parade and simultaneously remove ghost markings, complete minor safety improvements and install buffers between the cycleway and parking lanes.”
13. Note that the minor safety improvement is expected to require removal of some parking and therefore a traffic resolution.
14. Agree to further amendments to the consultation items:
  - a) Making option 1 (Funding Te Atakura initiatives) the preferred option
  - b) Note that officers will come back to the Committee before the 4th March on opex issues and before the LTP is finalised on capex with advice on what improvements to walking infrastructure can be done within existing budgets

15. Add 'climate justice' to the Mayor's principles for the Long Term Plan, meaning acting urgently and investing significantly in our zero carbon transition in order to reach our emissions reduction targets.
16. Include \$300K to deliver phase 1 of the community proposed plan for Huetepara Park in years 1 to 3 of the Long-term Plan.
17. Increase spending for cycleways by \$45 million over years 4-10 which will keep us under the debt to revenue ratio.
18. Request officers to advise us how the Island Bay project can be included within that programme.
19. Add 2 million dollars of capex in year 4 to go toward the establishment of a Resource Recovery Park or priority outcomes from the strategic waste review.
20. Agree that officers will review the Rates Postponement Policy and provide options for Council's consideration at the AP/LTP Committee meeting on 4<sup>th</sup> March 2021 to enable inclusion in the LTP consultation process. Options are to include an ability for low and fixed income ratepayers to postpone rates.
21. Agree that Council investigate how it can increase its ability to provide more affordable housing outcomes for the city and that the Consultation Document, via a signal, ask the public for their views on this topic to inform future work in this area.

**Carried**

**Closure motion**

**Moved Councillor Sparrow, seconded Councillor Young, the following procedural motion**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Agree that, in accordance with standing order 25.2(c), the motion under debate now be put.

**Carried**

The meeting adjourned at 3:58 pm and reconvened at 4:15 pm with all the members present.

**Secretarial note:** The substantive motion moved by Mayor Foster and seconded by Deputy Mayor Free was taken part by part, divisions for which are as follows:

Clauses 1-4:

**For:**

Mayor Foster

Councillor Calvert

Councillor Condie

Councillor Day

Councillor Fitzsimons

**Against:**

None

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COMMITTEE  
18 FEBRUARY 2021**

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Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 15:0

**Carried**

Clause 5:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Pannett

Majority Vote: 14:1

**Carried**

Clauses 6 (i) & (ii):

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Councillor Calvert  
Councillor Woolf  
Councillor Young

**ANNUAL PLAN/LONG-TERM PLAN  
COMMITTEE  
18 FEBRUARY 2021**

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Councillor Rush  
Councillor Sparrow

Majority Vote: 12:3

**Carried**

Clause 6 iii:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush

**Against:**

Councillor Calvert  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 11:4

**Carried**

Clause 7:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

Majority Vote: 15:0

**Carried**

Clause 8:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 6:9

**Lost**

Clause 9:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**

Clause 10:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

**ANNUAL PLAN/LONG-TERM PLAN  
COMMITTEE  
18 FEBRUARY 2021**

Majority Vote: 15:0

**Carried**

Clause 11.a(i):

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Rush

Majority Vote: 14:1

**Carried**

Clause 11.a(ii):

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

Majority Vote: 15:0

**Carried**

**ANNUAL PLAN/LONG-TERM PLAN  
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18 FEBRUARY 2021**

Clause 11.b:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

Majority Vote: 8:7

**Carried**

Clause 11.c:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**

Clause 11.d:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**



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Clause 11.e:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 10:5

**Carried**

Clause 11.f:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**

Clause 11.g:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**

11.h:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 8:7

**Carried**

Clause 11.i:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

Councillor Day  
Councillor Fitzsimons  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Majority Vote: 9:6

**Carried**

Clauses 12 & 13:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

**Against:**

None

**ANNUAL PLAN/LONG-TERM PLAN  
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18 FEBRUARY 2021**

Majority Vote: 15:0

**Carried**

Clause 14:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 11:4

**Carried**

Clause 15:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 9:6

**Carried**

Clause 16:

**For:**

Mayor Foster  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush

**Against:**

Councillor Calvert  
Councillor Condie  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

Majority Vote: 10:5

**Carried**

Clause 17:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 11:4

**Carried**

Clause 18:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Rush  
Councillor Young

**Against:**

Councillor Calvert  
Councillor Sparrow  
Councillor Woolf

Majority Vote: 12:3

**Carried**

Clause 19:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon

**Against:**

Councillor Calvert  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf

**ANNUAL PLAN/LONG-TERM PLAN  
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Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

Councillor Young

Majority Vote: 9:6

**Carried**

Clause 20:

**For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 12:3

**Carried**

Clause 21:

**For:**

Mayor Foster  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Sparrow

**Against:**

Councillor Calvert  
Councillor Rush  
Councillor Woolf  
Councillor Young

Majority Vote: 11:4

**Carried**

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**Motion for debt to revenue limit**

**Moved Mayor Foster, seconded Deputy Mayor Free, the following motion**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Agree the draft 2021-31 Long-term Plan budget be prepared with a debt to revenue limit of 225%.

