

Notice of appointment of Manager Temporary or Acting Manager

Section 231, Sale and Supply of Alcohol Act 2012.

The following **must** be notified of the appointment

The Secretary
District Licensing Committee
PO Box 2199
WELLINGTON 6140
SecretaryDLC@wcc.govt.nz

Alcohol Harm Prevention Officer
New Zealand Police
PO Box 693
WELLINGTON 6140
AHPO.Wellington@Police.govt.nz

Date			
Trading name of premises/conveyance (ie train, boat, plane)			
Address of premises			
Phone number			
Email			
Licence type			
Licence number		Date of issue	
Are you giving notice of an appointment or the cancellation/termination of an appointment? <i>(Please tick appropriate box)</i>			
Notice of appointment <i>Complete section 1</i>		Notice of the cancellation/termination of an appointment <i>Complete section 2</i>	
1. Complete this section if you are giving notice of an appointment			
Is the appointment of a <i>(Please tick appropriate box)</i>			
Manager	Acting Manager	Temporary Manager	
Full name of manager being appointed			
Date of birth			
<i>Please tick appropriate box</i>	Female	Male	Other
If the appointment is an acting manager, this person is/will be relieving for the period from			
Start date		Finish date	
If the appointment is an acting manager or temporary manager, who will they be replacing?			
2. Complete this section if you are giving notice of the cancellation or termination of an appointment			
Is the cancellation or termination of the appointment of a <i>(Please tick appropriate box)</i>			
Manager	Acting Manager	Temporary Manager	
Full name of manager			
Date of birth			
<i>Please tick appropriate box</i>	Female	Male	Other
The appointment will be/was cancelled or terminated from		Date	
Signed by		Print name	
<i>Tick applicable signatory</i>			
Licensee <i>(if licence in name of natural person)</i>		Director of licensee company <i>(under Companies Act 1993)</i>	
Partner in partnership <i>(if licence in name of two or more people)</i>		Other <i>(please specify)</i>	