**Carried**

**Secretarial note:** In accordance with standing order 21.14, this motion was proposed to provide direction.

The meeting adjourned at 4:34 pm and reconvened at 4:45 pm with all the members present.

(Councillor Young left the meeting at 4:59 pm)

(Councillor Paul left the meeting at 5:07 pm)

(Councillor Paul returned to the meeting at 5:10 pm)

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## **2.2 Revenue and Finance Working Party Report for 2021-2031 Long-Term Plan**

### **Moved Councillor Calvert, seconded Mayor Foster, the following motion**

#### **Recommendation/s**

That the Annual Plan/Long-Term Plan Committee:

1. Receive the information.
2. Note that the Revenue and Finance Working Party has reviewed the Revenue and Financing Policy and any proposed changes are included as recommendations.
3. Note the summary of the changes to the Revenue and Financing Policy discussed at workshops included below as schedule 1.
4. Agree to recommend that Council adopt the proposed fees and charges as outlined in schedule 2 as a supporting document to be consulted alongside the 2021-31 Long-term Plan consultation document.
5. Agree to the changes to the Revenue and Financing Policy as outlined below in schedule 1.
6. Note that the Draft 2021-31 Long-term Plan is subject to Audit NZ review and changes may eventuate from their review. Where there are changes, these will be incorporated into the draft 2021-31 Long-term Plan Statement of Proposal for adoption by the Annual Plan / Long-term Plan Committee on 4 March 2021.
7. Note that Asset Management Plans have been reviewed by the Revenue and Finance Working Party for existing asset levels of service and draft budgets as part of their review.
8. Note that the draft Asset Management Plans budgets were used to prepare the draft service statements.
9. Agree to set up a new activity 2.1.10 Berhampore Nursery in the Revenue and Financing Policy. Refer to Attachment 1.
10. Note the following activities where further consideration is required:
  - a. 5.1.1 Swimming Pools – refer to attachment 2
  - b. 7.2.1 Parking – refer to attachment 2
  - c. 6.2.1 Building Control and Facilitation – refer to attachment 3
  - d. 5.1.7 Marinas – refer to attachment 4
  - e. 2.2.1 Waste minimisation, disposal and recycling management – details to be published at a later date
11. Consider and agree the changes to the Revenue and Financing Policy as follows:
  - a. 5.1.1 Swimming Pools – option 1 in attachment 2 (section 5.1.1 Swimming Pools)
  - b. 7.2.1 Parking – option 1 in attachment 2 (section 7.2.1 Parking)
  - c. 6.2.1 Building Control and Facilitation – recommended option in attachment 3
  - d. 5.1.7 Marinas – option 1 in attachment 4

- e. 2.2.1 Waste minimisation, disposal and recycling management – recommendation to be published at a later date
12. Note that the Asset Management Plans will be updated to reflect feedback received from the Revenue and Finance Working Party and any decisions made as part of the 2021-31 Long-term Plan process.

### **Attachments**

Reference to be made to attachments of item 2.1 on the Annual Plan/Long-Term Plan Committee meeting agenda of 18 February 2021: Revenue and Finance Working Party Report for 2021-2031 Long-Term Plan

### **Moved Councillor Woolf, seconded Councillor Fitzsimons, the following amendment**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

13. Agree that time limit for after hours and weekend parking be increased from 2 hour to 3 hours from 1 July 2022.

A division was called for, voting on which was as follows:

#### **For:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Sparrow  
Councillor Woolf  
Councillor Young

#### **Against:**

Councillor Pannett  
Councillor Paul  
Councillor Rush

Majority Vote: 12:3

**Carried**

### **Moved Councillor Day, seconded Councillor Paul, the following amendment**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

14. Amend citywide parking fees for weekends by an additional \$2.00 an hour, making weekend parking \$4.50 an hour. This additional revenue will offset additional



Operational Expenditure to be discussed at the LTP/AP Committee on the 4th March 2021. This change to parking will support council's goal to become a Zero Carbon Capital.

15. Agree to Option 1, but retain free entry to swimming pools for under 5s.
16. Remove smoke-free waterfront fees.

**Carried**

### **Closure motion**

**Moved Deputy Mayor Free, seconded Councillor Sparrow, the following procedural motion**

#### **Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Agree that, in accordance with standing order 25.2(c), the motion under debate now be put.

**Lost**

**Secretarial note:** The amendment moved by Councillor Day and seconded by Councillor Paul was taken part by part, the divisions for which are as follows:

Clause 14:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Deputy Mayor Free (Chair)  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf

**Absent:**

Councillor Young

Majority Vote: 8:6

**Carried**

Clause 15:

**For:**

Councillor Calvert  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett

**Against:**

Mayor Foster  
Councillor Condie  
Councillor Rush  
Councillor Sparrow

**Absent:**

Councillor Young

**ANNUAL PLAN/LONG-TERM PLAN  
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18 FEBRUARY 2021**

Councillor Paul  
Councillor Woolf

Majority Vote: 10:4

**Carried**

Clause 16:

**For:**

Councillor Condie  
Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul  
Councillor Woolf

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Rush  
Councillor Sparrow

**Absent:**

Councillor Young

Majority Vote: 10:4

**Carried**

**Moved Councillor Pannett, seconded Councillor Matthews, the following amendment**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

17. Agree to raise coupon parking charges to \$20 per day.

A division was called for, voting on which was as follows:

**For:**

Councillor Day  
Councillor Fitzsimons  
Councillor Foon  
Deputy Mayor Free (Chair)  
Councillor Matthews  
Councillor O'Neill  
Councillor Pannett  
Councillor Paul

**Against:**

Mayor Foster  
Councillor Calvert  
Councillor Condie  
Councillor Rush  
Councillor Sparrow  
Councillor Woolf

**Absent:**

Councillor Young

Majority Vote: 8:6

**Carried**

**Moved Councillor Condie, seconded Councillor Foon, the following amendment**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

18. Agree to increase building control and facilitation fees by 28% to bring full compliance with policy.
19. Agree to propose an additional 2% fees increase on top of the 25% of officers preferred option, which will result in \$160k extra in revenue to be put toward waste minimisation through the waste minimisation fund.

**Carried**

The meeting adjourned at 6:43 pm and reconvened at 6:47 pm. The following members were absent: Councillor Young

**Moved Councillor Calvert, seconded Mayor Foster, the following substantive motion**

**Resolved**

That the Annual Plan/Long-Term Plan Committee:

1. Receive the information.
2. Note that the Revenue and Finance Working Party has reviewed the Revenue and Financing Policy and any proposed changes are included as recommendations.
3. Note the summary of the changes to the Revenue and Financing Policy discussed at workshops included below as schedule 1.
4. Agree to recommend that Council adopt the proposed fees and charges as outlined in schedule 2 as a supporting document to be consulted alongside the 2021-31 Long-term Plan consultation document.
5. Agree to the changes to the Revenue and Financing Policy as outlined below in schedule 1.
6. Note that the Draft 2021-31 Long-term Plan is subject to Audit NZ review and changes may eventuate from their review. Where there are changes, these will be incorporated into the draft 2021-31 Long-term Plan Statement of Proposal for adoption by the Annual Plan / Long-term Plan Committee on 4 March 2021.
7. Note that Asset Management Plans have been reviewed by the Revenue and Finance Working Party for existing asset levels of service and draft budgets as part of their review.
8. Note that the draft Asset Management Plans budgets were used to prepare the draft service statements.
9. Agree to set up a new activity 2.1.10 Berhampore Nursery in the Revenue and Financing Policy. Refer to Attachment 1.

10. Note the following activities where further consideration is required:
  - a. 5.1.1 Swimming Pools – refer to attachment 2
  - b. 7.2.1 Parking – refer to attachment 2
  - c. 6.2.1 Building Control and Facilitation – refer to attachment 3
  - d. 5.1.7 Marinas – refer to attachment 4
  - e. 2.2.1 Waste minimisation, disposal and recycling management – details to be published at a later date
11. Consider and agree the changes to the Revenue and Financing Policy as follows:
  - a. 5.1.1 Swimming Pools – option 1 in attachment 2 (section 5.1.1 Swimming Pools)
  - b. 7.2.1 Parking – option 1 in attachment 2 (section 7.2.1 Parking)
  - c. 6.2.1 Building Control and Facilitation – recommended option in attachment 3
  - d. 5.1.7 Marinas – option 1 in attachment 4
  - e. 2.2.1 Waste minimisation, disposal and recycling management – recommendation to be published at a later date
12. Note that the Asset Management Plans will be updated to reflect feedback received from the Revenue and Finance Working Party and any decisions made as part of the 2021-31 Long-term Plan process.
13. Agree that the time limit for after hours and weekend parking be increased from 2 hour to 3 hours from 1 July 2022.
14. Amend citywide parking fees for weekends by an additional \$2.00 an hour, making weekend parking \$4.50 an hour. This additional revenue will offset additional Operational Expenditure to be discussed at the LTP/AP Committee on the 4th March 2021. This change to parking will support council's goal to become a Zero Carbon Capital.
15. Agree to Option 1, but retain free entry to swimming pools for under 5s
16. Remove smoke-free waterfront fees
17. Agree to raise coupon parking charges to \$20 per day.
18. Agree to increase building control and facilitation fees by 28% to bring full compliance with policy.
19. Agree to propose an additional 2% fees increase on top of the 25% of officers preferred option, which will result in \$160k extra in revenue to be put toward waste minimisation through the waste minimisation fund.

**Carried**

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The meeting concluded at 6:52 pm with the reading of the following karakia:

<b>Unuhia, unuhia, unuhia ki te uru tapu nui</b>	Draw on, draw on
<b>Kia wātea, kia māmā, te ngākau, te tinana, te wairua</b>	Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind
<b>I te ara takatū</b>	
<b>Koia rā e Rongo, whakairia ake ki runga</b>	Oh Rongo, above (symbol of peace)
<b>Kia wātea, kia wātea</b>	Let this all be done in unity
<b>Āe rā, kua wātea!</b>	

Authenticated: \_\_\_\_\_

Chair

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**ORDINARY MEETING**

**OF**

**ANNUAL PLAN/LONG-TERM PLAN COMMITTEE**

**MINUTE ITEM ATTACHMENTS**

**Time:** 9:30am  
**Date:** Thursday, 18 February 2021  
**Venue:** Ngake (16.09)  
Level 16, Tahiwī  
113 The Terrace  
Wellington

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**Business**

**Page No.**

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**Tabled items**

- |                                       |   |
|---------------------------------------|---|
| 1. Lawyers for Climate Actions NZ Inc | 2 |
|---------------------------------------|---|



## Who we are

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- Lawyers advocating for legislation and policies to achieve net zero emissions.
- We provide legal assistance to groups working to fight climate change.
- 300 members throughout Aotearoa.





## Sources of legal duty to decarbonise

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- We say that 1.5°C and 2050 net zero targets are so obviously material to Council decisions that they must be taken into account.
- International law: Paris Agreement
- Domestic law
  - “Zero Carbon Act” (part of Climate Change Response Act 2002)
  - NZ Bill of Rights Act – right to life
  - Local Government Act, Land Transport Management Act
- Te Tiriti o Waitangi
- Council commitments: *Te Atakura First to Zero* and Climate declaration
- Judicial review: Courts inclined to apply “heightened scrutiny” and require full consideration of climate issues (*Hauraki Coromandel* case)

## What does this mean in practice for the LTP?

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- IPCC: Emissions must be 45% below 2010 levels by 2030 (1.5°C)
- Climate Change Commission draft advice (January 2021):
  - Almost complete decarbonisation of land transport by 2050.
  - Half of light vehicle travel would be in EVs by 2035 (no ICE light vehicles imported after 2032).
  - Share of distance travelled by walking, cycling and public transport to increase by 25%, 95% and 120% by 2030.
- Council must grapple with facilitating EVs & encouraging mode shift
  - What progress has been made since *Te Atakura First to Zero* (June 2019)?
  - Cf proposed reductions in funding for *Te Atakura* and cycleways
- **Council action/inaction which fails to meet its obligations is unlawful and may result in orders by the Court**

## Other Council legal obligations on climate change

Legal duty	Source	Impact
To promote the social, economic, environmental, and cultural well-being of communities in the present and for the future	Local Government Act s10	Council must take action to reduce impact of climate change and promote well being.
To take account of “need to maintain and enhance the quality of the environment”	LGA s14(h)	Council must consider impact of climate change/ transport on the environment
Obligation to ensure prudent stewardship of its resources including by planning for future management of assets	LGA s14(g)	Council must consider cost/benefits of new investments and risk to assets from climate change
Must have a long term plan (LTP) covering activities and objectives and CCO activities and objectives	LGA s93	LTP must cover any significant negative impacts of activities on the social, economic, environmental or cultural well-being of the community